

Exhibits

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STAGE 3

MAY 22ND TO JUNE 13TH

LAKE, MARION, AND CASS COUNTIES MAY MOVE TO STAGE 3 ON JUNE 1

GUIDELINES FOR ALL HOOSIERS

- Hoosiers 65 and older and people with known high-risk medical conditions should limit exposure at work and in their communities
- Continue remote work when possible
- Face coverings are recommended
- Social gatherings of up to 100 people may take place following the CDC social distancing guidelines. The coronavirus is often spread among groups of people who are in close contact in a confined space for an extended period of time. This limit applies to wedding receptions, parties, and other events where people are in close physical contact for extended periods of time
- Assisted living facilities and nursing homes remain closed to visitors; this guidance will continue to be evaluated
- No travel restrictions

SUGGESTED SOCIAL GATHERINGS VENUE GUIDANCE

For a single defined space, all public and private meetings or gatherings may have up to 100 people when social distancing can be accomplished and other sanitation

measures are implemented. It is highly recommended that tools be used to complete a health screening for attendees.

For locations with multiple, clearly separate areas, such as separate banquet rooms or multiple sports fields, each separate area may have up to 100 in each section or segment with these accommodations:

- Ensure separate gatherings do not commingle
- Within each segment/gathering, ensure 6 feet of social distancing between each table with no more than 6 individuals at any table, and for classroom, auditorium, bleacher or other style seating, ensure 6 feet of separation between individuals or household units
- Ensure separate and designated restroom facilities for each site/gathering that can adequately provide services for attendees
- Provide hand sanitizer or other prevention supplies
- Attendance is prohibited if individuals are sick or recently exposed to COVID-19. It is highly recommended that tools be used to complete a health screening for attendees

Multi-day meetings or gatherings are strongly discouraged.

STAGE 3: WHAT'S OPEN, WHAT'S CLOSED

WHAT OPENS

- Retail stores and malls may move to 75% of capacity while maintaining social distancing
- Mall common areas, such as food courts and sitting areas, are limited to 50% capacity
- Gyms, fitness centers, yoga studios, martial arts studios, and like facilities may open with restrictions. Class sizes and equipment must be spaced to accommodate social distancing. Limited class sizes. Equipment must be cleaned after each use, and employees are required to wear face coverings. No contact activities are permitted. See additional guidance
- Community tennis and basketball courts, soccer and baseball fields, YMCA programs, and similar facilities may open with social gathering and social distancing guidelines in place
- Community pools may open according to CDC guidance
- Campgrounds may open with social distancing limitations and sanitation precautions. See additional guidance
- Youth summer day camps may open on June 1. See additional guidance
- Community recreational youth and adult sports may resume practices and conditioning, adhering to social gathering and social distancing guidelines. Contact sports, such as football, basketball, and wrestling, where players typically come into contact with other players, are not permitted. Conditioning and non-contact drills may take place

- Adult day service programs offered through the state's Bureau of Developmental Disabilities Service may begin June 1; congregate senior settings remain closed. See additional guidance
- Raceways may open with no spectators. See additional guidance
- Day care facilities and day care facilities at schools are encouraged to open
- State park inns reopen

WHAT REMAINS CLOSED

- Playgrounds
- Overnight youth camps
- Bars and nightclubs
- Cultural, entertainment, and venues
- Amusement parks, water parks, and tourism sites
- Festivals, fairs, and parades
- K-12 buildings, facilities, and grounds closed for school-sponsored education, sports, and other activities through June 30; day care at school facilities encouraged to open
- Movie theaters

STAGE 3: WHAT'S OPEN, WHAT'S CLOSED

BACK ON TRACK INDIANA: STAGE 3 - MAY 22ND - JUNE 13TH

PLEASE NOTE THE ROADMAP IS SUBJECT TO CHANGE BASED ON CDC GUIDANCE AND OTHER NEW INFORMATION. LAKE, MARION, AND CASS COUNTIES MAY MOVE TO STAGE 3 ON JUNE 1. Move forward in accordance with key principles; local governments may impose more restrictive guidelines.

All Hoosiers	65 and older and high-risk citizens use caution and limit exposure in community	Continue remote work whenever possible	Recommend all residents wear face coverings in public	Social gatherings permitted up to 100 people	No travel restrictions		
Manufacturing, Industrial, Construction	Open; must meet IOSHA, CDC guidelines						
State, County & Local Government	Limited public access to state government buildings; employees return to office buildings in waves	Use tools to screen employees daily	Make provisions for social distancing	County and local governments determine their policies	Public libraries may reopen according to their own policies		
Professional Office Settings	Remote work encouraged whenever possible	Bring employees to offices in waves	Use tools to screen employees daily	Make provisions for social distancing			
Retail, Malls, Commercial Businesses	Open with restrictions of 75% of capacity; maintain social distancing	Mall common areas limited to 50% capacity	Use tools to screen employees daily	Highly recommend employees and customers wear face coverings	Make provisions for employees to maintain social distancing	Consult industry best practices	Provide employees and customers with COVID-19 policies
Healthcare	Assisted living, nursing homes remain closed to visitors; guidance will continue to be evaluated	Adult day services offered through Bureau of Developmental Disabilities Services may open June 1	Congregate senior settings remain closed				
Restaurants, Bars with Restaurant Services	Dining room service open at 50% capacity	Bar seating closed; no live entertainment	Use tools to screen employees daily; employees must wear face coverings	Consult Indiana Restaurant & Lodging Association best practices	Provide employees and customers with your COVID-19 safety plan		

STAGE 3: WHAT'S OPEN, WHAT'S CLOSED

BACK ON TRACK INDIANA: STAGE 3 - MAY 22ND - JUNE 13TH

Bars & Nightclubs	Closed				
Personal Services (Hair, Nails, etc.)	Open by appointment only	Work stations spaced to meet social distancing guidelines	Use tools to screen employees daily	Employees must wear face coverings; customers must wear face coverings to the extent practical	Consult industry best practices; provide and post your COVID-19 safety plan
Gyms, Fitness Centers, & Similar Facilities	Open with restrictions; see guidance	Screen employees daily; employees must wear face coverings	Class sizes or equipment must be spaced to accommodate social distancing	Equipment must be cleaned after each use	Limit class sizes
Cultural, Entertainment, Sports Venues, Amusement & Water Parks, Tourism Sites	State parks open with social distancing; state park inns open	Drive-in theaters may open	Raceways may open with no spectators; see guidance		
Playgrounds, Outdoor Courts, Recreational Sports, Youth Training Facilities	Playgrounds closed, community tennis and basketball courts, soccer and baseball fields open with social distancing and social gathering guidelines	Community pools may open according to CDC guidance	Summer day camps for children may open June 1; see guidance	Community recreational youth and adult non-contact sports practices may resume; social gathering and distancing guidelines required	
Other	Campgrounds open with social distancing limitations, sanitation precautions; see guidance	Boating allowed; must follow social gathering guidelines	K-12 buildings, facilities, and grounds closed for school-sponsored education, sports, and other activities through June 30; day care at school facilities encouraged to open	Visitors to beaches and shorelines must adhere to social gathering and social distancing guidelines	

STAGE 4: WHAT'S OPEN, WHAT'S CLOSED

WHERE WE ARE GOING

STAGE 4

PROJECTED TO BEGIN JUNE 14TH

IF KEY PRINCIPLES OF HEALTH REMAIN POSITIVE

GUIDELINES FOR ALL HOOSIERS

- Hoosiers 65 and older and those with known high-risk medical conditions should adhere to social distancing guidelines and remain cautious at work and in their communities
- Continue remote work as needed
- Face coverings are recommended
- Social gatherings of up to 250 people may take place following the CDC social distancing guidelines. The coronavirus is often spread among groups of people who are in close contact in a confined space for an extended period of time. This limit applies to wedding receptions, parties, and other events where people are in close physical contact for extended periods of time
- Assisted living facilities and nursing homes remain closed to visitors; guidelines will be reviewed and updated

WHAT OPENS

- State government building access restrictions will be lifted
- Professional office building employees may resume work at full capacity
- Retail stores and malls open at full capacity with social distancing guidelines in place
- Dining room service may open at 75% capacity
- Bar seating in restaurants may open at 50% capacity
- Bars and nightclubs may open at 50% capacity adhering to social distancing guidelines
- Cultural, entertainment, and tourism sites may open at a capacity to be determined. This includes museums, zoos, aquariums, and like facilities
- Movie theaters, bowling alleys, and similar facilities may open at 50% capacity, adhering to social distancing guidelines

STAGE 4: WHAT'S OPEN, WHAT'S CLOSED

- Community youth and adult recreational games and leagues may resume; adhere to social distancing and gathering restrictions
- Raceways may open with limited spectators
- Pari-mutuel horse racing anticipated to begin with no spectators at Hoosier Park and Indiana Grand facilities
- Charity gaming and casinos may open with the approval of the Indiana Gaming Commission
- Large venues may open at a capacity to be determined

- Amusement parks, water parks, and like facilities may open at 50% capacity; reservations will be required to limit the number of customers at any one time

WHAT REMAINS CLOSED

- Large events, such as conventions, sports events, fairs, festivals, and parades
- Recreational youth contact sports activities to be determined
- Playgrounds to be determined

STAGE 4: WHAT'S OPEN, WHAT'S CLOSED

BACK ON TRACK INDIANA: STAGE 4 - PROJECTED FOR JUNE 14TH - JULY 3RD

PLEASE NOTE THE ROADMAP IS SUBJECT TO CHANGE BASED ON CDC GUIDANCE AND OTHER NEW INFORMATION. Move forward in accordance with key principles; local governments may impose more restrictive guidelines.

All Hoosiers	65 and older and high-risk citizens remain cautious and social distance	Remote work as needed	Face coverings recommended	Social gatherings permitted up to 250 people	No travel restrictions
Manufacturing, Industrial, Construction	Open; must meet IOSHA, CDC guidelines				
State, County & Local Government	Public access restrictions lifted	Screen employees daily	Provisions for employees to maintain social distancing	County and local governments determine their policies	Public libraries may reopen according to their own policies
Professional Office Settings	May resume in-office work at full capacity	Screen employees working in offices daily	Make provisions for employees to maintain social distancing		
Retail, Malls, Commercial Businesses	Open at full capacity; maintain social distancing	Screen employees daily	Recommend employees and customers wear cloth face coverings	Consult industry best practices; provide and post your COVID-19 safety plan	
Healthcare	Assisted living, nursing homes remain closed to visitors; guidance will continue to be evaluated	Day services for adults with disabilities open; other congregate settings to be determined			
Restaurants, Bars with Restaurant Services	Dining room service open at 75% capacity	Bar seating open at 50% capacity; social distancing required	Use tools to screen employees daily; must wear face coverings	Consult Indiana Restaurant & Lodging Association best practices	Provide safety plans

STAGE 4: WHAT'S OPEN, WHAT'S CLOSED

BACK ON TRACK INDIANA: STAGE 4 - PROJECTED FOR JUNE 14TH - JULY 3RD

Bars & Nightclubs	Open at 50% capacity	Use tools to screen employees daily; must wear face coverings	Consult industry best practices	Provide employees and customers with your COVID-19 safety plan
Personal Services (Hair, Nails, etc.)	Open by appointment only	Work stations spaced to meet social distancing guidelines	Use tools to screen employees daily	Employees must wear face coverings; customers must wear face coverings to the extent possible Provide and post your COVID-19 safety plan
Gyms, Fitness Centers, & Similar Facilities	Open with restrictions	Screen employees daily; must wear face coverings	Class sizes or equipment must be spaced to accommodate social distancing	Equipment must be cleaned after each use Limit class sizes
Cultural, Entertainment, Sports Venues, Amusement & Water Parks, Tourism Sites	Cultural, tourism facilities such as museums, aquariums may open at a capacity to be determined Racing, karting may open with limited spectators	Large venues such as sports, concert, and event spaces may open at a capacity to be determined	Amusement parks, water parks, etc., may open at 50% capacity; reservations required	Charity gaming, casinos may open with approval of Indiana Gaming Commission Pari-mutuel horse racing may resume with no spectators at Hoosier Park and Indiana Grand Movie theaters, bowling alleys, similar facilities may open at 50% capacity
Playgrounds, Outdoor Courts, Recreational Sports, Youth Training Facilities	Community recreational sports games and leagues resume adhering to social distancing; playgrounds to be determined	Screen employees daily; face coverings recommended	Provide employees and customers with your COVID-19 safety plan	Contact sport activities to be determined
Other	Campgrounds open with restrictions	Boating allowed; must follow social gathering guidelines	K-12 buildings, facilities, and grounds closed for school-sponsored education, sports, and other activities through June 30; day care at school facilities encouraged to open	Visitors to beaches and shorelines must adhere to social gathering and social distancing guidelines

WHERE WE ARE GOING

STAGE 5

PROJECTED TO BEGIN JULY 4TH AND BEYOND

IF KEY PRINCIPLES OF HEALTH REMAIN POSITIVE

GUIDELINES FOR ALL HOOSIERS

- Hoosiers 65 and older and those with known high-risk medical conditions should adhere to social distancing guidelines and remain cautious at work and in their communities
- Remote work optional
- Face coverings are recommended
- Social gatherings of over 250 people may take place following the CDC social distancing guidelines. The coronavirus is often spread among groups of people who are in close contact in a confined space for an extended period of time. This limit applies to wedding receptions, parties, and other events where people are in close physical contact for extended periods of time
- Assisted living facilities and nursing home guidance will continue to be evaluated
- K-12 school operations to be determined

WHAT OPENS

- Retail stores and malls may operate at full capacity
- Restaurants, bars, and nightclubs may operate at full capacity
- Personal services may open at full capacity
- Restrictions are lifted at gyms and fitness facilities
- Conventions, sports events, fairs, festivals, the state fair, and like events may resume
- Restrictions are lifted at amusement parks, water parks, and like facilities. Social distancing guidelines should be maintained
- Youth overnight camps may open
- Recreational youth and adult sports tournaments may resume
- Pari-mutuel horse racing and county and state fair racing anticipated to begin with spectators
- Raceway events may return to full capacity

STAGE 5: WHAT'S OPEN, WHAT'S CLOSED

BACK ON TRACK INDIANA: STAGE 5 - PROJECTED FOR JULY 4TH AND BEYOND

PLEASE NOTE THE ROADMAP IS SUBJECT TO CHANGE BASED ON CDC GUIDANCE AND OTHER NEW INFORMATION. Move forward in accordance with key principles; local governments may impose more restrictive guidelines.

