



RIGHT-OF-WAY/STREET CUT
PERMIT

CITY OF GREENWOOD
COMMUNITY DEVELOPMENT SERVICES,
300 SOUTH MADISON AVENUE,
GREENWOOD, INDIANA 46142
(317)887-5230
rightofway@greenwood.in.gov

PLEASE PROVIDE INFORMATION IN HIGHLIGHTED SPACES ONLY

PERMIT NUMBER _____ DATE OF ISSUANCE _____

NAME OF CONTRACTOR OR UTILITY (APPLICANT) _____

ADDRESS _____ CITY _____ ZIP _____

CONTACT PERSON _____ PHONE _____

CONTACT PERSON E-MAIL _____

LOCATION OF CUT _____

REASON FOR CUT _____

NAME OF OWNER (IF DIFFERENT FROM APPLICANT) _____

ADDRESS OF PROJECT _____ CITY _____ ZIP _____

DATE WORK TO BEGIN _____ ESTIMATED DATE OF COMPLETION _____

WILL A LANE RESTRICTION BE REQUESTED WITH THIS PERMIT? YES NO IF YES, PROVIDE A MOT DRAWING WITH PERMIT.

WILL A LANE OR ROAD CLOSURE BE REQUESTED WITH THIS PERMIT? YES NO IF YES, PROVIDE A MOT DRAWING WITH PERMIT.

STANDARD CONDITIONS:

1. MATERIALS SHALL NOT BE STOCKPILED WITHIN THE PUBLIC RIGHT-OF-WAY.
2. WORK MUST COMMENCE ON THE DATE SUBMITTED ON THE APPLICATION. IF NOT SO COMMENCED, THE PERMIT SHALL AUTOMATICALLY TERMINATE UNLESS AN EXTENSION OF TIME IS OBTAINED. THE PERMIT SHALL EXPIRE ON THE ESTIMATED DATE OF COMPLETION SPECIFIED ON THE PERMIT.
3. **CONTRACTOR SHALL ATTACH A \$15,000 (MINIMUM) LICENSE/PERMIT BOND ON THE APPROVED BOND FORM (AVAILABLE ON THE CITY'S WEBSITE, GREENWOOD.IN.GOV) FOR A SINGLE LOCATION OR BLANKET BOND. SUBJECT TO EVALUATION OF SCOPE OF PROJECT BY ENGINEERING DIVISION OF CDS. CASH DEPOSIT IS NOT AN OPTION FOR CONTRACTOR.**
4. **A PERMITTEE SHALL PROVIDE PROOF OF GENERAL LIABILITY INSURANCE IN THE AMOUNT NOT LESS THAN \$1,000,000.**
5. IF THE APPLICANT IS USING ANY SUBCONTRACTORS TO COMPLETE THE PROJECT THEY MUST MEET THE SAME SECURITY REQUIREMENTS AS OUTLINED ABOVE.
6. AT ALL TIMES WHILE WORK IS IN PROGRESS, THE PERMITTEE SHALL MAINTAIN AT THE JOB LOCATION A SIGN, BARRICADE OR OTHER DEVICE BEARING THE PERMITTEE'S NAME IN SUCH A MANNER THAT IT IS CLEARLY VISIBLE.
7. OWNER OR OWNER'S AGENT SHALL PROVIDE AN EROSION CONTROL PLAN FOR REVIEW AND APPROVAL BY ENGINEERING DIVISION OF CDS.
8. IF A LANE RESTRICTION IS APPROVED, ADVANCE NOTIFICATION TO ALL ENTITIES ON NOTIFICATION LIST POSTED ON CITY OF GREENWOOD WEBSITE IS REQUIRED. IF LANE CLOSURES ARE REQUIRED, YOU MUST OBTAIN PERMISSION FROM THE BOARD OF PUBLIC WORKS AND SAFETY.
9. A MAP OR SKETCH AND OTHER SUPPORTING DOCUMENTATION SHALL BE SUBMITTED TO THE ENGINEERING DIVISION OF CDS FOR REVIEW AND APPROVAL AT LEAST TEN (10) BUSINESS DAYS PRIOR TO ANTICIPATED START OF WORK. STAFF WILL MAKE EVERY EFFORT TO COMPLETE ITS REVIEW AND ISSUE A PERMIT WITHIN FIVE (5) BUSINESS DAYS.
10. ALL WORK SHALL BE INSPECTED BY THE RIGHT OF WAY LOCATOR AT 317-887-4711. INSPECTIONS MUST BE SCHEDULED AT LEAST 24 HOURS IN ADVANCE. APPROVAL OF THIS PERMIT ALLOWS WORK TO BE DONE ONLY DURING THE HOURS OF 7:00 A.M. TO 9:00 P.M., MONDAY-FRIDAY, UNLESS OTHERWISE APPROVED BY THE BOARD OF PUBLIC WORKS & SAFETY.
11. THE OWNER/APPLICANT SHALL BE ULTIMATELY RESPONSIBLE TO ENSURE THAT COMPLIANCE WITH THE GREENWOOD MUNICIPAL CODE IS ACHIEVED ON THIS PROJECT.