All Hoosiers	65 and older and high-risk citizens remain cautious and social distance	Remote work optional	Face coverings recommended	Social gatherings over 250 people permitted	No travel restrictions
Manufacturing, Industrial, Construction	Open for normal operations meeting IOSHA, CDC guidelines				
State, County & Local Government	Resume regular public operations	Use tools to screen employees daily	Provisions for employees to maintain social distancing		
Professional Office Settings	Open for regular operations	Must meet social distancing guidelines	Use tools to screen employees daily; face coverings recommended		
Retail, Malls, Commercial Businesses	Open at full capacity; maintain social distancing	Use tools to screen employees daily	Face coverings recommended		
Healthcare	Assisted living, nursing home guidance will continue to be evaluated	Congregate gatherings for seniors to be determined			
Restaurants, Bars with Restaurant Services	Open at full capacity	Bar seating open			

STAGE 5: WHAT'S OPEN, WHAT'S CLOSED

BACK ON TRACK INDIANA: STAGE 5 - PROJECTED FOR JULY 4TH AND BEYOND

Bars & Nightclubs	Open at full capacity		
Personal Services (Hair, Nails, etc.)	Open for full service		
Gyms, Fitness Centers, & Similar Facilities	Open at full capacity	Face coverings recommended	
Cultural, Entertainment, Sports Venues, Amusement & Water Parks, Tourism Sites	Conventions, sports events, fairs, festivals, state fair may resume	Pari-mutuel horse racing and county and state fair racing to begin	
Playgrounds, Outdoor Courts, Recreational Sports, Youth Training Facilities	Recreational sports tournaments may resume; observe social distancing guidelines; playgrounds to be determined	Overnight summer camps may open	
Other	Campgrounds open without restrictions	Boating allowed	Resumption of K-12 activities, including school-sponsored extracurricular activities, to be determined

EXHIBIT A.4

STATE OF INDIANA

EXECUTIVE DEPARTMENT INDIANAPOLIS

EXECUTIVE ORDER 20-28

FOR: BACK ON TRACK: REOPENING INDIANA IN STAGE THREE

TO ALL WHOM THESE PRESENTS MAY COME, GREETINGS:

WHEREAS, on March 6, 2020, I issued Executive Order 20-02 which declared that a public health emergency exists throughout the State of Indiana as result of the coronavirus disease 2019 (COVID-19) outbreak in the United States and a confirmed report of the disease in our State and this initial declaration has been extended by me in Executive Orders 20-17 & 20-25;

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 to be a global pandemic and, on March 13, 2020, the President of the United States declared a national emergency with respect to this dangerous virus;

WHEREAS, as of the date of this Executive Order, the virus has now spread to every county in our State, with over 29,000 confirmed cases and over 1,700 deaths;

WHEREAS, as Governor, under Indiana's Emergency Management and Disaster Law, Ind. Code ch. 10-14-3 ("Emergency Disaster Law"), I have authority to take actions necessary to prepare for, respond to and address a public health disaster emergency including the following:

- making, amending and rescinding the necessary orders, rules and regulations to carry out the response to a public health disaster emergency;
- suspending the provisions of any regulatory statute prescribing the procedures for conduct of state business, including the orders, rules or regulations of any state agency if strict compliance with any of these provisions would in any way prevent, hinder, or delay necessary action in coping with the emergency;
- transferring the direction, personnel, or functions of state departments and agencies or units for performing or facilitating emergency services; and
- using any and all available resources of state government and of each political subdivision of our State as reasonably necessary to cope with the public health disaster emergency;

WHEREAS, in addition to the authority granted to me by the Indiana General Assembly, the Indiana State Department of Health (ISDH) has been granted authority under Title 16 of the Indiana Code to take measures in connection with prevention and suppression of disease and epidemics;

WHEREAS, the Indiana Occupational Safety and Health Agency (IOSHA) has authority under Title 22 of the Indiana Code to inspect and take steps to ensure businesses are operating a workplace free from recognized hazards that are causing or likely to cause death or serious physical harm to employees;

WHEREAS, to reduce and slow the spread of COVID-19, the Centers for Disease Control and Prevention (CDC) and the ISDH recommended implementation of mitigation strategies to contain this virus including limitations on large gatherings and social distancing measures;

WHEREAS, in order to take all necessary steps to increase containment of this virus, I have issued various Executive Orders including the following:

- I issued Executive Order 20-08 on March 23, 2020, which required all persons residing in Indiana to stay at home except for, among other things, conducting essential travel and activities, and participating in the operation of essential businesses or the operation of essential governmental functions, and these general provisions have been extended or modified by Executive Orders 20-18, 20-22 & 20-26;
- I issued Executive Order 20-09 on March 23, 2020, which prohibited access to all state government buildings, offices and facilities by the public, restricting access only to those members of the public needing to conduct services essential to public health and safety and which cannot otherwise be conducted electronically, telephonically and/or delayed. This restriction extends to the Indiana Government Center, Indianapolis office locations, and other offices throughout our State and this directive has been extended or modified by Executive Orders 20-18, 20-22 & 20-26; and
- I issued Executive Orders 20-04, 20-10, 20-11, 20-14, 20-18, & 20-22 which, among other things, initially prohibited restaurants, bars, nightclubs and other establishments from providing in-dining services and established compliance and enforcement actions to be taken against dining establishments failing to prohibit in-person dining;

WHEREAS, following the stay-at-home order, we began to plan to reopen our Hoosier economy while prioritizing Hoosiers' health by continuing to work with experts utilizing a data-driven approach to make decisions based on facts, science, and recommendations from experts in health care, business, labor, and education in reopening our economy;

WHEREAS, to continue mitigation of COVID-19 and to lower the risk of a resurgence, a measured and staggered approach to reopening businesses and entities has been instituted. Five stages have been outlined with each ensuing stage being subject to fewer restrictions and limitations than the previous stage;

WHEREAS, Stage 1 began with the stay-at-home directive issued on March 23, 2020, and continued until May 4, 2020 when Stage 2 began

WHEREAS, as the impact of COVID-19 for each county has varied, the impact in each county will be continually assessed to determine which stage applies to a particular county at the end of each time period. If the impact of COVID-19 is minimal or has significantly lessened, the county may be permitted to advance to the next stage. However, if the impact of COVID-19 has increased or failed to lessen, the county may be required to stay at the current stage or return to a prior stage;

WHEREAS, for a county to advance to the next stage or be required to stay at a current stage or return to a prior stage, the following factors will be considered: i) the number of hospitalized COVID-19 patients; ii) the capacity for critical care beds and ventilators; iii) the ability to test for COVID-19; and iv) the capacity for contact tracing;

WHEREAS, since May 4, 2020, the number of hospitalized COVID-19 patients has decreased; our capacity for critical care beds and ventilators is stable; our testing for COVID-19 is increasing; and our ability to contact trace is available in all 92 counties; and

WHEREAS, based on all of the above, Indiana may cautiously move into Stage 3 to further reopen our Hoosier economy while continuing to take measures to protect Hoosiers from the spread of this dangerous virus.

NOW, THEREFORE, I, Eric J. Holcomb, by virtue of the authority vested in me as Governor by the Indiana Constitution and the laws of the State of Indiana, do hereby order:

1. **Duration**

This Executive Order shall become effective at 12:00 a.m. on Friday, May 22, 2020, and continues until 11:59 p.m. on June 13, 2020, unless I rescind, modify or extend it.

All counties designated at, or transitioning into, Stage 3 shall follow the directives in this Executive Order. Executive Order 20-26 is extended and remains in full force and effect for any county remaining at Stage 2.

Subject to the modifications in this Executive Order, Executive Orders 20-04, 20-09, 20-10, 20-11, 20-14 & 20-18 pertaining to Restaurants, Alcoholic Beverage laws, Enforcement, and Continuity of State Government will remain in full force and effect until 11:59 p.m. on June 13, 2020, unless I further rescind, modify or extend them.

2. **Current Assessment of the Impact of COVID-19 for the Reopening of Indiana**

Hoosier counties are designated into the following stages, unless I further rescind, modify or extend this directive:

- a. On May 22, 2020, at 12:00 a.m. through June 13, 2020, at 11:59 p.m., all Indiana counties except Cass, Lake & Marion, will be permitted to transition into Stage 3 and at such time, must adhere to the directives in this Executive Order.
- b. Cass, Lake & Marion counties will remain in Stage 2 until 12:00 a.m. on Monday, June 1, 2020, when each of these counties will be permitted to advance to Stage 3. Once transitioned into Stage 3, each county must adhere to the directives in this Executive Order through June 13, 2020, at 11:59 p.m.
- c. Unless otherwise specified, nothing in this Executive Order prohibits a county or political subdivision from imposing more stringent requirements than this Executive Order requires as set forth in ¶¶ 22 & 23.

3. **Requirements for All Hoosiers**

- a. **Rescinding Extensions for Financial Obligations:** The following provisions are extended until 11:59 p.m. on June 30, 2020, after which time they shall expire:
 - i) *Motor Vehicle Transactions:* The extension of deadlines to acquire or renew drivers licenses, identification cards, vehicle registrations, title transactions, salvage titles, and off-road or snowmobile titles by suspension of the imposition of administrative penalty fees as provided for in Executive Order 20-05 and extended by other Executive Orders.
 - ii) *Prohibition on Discontinuing Utility Services:* The prohibition on discontinuing utility services as provided for in Executive Order 20-05 and extended by other Executive Orders. Utility companies and municipalities are encouraged to continue service and work with customers to establish reasonable payment plans for past due accounts.
 - iii) *Prohibition on Filing Evictions and Foreclosures:* Except as specified in subsection 3.b. below pertaining to emergency evictions or foreclosures, the prohibition on filing eviction and foreclosure actions or proceedings involving residential real estate or property, whether rental or otherwise as provided for in Executive Order 20-06 and extended by other Executive Orders. Landlords and lending institutions are encouraged to work with tenants and property owners to establish reasonable payment plans for past due rent or mortgage payments.
- b. **Emergency Evictions or Foreclosures:**
 - i) *Emergency Evictions:* Notwithstanding the prohibition on filing evictions and foreclosures, a landlord is no longer prohibited from instituting an emergency eviction or possessory claim under the limited circumstances set forth in Indiana Code ch. 32-31-6 which permits evictions where there is specific immediate and serious injury, loss or damage to the property, however, evictions for nonpayment of rent are not permitted until on or after July 1, 2020.
 - ii) *Emergency Foreclosures:* Notwithstanding the prohibition on filing evictions and foreclosures and unless prohibited by federal law, a lending institution is no longer prohibited from instituting a foreclosure action where the property is vacant or abandoned or where there is a specific immediate and serious injury, loss or damage to the property, however, foreclosures for nonpayment of mortgages are not permitted until on or after July 1, 2020.

- c. **Staying at Home or Place of Residence:** In Stages 2 and 3, all individuals are encouraged to stay at home or their place of residence as much as practicable to mitigate the spread of COVID-19. Individuals should, to the extent practicable, limit trips out of their home. Trips outside of the home are expected for travel to employment, to purchase necessities of life and to care for a family member, friend, or pet in another household, and to transport family members, friends, or pets. When outside the home, individuals should, as much as reasonably practicable, maintain social distancing of at least six (6) feet from any other person, with the exception of family or household members. Additionally, when outside of homes or residences, individuals are strongly encouraged to wear face coverings.
- d. **Retail Purchases:** In conducting retail purchases of goods or services individuals are encouraged to follow these best practices:
 - i) All individuals in the State should postpone making in-person purchases of goods and services unless and until such items are needed for sustenance, health, education, or employment;
 - ii) All individuals in the State should use online or call-in ordering of goods and services with either delivery or curbside pickup to the greatest extent practicable;
 - iii) In instances where an individual must visit a retail business, an individual should limit the number and frequency of retail businesses visited to purchase goods and services; and
 - iv) All individuals in the State should limit the number of household members who travel to and enter stores for the purpose of making necessary purchases to the minimum necessary.
- e. **High Risk and Vulnerable Individuals:** People at high risk of severe illness from COVID-19, including those 65 and above and those who are sick or have underlying medical issues, are urged to stay in their residence to the extent possible, except as necessary to seek medical care.
- f. **Homeless Populations:** Individuals experiencing homelessness are strongly urged to obtain shelter, and governmental and other entities are strongly urged to make such shelter available as soon as reasonably possible and to the maximum extent practicable (and to use, in their operation, COVID-19 risk mitigation practices recommended by the CDC and the ISDH).
- g. **Unsafe Homes:** With respect to individuals whose residences are unsafe or become unsafe, such as victims of domestic violence, they are expressly permitted and urged to leave their home and stay at a safe alternative location.
- h. **Definitions:** The terms “homes” and “residences” shall include houses, apartments, hotels, motels, shared rental units, shelters, and other similar buildings.
- i. **Travel:** In Stages 2 and 3, travel is permitted. People riding on public transit must comply with social distancing to the greatest extent feasible and are strongly encouraged to wear face coverings.
- j. **Isolation & Quarantine Orders:** Nothing in this Executive Order prevents the ISDH or local health departments from issuing and enforcing isolation and quarantine orders.

4. General Provisions Governing the Reopening of Indiana Businesses and Entities

For purposes of this Executive Order, all businesses or entities situated or operating in the State of Indiana are covered by directives in this Executive Order and include any for-profit, non-profit or educational entity, regardless of the nature of the service, the function it performs, or its corporate or entity structure.

5. Requirements for All Businesses and Entities in Indiana

- a. **Scope:** Subject to the requirements, restrictions, and prohibitions specified in this Executive Order, the following businesses are allowed to be open and operate: retail, restaurants, professional services, personal services, cultural and entertainment, public amusement, gyms, exercise and fitness centers, sports and athletic activities, outdoor activities, child care, day camps, adult care, education, health care providers and

operations, financial and insurance, social services, charitable and religious, laundry, hotels and motels, manufacturing and production, trades, shipping and delivery, transportation, industrial, labor infrastructure, media, and governmental.

- b. **Safeguards:** All businesses continuing operations or being allowed to reopen are required to develop a plan to implement measures and institute safeguards to ensure a safe environment for their employees, customers, clients, and members. Plans are required for all open businesses. The plan must be provided to each employee or staff and posted publicly. The plan shall address, at a minimum, the following points:
 - i) Instituting an employee health screening process;
 - ii) Employing enhanced cleaning and disinfecting protocols for the workplace, including regularly cleaning high-touch surfaces;
 - iii) Enhancing the ability of employees, customers and clients to wash hands or take other personal hygiene measures such as use of hand sanitizer; and
 - iv) Complying with social distancing requirements established by the CDC, including maintaining six-foot social distancing for both employees and members of the general public when possible and/or employing other separation measures such as wearing face coverings or using barriers.
- c. **IOSHA Standards:** All employers, whether manufacturers, distributors, professional offices, retailers or others, must comply with safety and health standards established and enforced by IOSHA. Employers are subject to specific standards to prevent the exposure or spread of a disease. Additionally, the General Duty Clause requires employers to provide their employees with a workplace free from recognized hazards likely to cause death or serious physical harm.

6. Guidance for all Businesses/Employers

All businesses and employers are encouraged to adopt and/or take the following actions:

- a. Allow as many employees as reasonably practicable to work from home by implementing policies regarding teleworking and video conferencing.
- b. Ensure sick leave policies are up to date, flexible, and non-punitive in order to allow sick employees to stay home to care for themselves, children or other family members. Consider encouraging employees to do a self-assessment each day in order to check if they have any COVID-19 type symptoms (fever, cough or shortness of breath).
- c. Actively encourage sick employees to stay home until they are free of fever and symptoms for the requisite time periods recommended by the CDC as set forth here: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>. Suspend any policies and do not require a healthcare provider's note to validate the illness or return to work of employees who are sick with acute respiratory illness.
- d. Promptly separate employees who appear to have acute respiratory illness symptoms from other employees and send them home immediately. Restrict their access to the business until they have recovered.
- e. Reinforce key messages to all employees regularly (including stay home when sick, use cough and sneeze etiquette, and practice hand hygiene), and place posters in areas where they are most likely to be seen. Provide protection supplies such as soap and water, hand sanitizer, tissues, and no-touch disposal receptacles for use by employees.
- f. Frequently perform enhanced environmental cleaning of commonly touched surfaces, such as workstations, countertops, railings, door handles, and doorknobs. Use the cleaning agents that are usually used in these areas and follow the directions on the label. Provide disposable wipes so commonly used surfaces can be wiped down by employees before each use.
- g. Be prepared to change business practices, if needed, in order to maintain critical operations (e.g., identify alternative suppliers, prioritize customers or temporarily suspend some of your operations).

7. Social Distancing and Other Requirements

The phrase “social distancing” includes maintaining at least six feet of social distancing from other individuals. The phrase “sanitation requirements” or “sanitation measures” includes washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands. All businesses and entities must take proactive measures to ensure compliance with the social distancing and sanitation requirements, including, where possible, the following:

- a. **Designate Six-Foot Distances:** Designating with signage, tape or by other means, six feet of spacing for employees, customers, clients or members to maintain appropriate distance.
- b. **Hand Sanitizer and Sanitizing Products:** Having hand sanitizer, and sanitizing products, readily available for employees and customers. Frequent cleaning and disinfecting of work areas, and even more frequent cleaning of high-touch areas.
- c. **Separate Operating Hours for Vulnerable Populations:** Implementing separate operating hours for the elderly and vulnerable customers.
- d. **Online and Remote Access:** Posting online whether a facility is open and how best to reach the facility and to continue services by phone or remotely.

8. Retail Businesses

a. **Reopening or Continuation of Retail Businesses**

If a county remains in Stage 2, all retail businesses within the county must adhere to the directives in Executive Order 20-26.

Once a county is permitted to advance to Stage 3, all retail businesses within the county may open to the public under the following conditions and restrictions:

- i) Retail businesses shall limit the number of customers in their facility at any given time to no more than 75% of occupational capacity;
 - ii) Retail businesses are encouraged to limit their hours of operation and consider implementing separate operating hours for the elderly and other vulnerable customers;
 - iii) It is recommended employees and customers wear face coverings while in retail businesses;
 - iv) Retail businesses shall comply with social distancing or other separation measures, sanitation of applicable areas and take other mitigation measures to protect its employees and the public; and
 - v) Malls shall limit the number of individuals in common areas around retail businesses to no more than 50% of occupancy capacity.
- b. Retail businesses are encouraged to promote and continue online or call-in ordering with delivery or curbside pickup.
 - c. Retail businesses are strongly encouraged to consult and implement industry best practices.

9. Sale of Firearms and Ammunition

Pursuant to Ind. Code § 10-14-3-33.5, neither the state nor a political subdivision may prohibit or restrict the lawful possession, transfer, sale, transportation, storage, display or use of firearms or ammunition during a disaster emergency; however, firearms and ammunition dealers are encouraged to follow the requirements for retail businesses.

10. Restaurants and Other Retail Food Establishments

- a. **Restaurants:** Restaurants, including country clubs, social clubs & wineries which provide in-person full dining service, shall be subject to the requirements in ¶ 5, and are permitted to open, reopen or expand services as follows:
- i) *Capacity Limits:* In-person or on-premises dining is limited to no more than 50% of seating capacity in any segregated or separate dining area of the facility to ensure social distancing requirements are met and with reservations being required when practicable.
 - ii) *Social Distancing and Other Sanitation Mitigation Measures:*
 - 1) Tables or available booths should be spaced at least 6 feet apart and parties should be 6 persons or fewer;
 - 2) Self-service food stations (buffets, salad bars, etc.) are not permitted and self-service beverage stations are permitted provided cups, lids and straws are supplied by waitstaff, patrons may not use or fill their own cup, mug or glass and refills are not permitted;
 - 3) All employees and staff shall be screened for COVID-19 symptoms before being allowed to work; and
 - 4) All employees and staff shall wear face coverings.
 - iii) *Bar Areas:* Bar areas shall be closed.
 - iv) *Live Music:* Live music or live entertainment is not permitted.
- b. **Bars & Taverns:** Bars and taverns shall remain closed.
- c. **Other Retail Food Establishments:** Retail food establishments other than restaurants, such as convenience stores, gas stations and grocery stores which provide self-service beverages stations must provide cups, lids and straws to customers by an employee, prohibit the use of a customer's own cup, mug or glass and prohibit refills. Any self-service food station offering food items not prepackaged, such as a salad bar, olive bar, bulk items, or hot dog roller/grill, must be accessed by a customer using a disposable tissue or other single-use serving item in these establishments. This does not apply to general produce sections or stands.
- d. **Food Delivery:** Schools and other entities that typically provide food services to students or members of the public may continue to do so under this Executive Order on the condition that the food is provided to students or members of the public on a pick-up and takeaway basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site due to the virus's propensity to physically impact surfaces and personal property.

11. Personal Services

Personal service businesses, including spas, salons, barber shops, tattoo parlors, massage salons and similar facilities, are subject to the requirements in ¶ 5 as well as the following:

- a. Workstations shall be restricted or spaced to achieve social distancing;
- b. Workstations must be cleaned after each customer or client;
- c. Services shall be provided by appointment only; and
- d. Employees must wear face coverings and customers or clients, to the extent practicable, should also wear face coverings.

12. Religious Entities and Places of Worship

- a. **Virtual Services Preferred:** Places of worship and faith communities are encouraged to continue livestream services or otherwise provide virtual services to safely serve their communities, or alternatively, conduct drive-in services.
- b. **In any Stage:** Religious services, including wedding ceremonies and funeral services, are not subject to limits on social gatherings set forth in ¶ 13. However, social distancing and other sanitation measures outlined in ¶ 7 will continue to apply. Wedding receptions and visitations before or after funerals remain subject to the limitations and restrictions for social gatherings as set forth in ¶ 13.

13. Gatherings & Meetings

- a. **Single Site Venue:** All public and private meetings or gatherings (outside a single household or living unit or religious service), whether familial, social, governmental, philanthropic or otherwise, may have up to one hundred (100) people provided social distancing requirements can be accomplished and other sanitation measures are implemented at the site where the meeting or gathering occurs. A host venue is encouraged to ensure a health screening process for attendees is instituted.
- b. **Multiple Site Venues:** For venues with multiple, clearly separate areas, such as separate banquet rooms or multiple sports fields, each separate area is permitted to have up to one hundred (100) people per gathering or meeting in each section or area, if the following can be accommodated:
 - i) Ensure separate gatherings or meeting attendees do not congregate;
 - ii) Within each segment/gathering, ensure 6 feet of social distancing between each table with no more than 6 individuals at any table, and for classroom, auditorium, bleacher or other style seating, ensure 6 feet of separation between individuals or household units;
 - iii) Ensure separate and designated restroom facilities for each site/gathering and designated facilities must be sufficient for the number of attendees in each section or segment;
 - iv) Provide hand sanitizer or other prevention supplies in each area; and
 - v) Message that attendance is prohibited if sick or recently exposed to COVID-19.
- c. Multi-day meetings or gatherings are strongly discouraged.

14. Places of Public Amusement and Entertainment Venues

- a. **Drive-in theaters:** Drive-in theaters are permitted to be open. Self-service food stations (including condiment areas) are not permitted, however, self-service beverage stations are permitted provided cups, lids and straws are supplied by employees, no refills are permitted, and patrons may not use or fill their own cup, mug or glass.
- b. **Cinemas, Theaters & Stages:** Cinemas/movie theaters, concert stages, music halls and live theaters and similar venues shall remain closed.
- c. **Mini-golf:** Mini-golf is permitted to open provided social distancing requirements are met and sanitation measures are implemented.
- d. **Other:** All other places of public amusement, whether indoors or outdoors, including locations with amusement rides, carnivals, amusement parks, water parks, aquariums, zoos, museums, arcades, fairs, festivals, parades, funplexes, theme parks and similar places of amusement shall remain closed.

15. Gyms, Exercise & Fitness Centers

- a. **Fitness Centers:** Exercise & workout facilities or gyms, including yoga studios, dance studios, karate studios, martial arts studios and other similar fitness centers whether located in a standalone facility, a community center or other place of business may open subject to the following conditions:

- i) Employees must wear face coverings and be screened before being allowed to work;
- ii) The number of customers/clients in a facility at any given time shall be limited to no more than 50% of occupancy;
- iii) Equipment shall be spaced or restricted to achieve social distancing requirements;
- iv) Equipment or areas touched after each use or class shall be cleaned before reuse;
- v) Class size shall be limited to no more than 50% of room occupancy provided social distancing requirements are also met;
- vi) No contact sports or workouts permitted; and
- vii) Saunas and steam rooms must be limited to one person or household unit at a time.

16. Recreational Sports for Adults and Youth

- a. **Bowling Alleys and Skating Rinks:** Bowling alleys and skating rinks remain closed.
- b. **Community Pools:** Community pools, public and private, may open provided they maintain proper operation, maintenance, and disinfection (with chlorine or bromine) of swimming pools disinfectant levels as recommended by CDC for COVID-19 and follow the CDC's Model Aquatic Health Code.
- c. **Community Sport Facilities:** Community sport facilities, public or private, including golf courses, driving ranges, baseball fields, batting cages, soccer fields, tennis courts, basketball courts, and similar venues are permitted to open and be used for non-contact sports. Social distancing requirements and sanitation measures shall be observed to the greatest extent possible when open and in use. Use of community drinking fountains is not permitted.
- d. **Community Recreational Sport Leagues:** Community recreational sport leagues or teams, public or private, may resume, subject to the following:
 - i) Non-contact sports such as baseball, softball, volleyball, tennis, golf, soccer, swim, and other similar sports, may conduct practices, drills and conditioning but may not compete with other teams in games, meets or tournaments;
 - ii) Contact sports, meaning sports where players typically come into contact with other players during play such as football, basketball, rugby or wrestling, are not permitted, however, conditioning and non-contact drills for such sports may take place; and
 - iii) The social gathering limits and requirements for players and spectators combined as set forth in ¶ 13 are followed.

17. Other Activities

- a. **Walking, Hiking & Running:** Walking, hiking & running are permitted provided social distancing requirements are met.
- b. **Playgrounds:** Playgrounds shall remain closed.
- c. **State Parks:** State Parks remain open to the general public with inns opening and restaurants opening subject to the requirements in this directive.
- d. **Campgrounds:** Campgrounds may open and overnight stays are permitted subject to social distancing requirements, sanitation measures and limits on the number of persons allowed at social gatherings set forth in ¶ 13. Restrooms must provide handwashing or sanitation stations for guests and employees. Other common facilities, such as shower facilities and drinking fountains must remain closed.
- e. **Boating:** Boating is permitted subject to compliance with CDC's guidelines on social gathering limits set forth in ¶ 13 and social distancing and sanitation requirements in ¶7.

- f. **Fishing:** Fishing, including charter fishing, is permitted subject to limits on gatherings set forth in ¶ 13 and social distancing requirements set forth in ¶ 7, however, fishing tournaments are not permitted.
- g. **Auto and Bike Racing:** Racing, including auto, motorsport, motocross, motorcycle, bicycle, BMX, All-terrain vehicle or ATV, Kart and boat, shall be subject to the following:
 - i) Competitors, teams and staff may attend by invitation only;
 - ii) Spectators may not be present and grandstands must be closed;
 - iii) Social distancing requirements and sanitation measures must be followed; and
 - iv) Masks are recommended to be worn.
- h. **Livestock Shows:** Indiana livestock shows, conferences, workshops, judging invitationals, competitions and other similar events are subject to limits on gatherings set forth in ¶ 13 and must ensure social distancing requirements are met and sanitation measures are employed.
- i. **Horse Racing:** Horses currently located in Indiana are allowed to move onto the backside of racetracks at Indiana's racinos. On or after May 24, 2020, horses currently located outside of Indiana will be allowed to begin moving onto the backside of racetracks. Qualifying races are permitted, however, pari-mutuel racing is not permitted at the racinos. Spectators may not be present.

18. Child Care and Day Camps

- a. **Childcare:** Childcare programs in Indiana have been permitted to be open. Childcare programs are cautioned to continue to take measures and institute safeguards to ensure a safe environment for their employees, children and families.
- b. **Youth Day Camps:** Youth day camps may commence on June 1, 2020, subject to the following requirements:
 - i) *Employees:* There must be an employee screening procedure which must have and implement a daily health assessment for all employees and prohibit any employee presenting with symptoms from working;
 - ii) *Campers:* Establish and follow a screening procedure to determine whether a camper exhibits symptoms or has had contact with another who has had symptoms;
 - iii) *Face Coverings:* It is recommended adults and campers over the age of two wear face coverings; and
 - iv) *Adult to Child Ratio:* It is recommended to follow any applicable statute, rule or CDC guidance if no statute or rule applies on the ratio of adults to children.
- c. **Overnight Camps:** Youth overnight camps are not permitted.
- d. **Facilities:** School buildings and other school facilities have been permitted to be used, and continue to be permitted to be used, for the purpose of providing childcare which includes youth day camps.

19. Adult Day Care Facilities

Day care facilities for adults with developmental disabilities may reopen on June 1, 2020, for day services and must take measures and institute safeguards to ensure a safe environment for their clients and employees by complying with guidelines set by the Bureau of Developmental Disability Services.

20. Educational Institutions

Educational institutions (including public and private pre-K-12 schools, colleges, and universities) may be open for purposes of facilitating distance learning, performing critical research, or performing essential functions, provided that social distancing of six-feet per person is maintained to the greatest extent possible.

Educational institutions that were previously closed and are reopening for these purposes must perform enhanced environmental cleaning of commonly touched surfaces, such as workstations, countertops, railings, door handles, and doorknobs. Use the cleaning agents that are usually used in these areas and follow the directions on the label. Provide disposable wipes so commonly used surfaces can be wiped down by employees before each use.

All buildings, facilities, and grounds for K-12 educational institutions, public or private, will remain closed for education and school-sponsored activities through June 30, 2020, except for purposes allowed in this Executive Order and prior Executive Orders pertaining to this public health emergency.

The Indiana Department of Education, in consultation with the Indiana Department of Health, shall develop guidance for graduation ceremonies, including virtual graduation, drive-in ceremonies, and in-person ceremonies with the number of participants limited to the number allowed in this Executive Order and provided social distancing requirements are met.

21. Enforcement

a. Workplace Safety

I direct the IOSHA to take all available administrative and enforcement actions against businesses or entities failing to comply with workplace safety conditions.

b. Health & Law Enforcement Officials

- i) *Administrative Action:* The ISDH, local boards of health, the Enforcement Team, and other state and local law enforcement officers may take all available and permissible administrative and enforcement actions against businesses or entities failing to comply with restrictions and other public health requirements for businesses as set forth in this Executive Order. It is recommended that the following incremental steps be taken:
 - 1) Issuing a verbal order to cease the unsafe practice so an owner has an opportunity to comply;
 - 2) If a business entity fails to comply with a verbal order, ISDH shall issue an order to cease the unsafe practice;
 - 3) If a business entity continues operation in an unsafe manner despite an order to cease and desist, the ISDH shall issue an order to close the business entity;
 - 4) If an order to close a business is issued, the business shall be reported to the Secretary of State and to any relevant licensing, permitting, or certifying board, commission or other entity for consideration of revocation proceedings; and
 - 5) If an order to close a business is issued, the matter should be considered for referral to the local prosecuting attorney.
- ii) *Criminal Penalty:* This Executive Order additionally may be enforced by State and local law enforcement to the extent set forth in Indiana law, including the Emergency Disaster Law which provides a knowing violation of an Executive Order issued pursuant to Indiana's Emergency Disaster Law is a class B misdemeanor, punishable up to 180 days incarceration and a fine of up to \$1,000.
- iii) *Enforcement Team:* The Enforcement Team created in Executive Order 20-18 as extended in Executive Order 20-26 shall cease its specialized duties set forth in this and prior Executive Orders on June 13, 2020. The officers assigned to the Enforcement Team will return to their regularly assigned posts. As Indiana moves beyond Stage 3, restrictions will be further lessened and businesses will open more fully, and these officers will be needed to resume their regular duties as law enforcement officers assigned to excise, natural resource, racing and gaming matters.

22. No Limitation on Authority

Nothing in this Executive Order shall, in any way, alter or modify any existing legal authority allowing the State, any local health department, or any other proper entity from ordering: (a) any quarantine or isolation that may require an individual to remain inside a particular residential property or medical facility for a limited period of time, including the duration of this public health emergency; or (b) any closure of a specific location for a limited period of time, including the duration of this public health emergency.

23. Local Declarations of Emergency

- a. Pursuant to the Emergency Disaster Law, no local ordinance, directive, or order of any county, political subdivision, or other local government entity pertaining to this public health emergency, may contradict or impose less restrictive requirements than those set forth in this Executive Order, or else that ordinance, directive, or order will be void and of no force or effect. However, unless prohibited by an Executive Order, local ordinances, directives, and orders may be more restrictive.
- b. No local unit of government and/or political subdivision may restrict travel within their jurisdiction above a Travel Watch status.

24. Savings Clause

If any provision of this Executive Order, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or application of this Executive Order, which can be given effect without the invalid provision or application. To achieve this purpose, the provisions of this Executive Order are hereby declared to be severable.

IT IS SO ORDERED.



IN TESTIMONY WHEREOF, I, Eric J. Holcomb, have hereunto set my hand and caused to be affixed the Great Seal of the State of Indiana, on this 21st day of May, 2020.

Eric J. Holcomb

 Eric J. Holcomb
 Governor of Indiana

Connie Lawson

ATTEST: Connie Lawson
Secretary of State

EXHIBIT A.5

SUGGESTED GUIDELINES FOR GYMS, FITNESS CENTERS, AND SIMILAR FACILITIES

EMPLOYERS

- Open by appointment only
- Ensure 6 feet between employees and clients
- Train employees on importance of hygiene and sanitation
- Develop a protocol to screen employees upon entry or before they arrive at the facility
- Require symptomatic employees to stay home and recommend they be tested
- Advise clients to stay home if they are ill
- Require face coverings for employees (e.g. masks, scarfs, surgical masks)
- Ensure guests clean high-touch items, equipment, and areas after each use (e.g. treadmills, weights, yoga mats)
- Group employees by shift to reduce exposure to others
- One machine should be empty between guests when possible
- Provide sanitizing supplies near all equipment and exercising areas (e.g. treadmills, bikes, weights, yoga rooms)
- Administer quick verbal health check at gym or facility entry
- Implement no-touch payments or check-ins, if possible
- Water fountains should be closed. Guests should be asked to bring or buy their own drinks
- Disinfect high-contact surfaces regularly
- Place signage stating the requirement of guests to thoroughly clean equipment after each use, to socially distance, and to not return when they are sick
- Schedule regular deep cleaning
- Maximize spacing at check-in and check-out

A number of associations and businesses have provided the state with guidance for their members and associates. These may be found at www.in.gov/backontrack/industryguidelines.htm.

EXHIBIT B

Coronavirus Disease 2019 (COVID-19)

Cleaning and Disinfecting Your Facility

Everyday Steps, Steps When Someone is Sick, and Considerations for Employers

How to clean and disinfect




Clean

- **Wear disposable gloves** to clean and disinfect.
- **Clean surfaces using soap and water, then use disinfectant.**
- Cleaning with soap and water **reduces number of germs, dirt and impurities** on the surface. **Disinfecting kills germs** on surfaces.
- **Practice routine cleaning** of frequently touched surfaces.
 - More frequent cleaning and disinfection may be required based on level of use.
 - Surfaces and objects in public places, such as shopping carts and point of sale keypads should be cleaned and disinfected before each use.
- **High touch surfaces include:**
 - Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.



Disinfect

- **Recommend use of [EPA-registered household disinfectant](#)**  .
Follow the instructions on the label to ensure safe and effective use of the product.
 Many products recommend:
 - Keeping surface wet for a period of time (see product label).
 - Precautions such as wearing gloves and making sure you have good ventilation during use of the product.
- **Diluted household bleach solutions may also be used** if appropriate for the surface.
 - Check the label to see if your bleach is intended for disinfection, and ensure the product is not past its expiration date. Some bleaches, such as those designed for safe use on colored clothing or for whitening may not be suitable for disinfection.
 - Unexpired household bleach will be effective against coronaviruses when properly diluted.
Follow manufacturer's instructions for application and proper ventilation. Never mix household bleach with ammonia or any other cleanser.
Leave solution on the surface for **at least 1 minute**.

To make a bleach solution, mix:

 - 5 tablespoons (1/3rd cup) bleach per gallon of water
OR
 - 4 teaspoons bleach per quart of water
- Bleach solutions will be effective for disinfection up to 24 hours.
- **Alcohol solutions with at least 70% alcohol may also be used.**



Soft surfaces

For soft surfaces such as carpeted floor, rugs, and drapes

- **Clean the surface using soap and water** or with cleaners appropriate for use on these surfaces.
- **Launder items** (if possible) according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely.

OR

- **Disinfect with an EPA-registered household disinfectant.** [These disinfectants](#)  meet EPA's criteria for use against COVID-19.



Electronics

For electronics, such as tablets, touch screens, keyboards, remote controls, and ATM machines

- Consider putting a **wipeable cover** on electronics.
- **Follow manufacturer's instruction** for cleaning and disinfecting.
 - If no guidance, **use alcohol-based wipes or sprays containing at least 70% alcohol.** Dry surface thoroughly.



Laundry

For clothing, towels, linens and other items

- Launder items according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely.
- **Wear disposable gloves** when handling dirty laundry from a person who is sick.
- Dirty laundry from a person who is sick can be washed with other people's items.
- **Do not shake** dirty laundry.
- Clean and **disinfect clothes hampers** according to guidance above for surfaces.
- Remove gloves, and wash hands right away.



Cleaning and disinfecting your building or facility if someone is sick

- **Close off areas** used by the person who is sick.
 - Companies do not necessarily need to close operations, if they can close off affected areas.
- **Open outside doors and windows** to increase air circulation in the area.
- **Wait 24 hours** before you clean or disinfect. If 24 hours is not feasible, wait as long as possible.
- Clean and disinfect **all areas used by the person who is sick**, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, remote controls, and ATM machines.
- Once area has been **appropriately disinfected**, it can be opened for use.
 - **Workers without close contact** with the person who is sick can return to work immediately after disinfection.
- If **more than 7 days** since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
 - Continue routine cleaning and disinfection. This includes everyday practices that businesses and

communities normally use to maintain a healthy environment.



Cleaning and disinfecting outdoor areas

- Outdoor areas, like **playgrounds in schools and parks** generally require **normal routine cleaning**, but **do not require disinfection**.
 - Do not spray disinfectant on outdoor playgrounds- it is not an efficient use of supplies and is not proven to reduce risk of COVID-19 to the public.
 - High touch surfaces made of plastic or metal, such as grab bars and railings should be cleaned routinely.
 - Cleaning and disinfection of wooden surfaces (play structures, benches, tables) or groundcovers (mulch, sand) is not recommended.
- **Sidewalks and roads should not be disinfected**.
 - Spread of COVID-19 from these surfaces is very low and disinfection is not effective.



When cleaning

- **Regular cleaning staff** can clean and disinfect community spaces.
 - Ensure they are trained on appropriate use of cleaning and disinfection chemicals.
- **Wear disposable gloves and gowns for all tasks in the cleaning process, including handling trash**.
 - Additional personal protective equipment (PPE) might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.
 - Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area.
- **Wash your hands often** with soap and water for 20 seconds.
 - Always wash immediately after removing gloves and after contact with a person who is sick.
 - Hand sanitizer: If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.
- **Additional key times to wash hands** include:
 - After blowing one's nose, coughing, or sneezing.
 - After using the restroom.
 - Before eating or preparing food.
 - After contact with animals or pets.
 - Before and after providing routine care for another person who needs assistance (e.g., a child).




Additional considerations for employers

- **Educate workers** performing cleaning, laundry, and trash pick-up to recognize the symptoms of COVID-19.
- Provide instructions on what to do if they develop **symptoms** within 14 days after their last possible exposure to the virus.
- **Develop policies for worker protection and provide training** to all cleaning staff on site prior to providing cleaning tasks.
 - Training should include when to use PPE, what PPE is necessary, how to properly don (put on), use, and doff (take off) PPE, and how to properly dispose of PPE.
- Ensure workers are trained on the hazards of the cleaning chemicals used in the workplace in accordance with OSHA's Hazard Communication standard ([29 CFR 1910.1200](#) [↗](#)).
- **Comply with OSHA's standards** on Bloodborne Pathogens ([29 CFR 1910.1030](#) [↗](#)), including proper disposal of regulated waste, and PPE ([29 CFR 1910.132](#) [↗](#)).



Alternative disinfection methods

- The efficacy of alternative disinfection methods, such as ultrasonic waves, high intensity UV radiation, and LED blue light against COVID-19 virus is not known.
 - EPA does not routinely review the safety or efficacy of pesticidal devices, such as UV lights, LED lights, or ultrasonic devices. Therefore, EPA cannot confirm whether, or under what circumstances, such products might be effective against the spread of COVID-19.
- CDC does not recommend the use of sanitizing tunnels. There is no evidence that they are effective in reducing the spread of COVID-19. Chemicals used in sanitizing tunnels could cause skin, eye, or respiratory irritation or damage.
- CDC only recommends use of the [surface disinfectants identified on List N](#)  against the virus that causes COVID-19.



For facilities that house people overnight

- Follow CDC's guidance for [colleges and universities](#). Work with state and local health officials to determine the best way to isolate people who are sick and if temporary housing is needed.
- For guidance on cleaning and disinfecting the bedroom/bathroom for someone who is sick, review CDC's guidance on [disinfecting your home if someone is sick](#).

More details: [Detailed Disinfection Guidance for Community Facilities](#)

More information

[Transport Vehicles](#)

Page last reviewed: April 14, 2020


EXHIBIT C

SAFETY DATA SHEET (SDS)

SaniDate® All Purpose Disinfectant

Form #:	SDS-051
Revision Date:	04/09/2019
Revision #:	03
Supersedes Date:	11/30/2018

Section 1: Identification			
Product Name:	SaniDate® All Purpose Disinfectant	Product Type / Description:	Antimicrobial / Disinfectant
Recommended Use:	Antimicrobial / Disinfectant	Other Means of Identification:	Aqueous solution of hydrogen peroxide and peracetic acid
Use Restrictions:	It is a violation of federal law to use this product in a manner inconsistent with its labeling.	Chemical Formula:	CH ₃ CO ₃ H
Manufacturer:	BioSafe Systems, LLC 22 Meadow Street East Hartford, CT 06108	EPA Registration #:	70299-27
Telephone Number:	1-888-273-3088	Emergency Number: 1-800-424-9300 (CHEMTREC)	

Section 2: Hazard Identification			
GHS Classification		Hazard Statements	
Acute Toxicity Oral: Category 4 Dermal: Category 5 Skin Corrosion/Irritation: Category 3 Serious Eye Damage/Eye Irritation: Category 1		H302: Harmful if swallowed. H313: May be harmful in contact with skin. H316: Causes mild skin irritation. H318: Causes serious eye damage.	
Pictograms		Signal Word	
		DANGER	
Precautionary Statements			
General		Response	
P101: If medical advice is needed, have product container or label at hand. P102: Keep out of reach of children. P103: Read label before use.		P305+P351+P338: IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing. P310: Immediately call a POISON CENTER/doctor. P321: For specific treatments see FIRST AID section on SDS or label P332+P313: If skin irritation occurs: Get medical advice/attention	
Prevention		Storage / Disposal	
P264: Wash thoroughly after handling. P280: Wear protective gloves, clothing, eye protection, face protection.		P402 + P404: Store in a dry place. Store in a closed container. P501: Dispose of contents/container in accordance with local/regional/national/international regulations.	

Section 3: Composition / Information on Ingredients		
Components	CAS-No	% Composition (w/w)
Hydrogen Peroxide	7722-84-1	4.40 – 6.67%
Peroxyacetic Acid	79-21-0	1.02 – 1.70%
Acetic Acid	64-19-7	13.78 – 15.23%

Section 4: First-Aid Measures	
Eye Contact:	Hold eye open and rinse slowly and gently with water for 15-20 minutes. Remove contact lenses, if present, after the first 5 minutes, then continue rinsing eye. Call a poison control center or doctor for treatment advice.
Skin Contact:	Take off contaminated clothing. Rinse skin immediately with plenty of water for 15-20 minutes. Call a poison control center or doctor for treatment advice.
Ingestion:	Call poison control center or doctor immediately for treatment advice. Have person sip a glass of water if able to swallow. Do not induce vomiting unless told to do so by the poison control center or doctor. Do not give anything by mouth to an unconscious person.
Inhalation:	Move person to fresh air. If person is not breathing, call 911 or an ambulance, then give artificial respiration, preferably mouth-to-mouth if possible. Call poison control center or doctor for treatment advice. Have the product container or label with you when calling a poison control center or doctor or going for treatment. You may also contact 1.800.222.1222 for emergency treatment information.
Notes to Physician:	Probable mucosal damage may contraindicate the use of gastric lavage.

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Section 5: Fire-Fighting Measures

Suitable Extinguishing Media:	Water spray, dry chemical, alcohol foam, or carbon dioxide.
Unsuitable Extinguishing Media:	None.
Combustion Products:	Carbon Oxides.
Unusual Fire and Explosion Hazards:	Product is not flammable but during a fire, product can decompose and generate oxygen which can initiate or promote combustion.
Protective Equipment for Firefighters:	Full chemical protection suits and boots (rubber or PVC) and self-contained breathing apparatus. Cordon the area to keep out all unnecessary personnel. Keep upwind. Use large quantities of water spray to fight fire. Cool containers / tanks with water spray. If safe to do, move product away from fire to secure area. Eliminate all possible sources of ignition and remove flammable material.

Section 6: Accidental Release Measures

Personal Precautions:	Ensure adequate ventilation. Keep people away from and upwind of spill/leak. Avoid inhalation, ingestion and contact with skin and eyes.
Emergency Procedures:	Keep away materials that are incompatible with this product. All receiving equipment should be clean, dry, vented, labeled and made of materials compatible with the product.
Environmental Precautions:	Prevent spill from entering waterways.
Methods and Material for Containment and Clean-Up:	Do not return spilled or contaminated material to inventory. Rinse small amounts to drain, when possible. Clean the area with water.

Section 7: Handling and Storage

Handling:	Wear protective gloves/eye protection. Do not eat, drink, or smoke when using this product. Wash thoroughly after handling. Use only outdoors or in a well-ventilated area.
Storage:	Keep away from heat. Keep only in original container. Protect from sunlight. Store at temperatures not exceeding 55°C (131°F). Never return product back to the original container. Store in cool, ventilated area. Never use metal containers or spigots. Use vented container.
Incompatible Materials:	Store away from combustible materials. Keep concentrate away from reactive substances.
Compatible Materials:	304L Stainless Steel, 316L Stainless Steel, Passivated Aluminum; High Density Polyethylene (HDPE), Polyvinyl Chloride (PVC)

Section 8: Exposure Controls / Personal Protection

Components with Workplace Control Parameters			
Component	ACGIH	NIOSH	OSHA
Acetic Acid	TWA: 10 ppm STEL: 15 ppm	TWA: 25 mg/m ³ - 8 hours. TWA: 10 ppm - 8 hours. IDLH: 50 ppm	TWA: 25 mg/m ³ - 8 hours. TWA: 10 ppm - 8 hours.
Hydrogen Peroxide	TWA: 1 ppm	TWA: 1.4 mg/m ³ - 8 hours. TWA: 1 ppm - 8 hours. IDLH: 75 ppm	TWA: 1.4 mg/m ³ - 8 hours. TWA: 1 ppm - 8 hours.
Peracetic Acid	STEL: 0.4 ppm		

Engineering Controls:	Ensure adequate ventilation. Emergency eye wash stations / emergency showers should be available in the immediate vicinity of any potential exposure.
General Hygienic Practices:	Do not eat, drink or smoke during use. Wash hands immediately after handling the product.
Personal Protective Equipment	
Respiratory Protection:	Use NIOSH-approved air-purifying or supplied air respirator where airborne concentrations of vapor or mist are expected to exceed exposure limits. Recommended respirators are those with an organic vapor / acid gas cartridge.
Eye / Face Protection:	Chemical resistant goggles or face shield if splashes are expected to occur.
Hand Protection:	Rubber/latex/neoprene or other suitable chemical resistant gloves. Do not use leather or cotton gloves.
Skin / Body Protection:	Wear non-combustible clothing and footwear (PVC, neoprene, nitrile or natural rubber).

Section 9: Physical and Chemical Properties

Appearance:	Clear, colorless liquid.	Odor:	Slight vinegar.	Odor Threshold:	NA
Physical State:	Liquid.	pH:	<1.5	Specific Gravity:	1.04 g/cm ³
Melting Point:	NA	Freezing Point:	-30°C (-22°F)	Boiling Point:	NA
Flash Point:	NA	Flammability:	NA	Flammability Limits:	NA
Vapor Pressure:	22 mm Hg (25°C)	Vapor Density:	NA	Solubility:	Complete.
Evaporation Rate:	NA	Auto-ignition Temperature:	NA	Decomposition Temperature:	SADT > 55°C (131°F)
Relative Density:	NA	Partition Coefficient n-octanol / water:	NA	Viscosity:	NA



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Section 10: Stability and Reactivity	
Reactivity:	Non-reactive under recommended storage conditions.
Stability:	Stable under recommended storage conditions.
Conditions to Avoid:	Open flames, elevated temperatures, heat sources, direct sunlight. Combustible materials.
Incompatible Materials:	Acids / Bases / Reducing Agents / Organic Materials / Metals / Salts of Metals.
Hazardous Decomposition Products:	Thermal decomposition generates corrosive vapors, acetic acid and oxygen which supports combustion.

Section 11: Toxicological Information			
Acute Toxicological Data			
Oral LD50 Rat:	>2000 mg/kg	Dermal LD50 Rat:	>5000 mg/kg
		Inhalation LC50 Rat:	NA
Symptoms and Effects			
Condition	Acute Effects	Chronic (Delayed) Effects	
Eye Contact:	Causes serious eye damage.	None.	
Skin Contact:	May cause irritation.	None.	
Inhalation:	May cause respiratory tract irritation.	None.	
Ingestion:	Harmful if swallowed.	None.	

Section 12: Ecological Information			
Ecotoxicity:	Duration	Species	Value
	48 hr LC50	<i>Oncorhynchus mykiss</i> (rainbow trout)	40 mg/L
	48 hr EC50	Crustaceans	126.8 mg/L
	5 min EC100	<i>Pseudomonas aeruginosa</i>	5 mg/L
Persistence and Degradability:	Weak persistence of degradation products.		
Bioaccumulative Potential:	Does not bioaccumulate.		
Mobility in Soil:	Non-significant adsorption soil degradation, >99% in 20 minutes.		
Results of PBT & vPvB:	This mixture contains no substance considered to be persistent, bioaccumulating nor toxic (PBT).		
Other Adverse Effects:	None known.		

Section 13: Disposal Considerations	
Waste from Residues and Unused Product:	Dispose of waste material in accordance with all local, regional, national, provincial, territorial and international regulations.
Contaminated Container Disposal:	Do not reuse or refill containers. Triple rinse empty containers with clean water. Clean and empty containers should be taken to an approved waste handling site for recycling or disposal.

Section 14: Transport Information						
UN Number		UN Proper Shipping Name	Hazard Class (Subsidiary)	Packing Group	IATA	Marine Pollutant
DOT	NA	Not regulated.	NA	NA	Permitted for shipment by air.	No
TDG	NA	Not regulated.	NA	NA		
IMDG	NA	Not regulated.	NA	NA		
Special Precautions:		Vented container.				
Shipping Placards:		NA				

Section 15: Regulatory Information					
TSCA Inventory List		US EPA CERCLA Hazardous Substances		Clean Water Act	
Acetic Acid	Yes	Acetic Acid	5000 lbs.	5000 lbs.	
Hydrogen Peroxide	Yes	Hydrogen Peroxide	NA	NA	
Peracetic Acid	Yes	Peracetic Acid	NA	NA	
SARA Title III					
	Sec. 302 TPQ.	Sec 304 RQ.	Sec 311 / Sec 312 Hazard Category	Sec 313	Clean Air Act Threshold Qty.
Acetic Acid	NA	NA	NA	NA	NA
Hydrogen Peroxide	1000 lbs.	1000 lbs.*	Physical: Oxidizer Health: Acute Toxicity; Skin Corrosion or Irritation; Serious Eye Damage or Eye Irritation; Specific target organ toxicity	NA	NA
Peracetic Acid	500 lbs.	500 lbs.	Physical: Organic Peroxide; Corrosive to Metals Health: Acute Toxicity; Skin Corrosion or Irritation; Serious Eye Damage or Eye Irritation; Specific target organ toxicity	Yes	10000 lbs.

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**Hydrogen Peroxide Reportable Quantity only applies to concentrations > 52%*

NFPA 704 Rating	Health:	2	Flammability:	0	Reactivity:	0	Special:	None.
HMIS Rating	Health:	2	Flammability:	0	Physical:	0	PPE:	Recommended.
Uniform Fire Code (NFPA 400)	NA							
California Prop 65	This product does not contain any substances known to the state of California to cause cancer, developmental and/or reproductive harm.							
FIFRA	This product is a registered pesticide with the United States Environmental Protection Agency (EPA). These requirements may differ from the classification criteria and hazard information required for a safety data sheet under the Global Harmonized Systems (GHS), and for workplace labels of non-pesticide chemicals. It is a violation of Federal law to use this product in a manner inconsistent with its labeling. Always refer to product label for further precautionary information and use directions.							

Section 16: Other Information

According to Federal Register / Vol. 77, No. 58 / Monday, March 26, 2012 / Rules and Regulations

To the extent of our knowledge, the information herein is accurate as of the date of this document. However, neither BioSafe Systems nor any of its affiliates make any warranty, expressed or implied, or accept any liability relating to the information or its use. The information is for use by technically skilled persons at their own discretion and risk. This is not a license or a patent. The user alone must finally determine suitability of any information or material for any contemplated use, the manner or use and whether any patents are infringed. Always read and follow label directions.

For additional information, call us toll-free at 1.888.273.3088 or visit www.biosafesystems.com
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COMMUNITY CENTER POLICY

- * ALL PERSONS ENTERING THE BUILDING MUST BE SCREENED INCLUDING EMPLOYEES
- * FRONT DOOR ENTRY ONLY
- * MUST FOLLOW 6' SOCIAL DISTANCING FLOOR MARKINGS ARE IN PLACE FOR GUIDANCE
- * WATER FOUNTAINS ARE CLOSED, BOTTLE FILL IS OPEN.
- * EXITS AT SIDE DOOR AND BACK DOOR BY RESTROOMS
- * ALL MEMBERSHIPS HAVE BEEN AUTOMATICALLY EXTENDED 72 DAYS
- *WE ARE EMPLOYING ENHANCED CLEANING AND DISINFECTING PROTOCOLS INCLUDING REGULARLY CLEANING HIGH-TOUCH SURFACES
- *EXTRA HAND SANITIZING STATIONS PLACED THROUGHOUT THE FACILITY FOR EVERYONES USE

THE GYM

- * MEMBERS ONLY
- * LOCKER ROOMS AND SHOWERS ARE CLOSED
MUST WORKOUT IN CLOTHES YOU ARE WEARING
- * MUST FOLLOW 6' SOCIAL DISTANCING

THE COURTS

- * MEMBERS ONLY
- * NO GAME PLAY, SHOOT AROUND ONLY
- * MUST FOLLOW 6' SOCIAL DISTANCING
- * MAX 5 PATRONS PER GOAL
- * MUST BRING YOUR OWN BALL

KiD CiTY

- * CLOSED

MEETING ROOMS

- * CLOSED. NO RENTALS AT THIS TIME

EXHIBIT E



HEALTH SCREENING FORM

In an effort to reduce the risk of COVID-19 to all patrons and employees, all visitors must complete the following screening questions.

Date: _____

Name: _____ Phone # _____

	YES	NO
Have you traveled outside of the United States or been in close contact with anyone who has traveled outside of the United States with in the last 14 days?		
Have you had close contact with or cared for someone diagnosed with COVID-19 with in the last 14 days?		
Have you experienced any cold or flu-like symptoms in the last 14 days (fever, cough, shortness of breath or other respiratory problem)?		
Have you experienced any nausea, vomiting, body aches or chills in the last 24 hours?		

Visitor Signature _____

For internal use:		
Access to facility (circle one)	Approved	Denied
Employee name: _____	Employee initials: _____	

EXHIBIT F

LEGEND

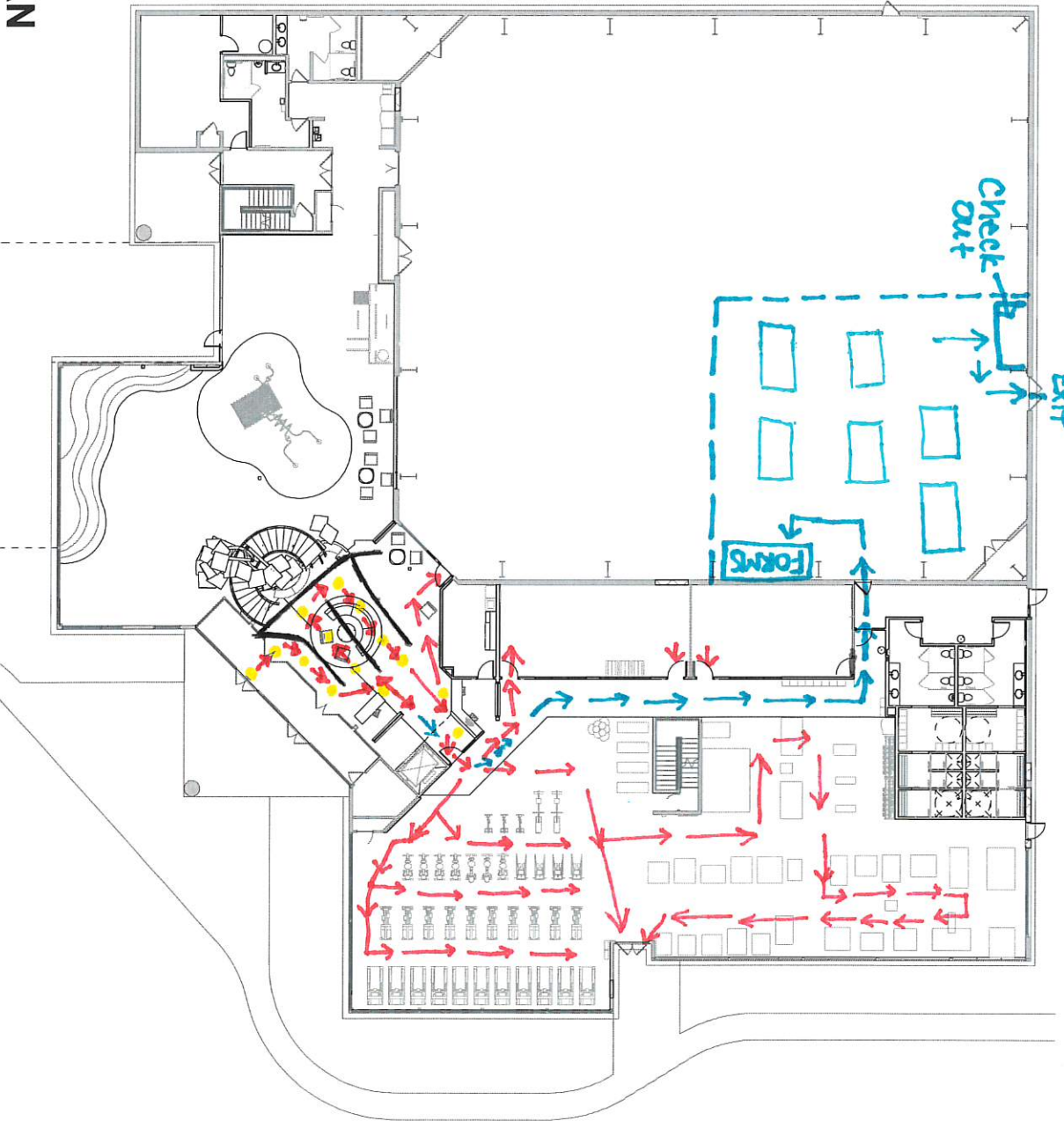
GENERAL FLOW



FREEDOM SPRINGS REGISTRATIONS



6' SOCIAL DISTANCING ENTRY



FIRST FLOOR PLAN

EXHIBIT G.1



LEGEND

Pre-Pandemic Layout

1-83

Equipment Moved

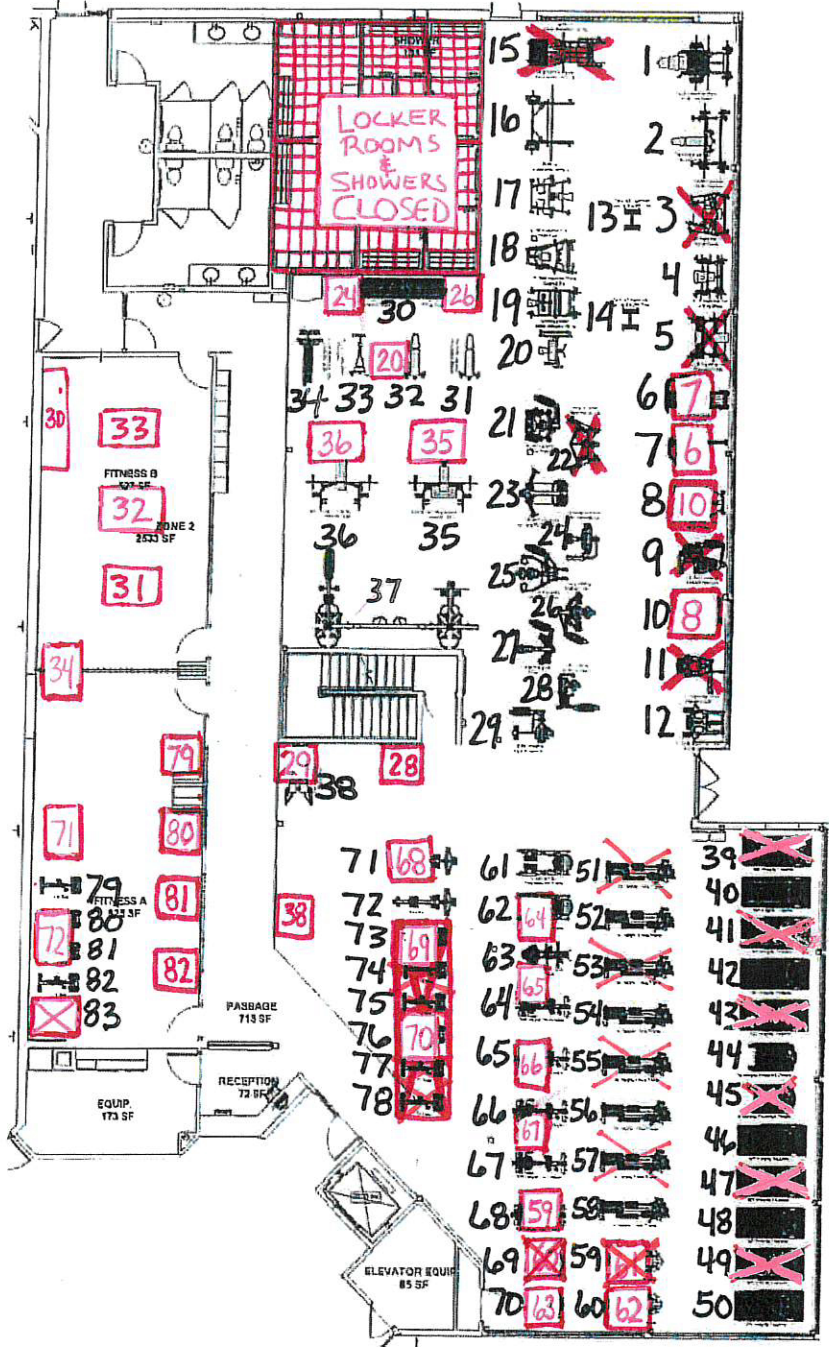
→

Equipment Removed

⊗

Equipment Not In Use

X



HAMMER
STRENGTH

0 3 5 10 ft

EXHIBIT G.2



LEGEND

Pre-Pandemic Layout

1-83

Equipment Moved

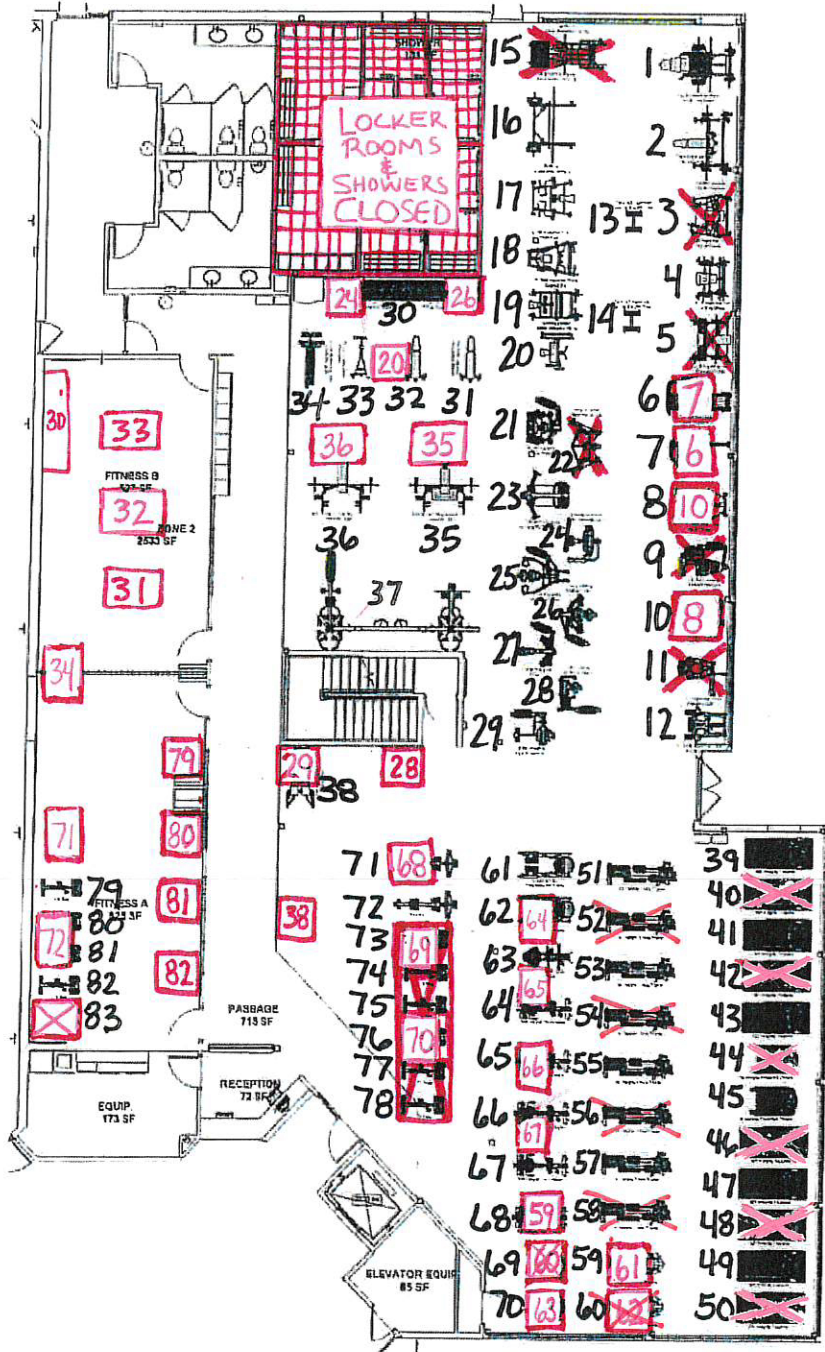
→

Equipment Removed

⊗

Equipment Not In Use

X



HAMMER STRENGTH

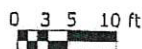


EXHIBIT H


SAFETY DATA SHEET

Section 1 - Identification

Product Identifier	Earth Sense® Multi-Surface Cleaner with H2O2 Super Concentrate
Other means of identification	4030
Recommended use	Detergent.
Recommended restrictions	For commercial and industrial use only.
Manufacturer / Importer / Supplier / Distributor Information	
Company Name	National Chemical Laboratories of PA, Inc.
Address	401 N. 10th Street - Philadelphia, PA 19123
Telephone	1 (215) 922-1200
Supplier Email	info@nclonline.com
Contact	CHEM-TEL
Emergency Phone	1 (800) 255-3924

Section 2 - Hazard(s) Identification

SDS Hazards and Warnings are based on the undiluted product. Refer to diluted SDS for Ready-To-Use Hazards and Warnings.

	Classification	Category
Physical Hazards	Not Classified	
Health Hazards	Sensitization, skin	1
	Serious eye damage/eye irritation	2A
	Skin corrosion/irritation	2
OSHA defined hazards	Not Classified.	
Label Elements		
Hazard Symbol		
Signal Word	Warning	
Hazard Statement	Causes serious eye irritation. Causes skin irritation. May cause an allergic skin reaction.	
Precautionary statement		
Prevention	Wear eye/face protection. Wear protective gloves. Wash thoroughly after handling. Keep out of reach of children.	
Response	If on skin: Wash with plenty of water. If in eyes: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Immediately call a poison center/doctor. Specific treatment (see this label). If skin irritation or rash occurs: Get medical advice/attention. Wash contaminated clothing before reuse.	
Storage	Store away from incompatible materials.	
Disposal	Dispose of waste and residues in accordance with local authority requirements.	
Hazard(s) not otherwise classified (HNOC)	None known.	

Section 3 - Composition/Information on ingredients

Mixture			
Hazardous Components	Ingredient Name	CAS #	%
	Alcohols, C9-11, ethoxylated	68439-46-3	5 - 10
	Hydrogen Peroxide	7722-84-1	4 - 8
	Citrus Terpenes	5989-27-5	0.1 - 1

Section 4 - First-aid Measures

Inhalation	Move to fresh air. Get medical attention if irritation persists.
Skin contact	Remove contaminated clothing immediately and wash skin with soap and water. In case of eczema or other skin disorders: Seek medical attention and take along these instructions.
Eye contact	Immediately flush eyes with plenty of water for at least 15 minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Get medical attention immediately.
Ingestion	Rinse mouth. Get medical attention if irritation persists.

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Most Important symptoms /effects, acute and delayed	Causes serious eye irritation. Causes skin irritation. Symptoms may include stinging, tearing, redness, swelling, and blurred vision. May cause an allergic skin reaction. Dermatitis. Prolonged exposure may cause chronic effects.
Indication of immediate medical attention and special treatment	Provide general supportive measures and treat symptomatically. Keep victim under observation. Symptoms may be delayed.
General Information	If you feel unwell, seek medical advice (show the label where possible). Ensure that medical personnel are aware of the material(s) involved, and take precautions to protect themselves. Wash contaminated clothing before reuse.

Section 5 - Fire-fighting measures

Suitable extinguishing media	Water fog. Foam. Dry chemical powder. Carbon dioxide (CO2).
Unsuitable extinguishing media	Do not use water jet as an extinguisher, as this will spread the fire.
Specific hazards arising from the chemical	During fire, gases hazardous to health may be formed.
Special protective equipment and precautions for firefighters	Self-contained breathing apparatus and full protective clothing must be worn in case of fire.
Fire-fighting equipment /instructions	Move containers from fire area if you can do it without risk. Use water spray to keep fire-exposed containers cool.
General fire hazards	No unusual fire or explosion hazards noted.
Specific Methods	Use standard firefighting procedures and consider the hazards of other involved materials.

Section 6 - Accidental release measures

Personal precautions, protective equipment and emergency procedures.	Keep unnecessary personnel away. Keep people away from and upwind of spill/leak. Keep out of low areas. Eliminate all ignition sources (no smoking, flares, sparks, or flames in immediate area). Wear appropriate protective equipment and clothing during clean-up. Avoid breathing mist or vapor. Do not touch damaged containers or spilled material unless wearing appropriate protective clothing. Ensure adequate ventilation. Local authorities should be advised if significant spillages cannot be contained. For personal protection, see section 8 of the SDS.
Methods and materials for containment and cleaning up	This product is miscible in water. SMALL SPILLAGE: Wipe up with absorbent material (e.g. cloth, fleece). Clean surface thoroughly to remove residual contamination. LARGE SPILLS: Stop the flow of material, if this is without risk. Dike the spilled material, where this is possible. Cover with plastic sheet to prevent spreading. Absorb in vermiculite, dry sand or earth and place into containers. Prevent entry into waterways, sewer, basements or confined areas. Following product recovery, flush area with water. Never return spills to original containers for re-use. For waste disposal, see section 13 of the SDS.
Environmental precautions	Avoid discharge into drains, water courses or onto the ground.

Section 7 - Handling and storage

Precautions for safe handling	Do not breathe the mist or vapor. Do not get this material in contact with eyes. Avoid contact with eyes, skin, and clothing. Avoid prolonged exposure. Provide adequate ventilation. Wear appropriate personal protective equipment. Observe good industrial hygiene practices.
Conditions for safe storage, including any incompatibilities	Store in original tightly closed container. Store away from incompatible materials (see Section 10 of the SDS).

Section 8 - Exposure control/personal protection

Occupational exposure limits

US. Workplace environmental Exposure Level (WEEL) Guides

Component	Type	Value
Hydrogen Peroxide (CAS 7722-84-1)	TWA	165 mg/m ³ , 30 ppm
Citrus Terpenes (CAS 5989-27-5)	TWA	165.5 mg/m ³ , 30 ppm

US. OSHA Table Z-1 Limits for Air Contaminants (29 CFR 1910.1000)

Components	Type	Value	Form
Hydrogen Peroxide (CAS 7722-84-1)	TWA	1.4 mg/m ³ , 1 ppm	

US. ACGIH Threshold Limit Values

Component	Type	Value	Form
Hydrogen Peroxide (CAS 7722-84-1)	TWA	1 ppm	

US. NIOSH: Pocket Guide to Chemical Hazards

Components	Type	Value
Hydrogen Peroxide (CAS 7722-84-1)	TWA	1.4 mg/m ³ , 1 ppm

Biological limit values No biological exposure limits noted for the ingredient(s).

Appropriate engineering controls Good general ventilation (typically 10 air changes per hour) should be used. Ventilation rates should be matched to conditions. If applicable, use process enclosures, local exhaust ventilation, or other engineering controls to maintain airborne levels below recommended exposure limits. If exposure limits have not been established, maintain airborne levels to an acceptable level. Provide eyewash station.

Individual protection measures, such as personal protective equipment

SAFETY DATA SHEET

Eye/face protection	If use of product risks exposure to contact, wear safety glasses with side shields.
Skin protection	
Hand protection	Impervious gloves are recommended for prolonged use.
Other	If use of product risk exposure to contact, wear suitable protective clothing.
Respiratory protection	In case of inadequate ventilation, use respiratory protection.
Thermal hazards	Wear appropriate thermal protective clothing, when necessary.
General hygiene considerations	Always observe good personal hygiene measures, such as washing after handling the material and before eating, drinking, and/or smoking. Routinely wash work clothing and protective equipment to remove contaminants. Contaminated work clothing should not be allowed out of the workplace.

Section 9 - Physical and chemical properties

Appearance	Clear liquid.
Physical state	Liquid.
Form	Liquid.
Color	Colorless.
Odor	Citrus.
Odor threshold	Not available.
pH	4.2
Melting point/freezing point	Not relevant.
Initial boiling point and boiling range	212 °F (100 °C)
Flash point	None to boiling.
Evaporation rate	Not available.
Flammability (solid, gas)	Not available.
Upper/lower flammability or explosive limits	
Flammability limit - lower (%)	Not available.
Flammability limit - upper (%)	Not available.
Explosive limit - lower (%)	Not available.
Explosive limit - upper (%)	Not available.
Vapor pressure	Similar to water.
Vapor density	Similar to water.
Relative density	1.03 ± 0.01
Relative density temperature	75 °F (23.9 °C)
Solubilities (water)	Complete
Partition Coefficient n-octanol/water	Not available
Auto-ignition temperature	Not Available
Decomposition temperature	Not Available
Viscosity	<10 cSt
Viscosity Temperature	75 °F (23.9 °C)

Section 10 - Stability and reactivity

Reactivity	The product is stable and non-reactive under normal conditions of use, storage and transport.
Chemical stability	Material is stable under normal conditions.
Possibility of hazardous reactions	No dangerous reaction known under conditions of normal use.
Conditions to Avoid	Contact with incompatible materials.
Incompatible materials	Strong oxidizing agents. Strong acids. Reducing agents.
Hazardous Decomposition Products	No hazardous decomposition products are known.

Section 11 - Toxicological information

Information on likely routes of exposure

Ingestion	Expected to be a low ingestion hazard.
Inhalation	Prolonged inhalation may be harmful.
Skin contact	Causes skin irritation. May cause an allergic skin reaction.
Eye contact	Causes serious eye irritation.

Symptoms related to the physical, chemical and toxicological characteristics Causes serious eye irritation. Symptoms may include stinging, tearing, redness, swelling, and blurred vision. Causes skin irritation. Rash. May cause an allergic skin reaction. Dermatitis.

Information on toxicological effects.

Acute toxicity May cause an allergic skin reaction.

Components	Level	Type	Code	Species	Results
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Citrus Terpenes (CAS 5989-27-5)	Acute	Dermal	LD50	Rabbit	5 g/kg
	Acute	Oral	LD50	Mouse	5600 - 6600 mg/kg
	Acute	Other	LD50	Mouse	1.3 g/kg
	Acute	Other	LD50	Rat	0.11 g/kg
Hydrogen Peroxide (CAS 7722-84-1)	Acute	Dermal	LD50	Rabbit	> 2000 mg/kg, 24 Hours
	Acute	Dermal	LD50	Rat	3000 - 5480 mg/kg
	Acute	Inhalation	LC50	Rat	> 170 mg/m ³ , 4 Hours
	Acute	Oral	LD50	Rat	693.7 mg/kg
Skin corrosion/irritation	Prolonged skin contact may cause temporary irritation.				
Serious eye damage/ eye irritation	Causes serious eye irritation.				
Respiratory sensitization	This product is not expected to cause respiratory sensitization.				
Skin sensitization	May cause an allergic skin reaction.				
Germ cell mutagenicity	No data available to indicate product or any components present at greater than 0.1% are mutagenic or genotoxic.				
Carcinogenicity	This product is not considered to be a carcinogen by IARC, ACGIH, NTP, or OSHA.				
IARC Monographs. Overall Evaluation of Carcinogenicity					
Component		Result		Comment	
Citrus Terpenes (CAS 5989-27-5)		3		Not classifiable as to carcinogenicity to humans.	
Hydrogen Peroxide (CAS 7722-84-1)		3		Not classifiable as to carcinogenicity to humans.	
Reproductive toxicity	This product is not expected to cause reproductive or developmental effects.				
Specific target organ toxicity - single exposure	Not classified.				
Specific target organ toxicity - repeated exposure	May cause damage to organs through prolonged or repeated exposure.				
Aspiration hazard	Not classified.				
Chronic effects	Prolonged inhalation may be harmful. May cause damage to organs through prolonged or repeated exposure.				

Section 12 - Ecological Information

Ecotoxicity The product is not classified as environmentally hazardous. However, this does not exclude the possibility that large or frequent spills can have a harmful or damaging effect on the environment.

Component(s)

Alcohols, C9-11, ethoxylated, 68439-46-3

Aquatic

Level	Type	Code	Species	Test Results
Acute	Crustacea	EC50	Water flea (Daphnia magna)	2.9 - 8.5 mg/l, 48 hours
	Fish	LC50	Fathead minnow (Pimephales promelas)	6 - 12 mg/l, 96 hours
	Fish	LC50	Flathead minnow (Pimephales promelas)	0.619 - 0.796 mg/l, 96 hours

Citrus Terpenes, 5989-27-5

Aquatic

Acute	Crustacea	EC50	Water flea (Daphnia pulex)	69.6 mg/l, 48 hours
	Fish	LC50	Flathead minnow (Pimephales promelas)	0.619 - 0.796 mg/l, 96 hours

Persistence and degradability No data is available on the degradability of this product.

Bioaccumulative potential No data available.

Partition coefficient n-octanol / water log (Kow)

Components	Results
Citrus Terpenes (CAS 5989-27-5)	4.232

Mobility in soil No data available.

Mobility in general No data available.

Other adverse effects No other adverse environmental effects (e.g. ozone depletion, photochemical ozone creation potential, endocrine disruption, global warming potential) are expected from this component.

Section 13 - Disposal considerations

Disposal instructions Dispose in accordance with applicable federal, state, and local regulations.

Local disposal regulations Dispose of in accordance with local regulations.

Hazardous waste code Waste codes should be assigned by the user based on the application for which the product was used.

Waste from residues / unused products Dispose in accordance with all applicable regulations.

Contaminated packaging Since emptied containers may retain product residue, follow label warnings even after container is emptied.

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Section 14 - Transport information

DOT	Not regulated as dangerous goods.
IATA	Not regulated as dangerous goods.
IMDG	Not regulated as dangerous goods.
Transportation in bulk according to Annex II of MARPOL 73/78 and IBC Code	This substance/mixture is not intended to be transported in bulk.

Section 15 - Regulatory Information

US federal regulations This product is a "Hazardous Chemical" as defined by the OSHA Hazard Communication Standard, 29 CFR 1910.1200. One or more components are not listed on TSCA.

TSCA Section 12(b) Export Notification (40 CFR707, Subpt. D) Not regulated.

US. OSHA Specifically Regulated Substances (29 CFR 1910.1001-1050) Not listed.

CERCLA Hazardous Substance List (40 CFR 302.4) Not listed.

Superfund Amendments and Reauthorization Act of 1986 (SARA)

Hazard Categories	Immediate Hazard	Yes
	Delayed Hazard	Yes
	Fire Hazard	No
	Pressure Hazard	No
	Reactivity Hazard	No

SARA 302 Extremely hazardous substance

Chemical name	CAS #	Reportable Quantity	Threshold Planning Quantity	Threshold Planning quantity, lower value	Threshold Planning quantity, upper value
Hydrogen Peroxide	7722-84-1	1000	1000 lbs.		
SARA 311/312 Hazardous chemical		Yes			
SARA 313 (TRI reporting)		Not regulated.			

Other federal regulations

Clean Air Act (CAA) Section 112 Hazardous Air Pollutants (HSPs) List Not regulated.

Clean Air Act (CAA) Section 112(r) Accidental Release Prevention (40 CFR 68.130) Not regulated.

Safe Drinking Water Act (SDWA) Not regulated.

Food and Drug Administration (FDA) Not regulated.

US state regulations

US.Massachusetts RTK - Substance List	Components Hydrogen Peroxide (CAS 7722-84-1)
US.New Jersey Worker and Community Right-to-Know Act	Components Hydrogen Peroxide (CAS 7722-84-1) Citrus Terpenes (CAS 5989-27-5)
US.Pennsylvania RTK - Hazardous Substances	Components Hydrogen Peroxide (CAS 7722-84-1)
US.Rhode Island RTK	Components Hydrogen Peroxide (CAS 7722-84-1)
US - California Proposition 65	California Safe Drinking Water and Toxic Enforcement Act of 1986 (Proposition 65): This material is not known to contain any chemicals currently listed as carcinogens or reproductive toxins.

International Inventories

Country(s) or region	Inventory Name	On Inventory (yes/no)*
Australia	Australian Inventory of Chemical Substances (AICS)	No
Canada	Domestic Substances List (DSL)	No
Canada	Non-Domestic Substances List (NDSL)	No
China	Inventory of Existing Chemical Substances in China (IECSC)	Yes
Europe	European Inventory of Existing Commercial Chemical Substances (EINECS)	No
Europe	European List of Notified Chemical Substances (ELINCS)	No
Japan	Inventory of Existing and New Chemical Substances (ENCS)	Yes
Korea	Existing Chemicals List (ECL)	No
New Zealand	New Zealand Inventory	Yes
Philippines	Philippine Inventory of Chemicals and Chemical Substances	Yes
Unites States Puerto Rico	Toxic Substances Control Act (TSCA) Inventory	No

*A "Yes" indicates this product complies with the inventory requirements administered by the governing country(s).

*A "No" indicates that one or more components of the product are not listed or exempt from listing on the inventory administered by the governing country(s).

Section 16 - Other information, including date of preparation or last version

Revision date 1/17/2018

SAFETY DATA SHEET

Version #

02

Disclaimer

The information contained herein was obtained from current and reliable sources. However, the data is provided without any warranty, expressed or implied, regarding its correctness or accuracy. Since the conditions for use, handling, storage and disposal of this product are beyond the manufacturer's control, it is the user's responsibility both to determine safe conditions for use of this product and to assume liability for loss, injury, damage or expense arising from the product's improper use. No warranty, expressed or implied, regarding the product described herein shall be created by or inferred from any statement or omission in this SDS. Various government agencies may have specific regulations concerning the transportation, handling, storage, use or disposal of this product which may not be reflected in this SDS. The user should review these regulations to ensure full compliance.



EXHIBIT I

Safety Data Sheet

Wipes.com Disinfecting Wipes 800 ct.

1. Identification of Substance/Preparation/Company

Product Name: Wipes.com Disinfecting Wipes 800 ct

Recommended Use: Disinfecting and cleaning non-porous surfaces

Wipes LLC
24059 W 10 Mile Rd
Southfield MI 48033
877-348-9473

2. Hazard Identification

Health Hazards: May cause mild eye irritation

Environmental Hazards: None currently known

EU Classification: Unknown

US OSHA Classification: Not hazardous

Canadian WHMIS Classification: Not a controlled substance

3. Composition / Information on Ingredients

Ingredient Name	CAS Number
Purified Water	7732-18-5
Tetra sodium ethylenediamine tetra acetic acid	64-02-8
Alkyl dimethyl ethylbenzyl ammonium chloride	85409-23-0
Alkyl dimethyl benzyl ammonium chloride	68391-01-5
Alcohols (c12-15 Ln. Saturated) Ethoxylate	68131-39-5
DMDM Hydantoin	77-71-4
Iodo-2-propynyl butyl carbamate	55406-53-6
Fragrance	NA

4. First Aid Measures

Inhalation: No first aid is generally required. Move to fresh air and obtain medical attention if cough or other symptoms develop.

Skin Contact: No first aid should be needed. Discontinue use and obtain medical attention if irritation develops and persists.

Eye Contact: Immediately flush eyes with plenty of water and remove contact lenses. Obtain medical attention as needed.

Ingestion: Accidental ingestion of the wipe substrate may necessitate medical attention. Do not induce vomiting unless directed to do so by medical personnel.

Issuing Date: 08/16/18

Revision Date: N/A



Safety Data Sheet

Wipes.com Disinfecting Wipes 800 ct.

5. Fire-Fighting Measures

Suitable Extinguishing Media: Use media suitable for surrounding materials.

Special Fire Fighting Procedures: In the event of a fire, wear protective clothing and a NIOSH-contained breathing apparatus

Specific Hazards: None currently known

Hazardous Combustion Products: May include and are not limited to oxides of carbon

6. Accidental Release Measures

Pick up and place in a suitable container for disposal

7. Handling and Storage

Avoid contact with eyes

No special storage conditions required

8. Exposure Controls / Personal Protection

Exposure Limit (s): None established

Ventilation: No special ventilation normally required

Respiratory Protection: None required for normal use

Protective Gloves: None required for normal use

Eye Protection: None required for normal use

9. Physical and Chemical Properties

Appearance and Odor	Clear-Hazy Liquid on white nonwoven towel
Boiling Point Range	100°C (212°F)
Melting Point Range	No data available
Vapor Pressure	No data available
Vapor Density	No data available
Solubility	Soluble
pH	10.5 - 12
Flashpoint	No data available

10. Stability and Reactivity

Stability: Stable under normal conditions

Conditions to Avoid: Avoid freezing or excessive heat

Incompatible Materials: None currently known

Hazardous Decomposition Products: None

11. Toxicological Information

Symptoms / Effects of Exposure:

Inhalation: No adverse inhalation effects are known

Skin Contact: Mild skin irritation may occur in sensitive individuals

Eye Contact: May cause mild eye irritation and redness

Ingestion: Accidental ingestion of the wipe substrate may necessitate medical attention

Issuing Date: 08/16/18

Revision Date: N/A

Wipes.com Disinfecting Wipes 800 ct.

Chronic toxicity: None currently known

Medical conditions aggravated by prolonged exposure: Individuals with atopic dermatitis or other dermatological conditions may be more susceptible to skin irritation

12. Ecological Information

Ecotoxicity: No adverse side effects known

Persistence and degradability: No adverse side effects known

Mobility in soil: Unknown

Other adverse effects: None expected

13. Disposal Considerations

Dispose in accordance with state, local, and federal regulations

14. Transport Information

US DOT Shipping Description: Not regulated

IATA Shipping Description (Air): No Not regulated

IMDG Shipping Description (Vessel): Not regulated

15. Regulatory Information



Scale: 0 Minimal Hazard 1 Slight Hazard 2 Moderate Hazard 3 Serious Hazard 4 Severe Hazard

16. Other Information

While the descriptions, data, and information contained herein are presented in good faith and believed to be accurate, it is provided for your guidance only. It is the user's responsibility to determine safe conditions for the use of this product and to assume liability for loss, injury, damage, or expense resulting from improper use. As many factors, may affect processing or application use, we recommend that you determine the suitability of a product for your particular purpose prior to use.



SAFETY DATA SHEET

Exhibit I.1

1. Identification

Product number 1000002532
Product identifier **FACILITY WIPE**
Company information Claire Manufacturing Co.
1005 S. Westgate Drive
Addison, IL 60101 United States
Company phone General Assistance 1-630-543-7600
Emergency telephone US 1-866-836-8855
Emergency telephone outside US 1-952-852-4646
Version # 01
Recommended use CLEANER
Recommended restrictions None known.

2. Hazard(s) identification

Physical hazards Not classified.
Health hazards Not classified.
Environmental hazards Not classified.
OSHA defined hazards Not classified.
Label elements
Hazard symbol None.
Signal word None.
Hazard statement Not available.
Precautionary statement
Prevention Observe good industrial hygiene practices.
Response Wash hands after handling.
Storage Store away from incompatible materials.
Disposal Dispose of waste and residues in accordance with local authority requirements.
Hazard(s) not otherwise classified (HNOC) None known.
Supplemental information None.

3. Composition/information on ingredients

Mixtures

*Designates that a specific chemical identity and/or percentage of composition has been withheld as a trade secret.

4. First-aid measures

Inhalation Move to fresh air. Call a physician if symptoms develop or persist.
Skin contact Wash off with soap and water. Get medical attention if irritation develops and persists.
Eye contact Rinse with water. Get medical attention if irritation develops and persists.
Ingestion Rinse mouth. Get medical attention if symptoms occur.
Most important symptoms/effects, acute and delayed Direct contact with eyes may cause temporary irritation.
Indication of immediate medical attention and special treatment needed Treat symptomatically.
General information Ensure that medical personnel are aware of the material(s) involved, and take precautions to protect themselves.

5. Fire-fighting measures

Suitable extinguishing media	Water fog. Foam. Dry chemical powder. Carbon dioxide (CO ₂).
Unsuitable extinguishing media	Do not use water jet as an extinguisher, as this will spread the fire.
Specific hazards arising from the chemical	During fire, gases hazardous to health may be formed.
Special protective equipment and precautions for firefighters	Self-contained breathing apparatus and full protective clothing must be worn in case of fire.
Fire-fighting equipment/instructions	Move containers from fire area if you can do so without risk.
Specific methods	Use standard firefighting procedures and consider the hazards of other involved materials.
General fire hazards	No unusual fire or explosion hazards noted.

6. Accidental release measures

Personal precautions, protective equipment and emergency procedures	Keep unnecessary personnel away. For personal protection, see section 8 of the SDS.
Methods and materials for containment and cleaning up	<p>Large Spills: Stop the flow of material, if this is without risk. Dike the spilled material, where this is possible. Cover with plastic sheet to prevent spreading. Absorb in vermiculite, dry sand or earth and place into containers. Following product recovery, flush area with water.</p> <p>Small Spills: Wipe up with absorbent material (e.g. cloth, fleece). Clean surface thoroughly to remove residual contamination.</p> <p>Never return spills to original containers for re-use. For waste disposal, see section 13 of the SDS.</p>
Environmental precautions	Avoid discharge into drains, water courses or onto the ground.

7. Handling and storage

Precautions for safe handling	Observe good industrial hygiene practices.
Conditions for safe storage, including any incompatibilities	Store in original tightly closed container. Store away from incompatible materials (see Section 10 of the SDS).

8. Exposure controls/personal protection

Occupational exposure limits	No exposure limits noted for ingredient(s).
Biological limit values	No biological exposure limits noted for the ingredient(s).
Appropriate engineering controls	Good general ventilation (typically 10 air changes per hour) should be used. Ventilation rates should be matched to conditions. If applicable, use process enclosures, local exhaust ventilation, or other engineering controls to maintain airborne levels below recommended exposure limits. If exposure limits have not been established, maintain airborne levels to an acceptable level.
Individual protection measures, such as personal protective equipment	
Eye/face protection	Wear safety glasses with side shields (or goggles).
Hand protection	Wear appropriate chemical resistant gloves.
Skin protection	
Other	Wear suitable protective clothing.
Respiratory protection	In case of insufficient ventilation, wear suitable respiratory equipment.
Thermal hazards	Wear appropriate thermal protective clothing, when necessary.
General hygiene considerations	Always observe good personal hygiene measures, such as washing after handling the material and before eating, drinking, and/or smoking. Routinely wash work clothing and protective equipment to remove contaminants.

9. Physical and chemical properties

Appearance	
Physical state	Liquid.
Form	Premoistened towel
Color	Not available.
Odor	Not available.
Odor threshold	Not available.

pH	Not available.
Melting point/freezing point	Not available.
Initial boiling point and boiling range	Not available.
Flash point	Not available.
Evaporation rate	Not available.
Flammability (solid, gas)	Not available.
Upper/lower flammability or explosive limits	
Flammability limit - lower (%)	Not available.
Flammability limit - upper (%)	Not available.
Explosive limit - lower (%)	Not available.
Explosive limit - upper (%)	Not available.
Vapor pressure	Not available.
Vapor density	Not available.
Relative density	Not available.
Solubility(ies)	
Solubility (water)	Not available.
Partition coefficient (n-octanol/water)	Not available.
Auto-ignition temperature	Not available.
Decomposition temperature	Not available.
Viscosity	Not available.
Other information	
Specific gravity	1 supplier estimated

10. Stability and reactivity

Reactivity	The product is stable and non-reactive under normal conditions of use, storage and transport.
Chemical stability	Material is stable under normal conditions.
Possibility of hazardous reactions	No dangerous reaction known under conditions of normal use.
Conditions to avoid	Contact with incompatible materials.
Incompatible materials	Strong oxidizing agents.
Hazardous decomposition products	No hazardous decomposition products are known.

11. Toxicological information

Information on likely routes of exposure

Ingestion	Expected to be a low ingestion hazard.
Inhalation	No adverse effects due to inhalation are expected.
Skin contact	No adverse effects due to skin contact are expected.
Eye contact	Direct contact with eyes may cause temporary irritation.

Symptoms related to the physical, chemical and toxicological characteristics	Direct contact with eyes may cause temporary irritation.
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Information on toxicological effects

Acute toxicity	Not available.
Skin corrosion/irritation	Prolonged skin contact may cause temporary irritation.
Serious eye damage/eye irritation	Direct contact with eyes may cause temporary irritation.
Respiratory or skin sensitization	
Respiratory sensitization	Not available.

Skin sensitization	This product is not expected to cause skin sensitization.
Germ cell mutagenicity	No data available to indicate product or any components present at greater than 0.1% are mutagenic or genotoxic.
Carcinogenicity	This product is not considered to be a carcinogen by IARC, ACGIH, NTP, or OSHA.
OSHA Specifically Regulated Substances (29 CFR 1910.1001-1050)	
Not listed.	
Reproductive toxicity	This product is not expected to cause reproductive or developmental effects.
Specific target organ toxicity - single exposure	Not classified.
Specific target organ toxicity - repeated exposure	Not classified.
Aspiration hazard	Not available.

12. Ecological information

Ecotoxicity	The product is not classified as environmentally hazardous. However, this does not exclude the possibility that large or frequent spills can have a harmful or damaging effect on the environment.
Persistence and degradability	No data is available on the degradability of this product.
Bioaccumulative potential	No data available.
Mobility in soil	No data available.
Other adverse effects	No other adverse environmental effects (e.g. ozone depletion, photochemical ozone creation potential, endocrine disruption, global warming potential) are expected from this component.

13. Disposal considerations

Disposal instructions	Collect and reclaim or dispose in sealed containers at licensed waste disposal site.
Local disposal regulations	Dispose in accordance with all applicable regulations.
Hazardous waste code	The waste code should be assigned in discussion between the user, the producer and the waste disposal company.
Waste from residues / unused products	Dispose of in accordance with local regulations. Empty containers or liners may retain some product residues. This material and its container must be disposed of in a safe manner (see: Disposal instructions).
Contaminated packaging	Empty containers should be taken to an approved waste handling site for recycling or disposal. Since emptied containers may retain product residue, follow label warnings even after container is emptied.

14. Transport information

DOT

Not regulated as dangerous goods.

IATA

Not regulated as dangerous goods.

IMDG

Not regulated as dangerous goods.

Transport in bulk according to Annex II of MARPOL 73/78 and the IBC Code This substance/mixture is not intended to be transported in bulk.

15. Regulatory information

US federal regulations All components are on the U.S. EPA TSCA Inventory List. This product is not known to be a "Hazardous Chemical" as defined by the OSHA Hazard Communication Standard, 29 CFR 1910.1200.

TSCA Section 12(b) Export Notification (40 CFR 707, Subpt. D)

Not regulated.

CERCLA Hazardous Substance List (40 CFR 302.4)

Not listed.

SARA 304 Emergency release notification

Not regulated.

OSHA Specifically Regulated Substances (29 CFR 1910.1001-1050)

Not listed.

Superfund Amendments and Reauthorization Act of 1986 (SARA)

Hazard categories Immediate Hazard - No
Delayed Hazard - No
Fire Hazard - No
Pressure Hazard - No
Reactivity Hazard - No

SARA 302 Extremely hazardous substance

Not listed.

SARA 311/312 Hazardous chemical No

SARA 313 (TRI reporting)
Not regulated.

Other federal regulations

Clean Air Act (CAA) Section 112 Hazardous Air Pollutants (HAPs) List

Not regulated.

Clean Air Act (CAA) Section 112(r) Accidental Release Prevention (40 CFR 68.130)

Not regulated.

Safe Drinking Water Act (SDWA) Not regulated.

US state regulations

US. Massachusetts RTK - Substance List

Not regulated.

US. New Jersey Worker and Community Right-to-Know Act

Not listed.

US. Pennsylvania Worker and Community Right-to-Know Law

Not listed.

US. Rhode Island RTK

Not regulated.

US. California Proposition 65

California Safe Drinking Water and Toxic Enforcement Act of 1986 (Proposition 65): This material is not known to contain any chemicals currently listed as carcinogens or reproductive toxins.

International Inventories

Country(s) or region	Inventory name	On inventory (yes/no)*
Australia	Australian Inventory of Chemical Substances (AICS)	No
Canada	Domestic Substances List (DSL)	Yes
Canada	Non-Domestic Substances List (NDSL)	No
China	Inventory of Existing Chemical Substances in China (IECSC)	No
Europe	European Inventory of Existing Commercial Chemical Substances (EINECS)	No
Europe	European List of Notified Chemical Substances (ELINCS)	No
Japan	Inventory of Existing and New Chemical Substances (ENCS)	No
Korea	Existing Chemicals List (ECL)	No
New Zealand	New Zealand Inventory	No
Philippines	Philippine Inventory of Chemicals and Chemical Substances (PICCS)	Yes
United States & Puerto Rico	Toxic Substances Control Act (TSCA) Inventory	Yes

*A "Yes" indicates that all components of this product comply with the inventory requirements administered by the governing country(s)

A "No" indicates that one or more components of the product are not listed or exempt from listing on the inventory administered by the governing country(s).

16. Other information, including date of preparation or last revision

Issue date 08-12-2015
Version # 01

Disclaimer

The information provided in this Safety Data Sheet is correct to the best of our knowledge, information and belief at the date of its publication. The information given is designed only as a guidance for safe handling, use, processing, storage, transportation, disposal and release and is not to be considered a warranty or quality specification. The information relates only to the specific material designated and may not be valid for such material used in combination with any other materials or in any process, unless specified in the text.



HEALTH SCREENING FORM

In an effort to reduce the risk of COVID-19 to all patrons and employees, all visitors must complete the following screening questions.

Date: _____

Name: _____ Phone # _____

	YES	NO
Have you traveled outside of the United States or been in close contact with anyone who has traveled outside of the United States with in the last 14 days?		
Have you had close contact with or cared for someone diagnosed with COVID-19 with in the last 14 days?		
Have you experienced any cold or flu-like symptoms in the last 14 days (fever, cough, shortness of breath or other respiratory problem)?		
Have you experienced any nausea, vomiting, body aches or chills in the last 24 hours?		

Visitor Signature _____

For internal use:		
Access to facility (circle one)	Approved	Denied
Employee name: _____	Employee initials: _____	

LEGEND

MAIN ENTRY
+ MAIN EXIT →
6' FLOW
SOCIAL
DISTANCING
LINE UPS —

TUBE RETURN ☒

CABANAS CLOSED ☒

CONCESSION
LINE →

LILY PAD LINE →

DIVING BOARD
LINE →

DROP SLIDE
LINE →

BODYSIDE LINE →

TUBE SLIDE
LINE →

SEASON PASS
HOLDER SCREENING
TENT ☒

PURCHASE SEASON
PASS TENT ☒

CONCESSION
PICK UP
WINDOW ☒

CONCESSION
SEATING ☒

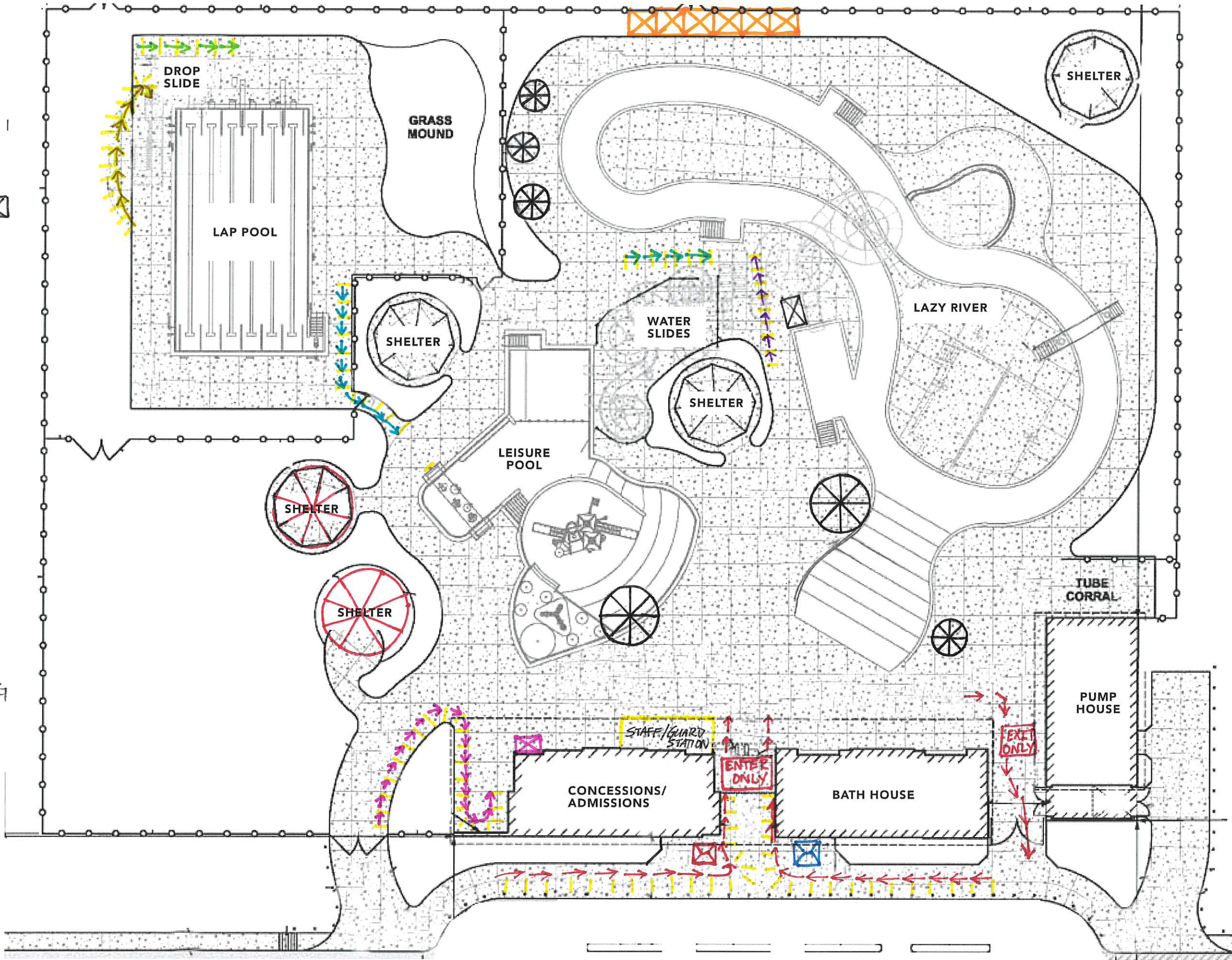
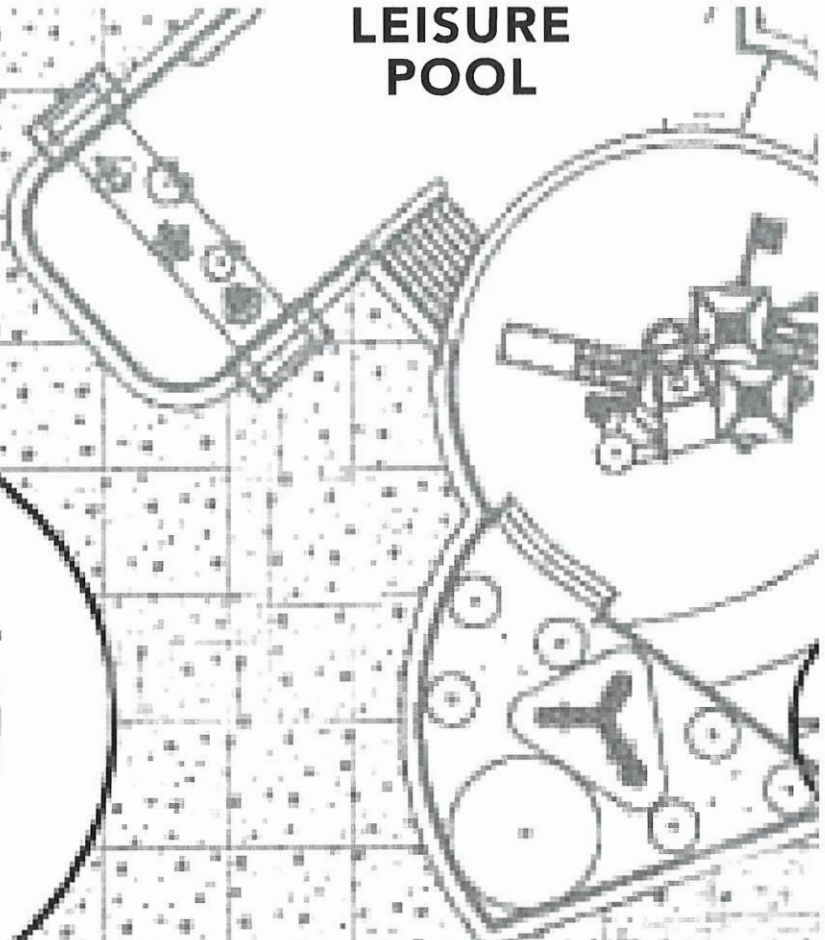
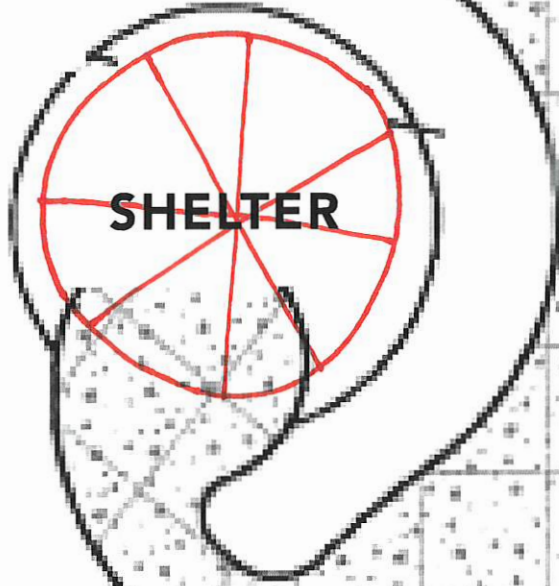



Exhibit L

**LEISURE
POOL**




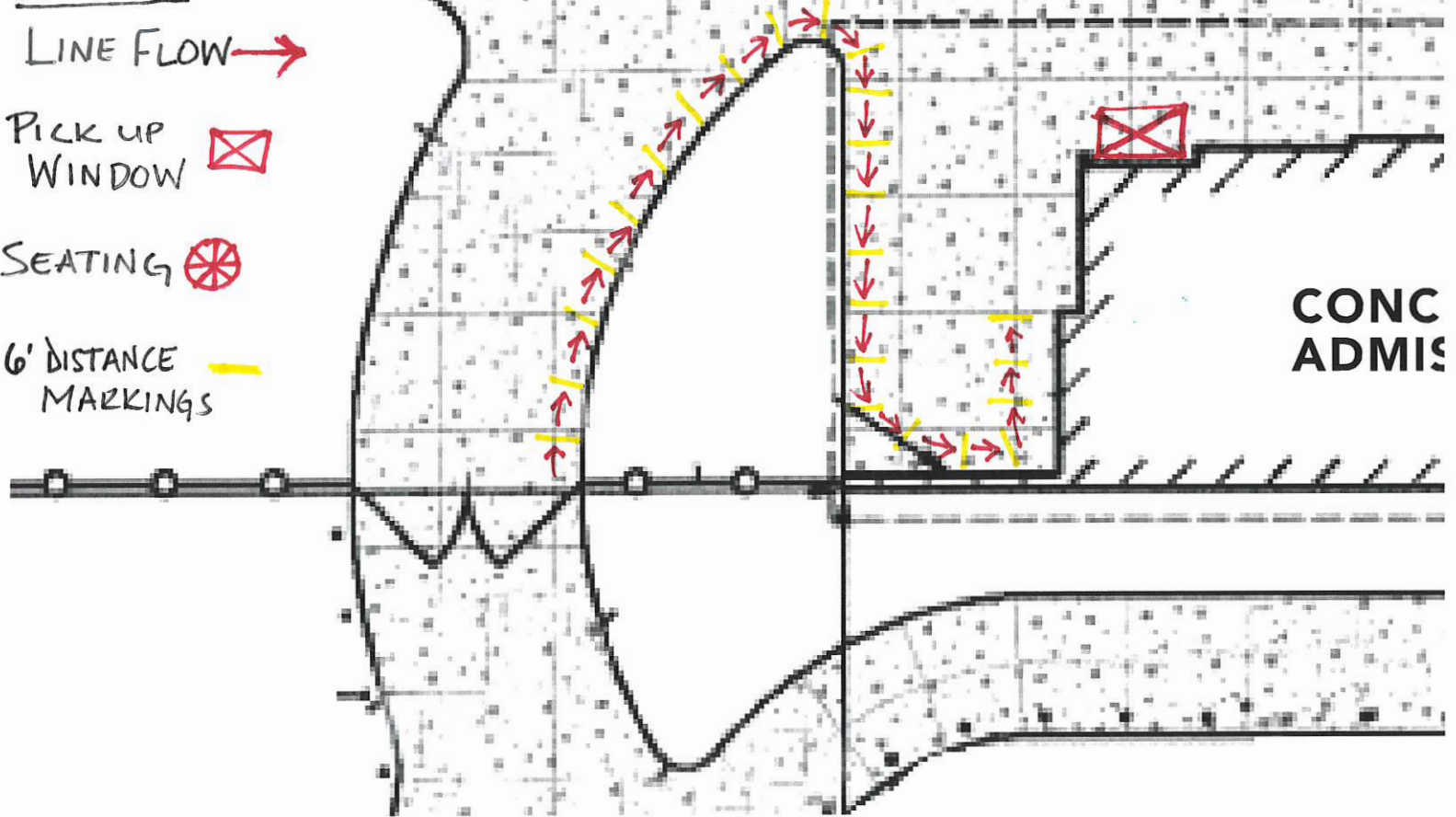
**CONCESSIONS
LEGEND**

LINE FLOW →

PICK UP WINDOW 

SEATING 

6' DISTANCE MARKINGS 



COVID-19 Response Recommendations for Pools and Aquatic Facilities

Released May 5, 2020

In accordance with Governor Holcomb's "Back on Track Indiana" plan, public/semi-public pools, spas, and similar aquatic venues may open at 50% their normal capacity when their respective Indiana counties move into **stage 3** of the plan, which is currently planned for May 24, 2020. Major water parks are permitted to open at 50% capacity when a given county moves into **stage 4** of the plan. Please realize that local orders may be more restrictive, so pool owners/operators are advised to check with local health departments before opening.

There is no evidence that COVID-19 can be spread through pool water itself within *properly maintained* aquatic venues, according to the Centers for Disease Control and Prevention (CDC). The disinfectant (Chlorine or Bromine) should readily kill or inactivate the virus that causes COVID-19 as long as water chemistry and water circulation are adequate. It is of course necessary that disinfectant levels and related water chemistry be maintained in accordance with 410 IAC 6-2.1 to provide this degree of protection.

However, there are **many** opportunities for COVID-19 to spread directly between patrons in the deck area, pool enclosure, and sanitary facilities. Frequently touched surfaces allow for the transfer of infected respiratory droplets; the direct spread of droplets is possible if patrons are not adequately separated by six (6) feet or more. Enabling and promoting social distancing in an environment that is normally intended for somewhat crowded social interaction will require significant changes in how the facility is utilized. Reducing the bather load to 50% is only part of the solution. Furnishings within the deck area and pool enclosure will also need to be spaced and utilized differently. Frequently touched surfaces will need to be disinfected often using an effective disinfectant.

Water Chemistry

It is critically important that minimum disinfectant levels (Chlorine or Bromine), a proper pH, and Cyanuric acid (Chlorine stabilizer) levels that do not exceed Indiana regulatory limits be maintained. This will allow for the rapid inactivation of viruses such as the one that causes COVID-19.

With adequate water circulation, proper water chemistry, regular water chemistry testing, and the continuous feed of an EPA registered disinfectant (Chlorine or Bromine product), the pool/spa water itself can avoid becoming a mode of transmission for the coronavirus. Specific chemical parameters that are the most important for preventing the spread of viruses follows:

- Disinfectant level that meets the minimum level in 410 IAC 6-2.1-30(b). Depending on the type of pool and its relative risk, this level will be 1, 2, or 3ppm.

- A pH level within 7.2-7.8 is required. pH levels above 7.8 reduce Chlorine's effectiveness.
- No Cyanuric acid, CYA, Chlorine Stabilizer, 'Trichlor', 'Dichlor', chlorinated isocyanurates, trichloro-s-triazinetriene, or dichloro-s-triazinetriene should be utilized in any pool, spa, or other aquatic venue that is indoors. IF such compounds are used in an *outdoor* venue, the Cyanuric acid level must be tested weekly and maintained not to exceed 60ppm. Excess Cyanuric acid greatly reduces the disinfectant's effectiveness.

A more complete list of water chemistry regulations and testing requirements can be found within section 30 of the Indiana State Department of Health's "*Public and Semi-Public Swimming Pools Rule*" 410 IAC 6-2.1 at: https://www.in.gov/isdh/files/410_iac_6_2_1.pdf .

As required by the above Indiana State Department of Health regulation, any aquatic venue with a disinfectant level outside of the acceptable range, a Cyanuric acid level that is too high, a pH level above 8.0, or a chemical feeder or circulation pump that is not working should be immediately closed by the facility owner/operator until the problem is corrected.

Disinfecting Frequently Touched Surfaces

The virus that causes COVID-19 can survive on surfaces *outside* of the pool water for days without regular disinfection. Patrons may become infected by touching contaminated surfaces and then touching their own mouth, nose, or eyes. This presents one of the greatest concerns for COVID-19 transmission at pool and spa facilities.

Frequently touched objects such as those listed below are of particular concern and should be disinfected the most frequently.

- Door knobs/handles (in the venue as well as in any building entryway doors)
- Stair railings and pool ladders
- Tables, deck chairs, and benches
- Light switches, keyless entry readers, lock boxes
- Baby changing stations
- Drinking fountains
- Vending machines
- Telephones
- Any emergency shut off controls (typically found on spas)
- Restroom faucets, sinks, soap and paper towel dispensers, toilet flush controls, and doors
- Touch to activate controls on interactive fountains and spa therapy jets
- Pool decks and the splash decks of interactive fountains

An EPA registered disinfectant should be applied to such surfaces *after* removing any gross soil/dirt/grease/buildup in accordance with product label directions. It is important that gross soil/dirt be removed first for the disinfectant product to kill viruses effectively.

The Centers for Disease Control (CDC) has provided information and instructions on *how* to disinfect similar surfaces at the following: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cleaning-disinfection.html>.

A complete list of EPA registered disinfectants suitable for coronavirus surface disinfection can be found at the following: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>.

Household bleach (approximately 6% active Sodium Hypochlorite) can also be diluted by mixing 1/3 cup with 1 gallon of water. Liquid pool Chlorine is more concentrated (usually 10-12% Sodium Hypochlorite) and can be diluted by mixing 1/3 cup with 2 gallons of water. Bleach solutions should be mixed daily for use and discarded at the end of the workday. It is unnecessary and unsafe to use a dilution that is more concentrated. Chlorinated pool water is NOT adequate to serve as a surface disinfectant solution.

Appropriate personal protective equipment, such as chemical impermeable gloves, goggles, and/or a face shield should be utilized when working with all disinfectants in strict accordance with label directions and OSHA workplace standards.

Dependent on the type of disinfectant used (see label requirements), it may be necessary to disinfect some surfaces, such as the pool deck, when patrons are not present.

Consider implementing a system to gather and disinfect all deck chairs, kickboards, floats, etc. These items could then be signed out to incoming patrons for individual use. If it is not feasible to disinfect some items such as deck chairs between patrons (either due to time/staff constraints, or because the items physically cannot be disinfected given materials and construction), it would be advisable to take such items out of use. Patrons could potentially be permitted to bring items such as lawn chairs from home, or do without.

Balls and any toys/games normally used for communal play (volleyball, water basketball, etc.) should be taken out of use.

50% Bather Load Reductions and Social Distancing

The virus that causes COVID-19 is understood to spread from person to person through small respiratory droplets that are emitted when a person coughs or sneezes. The facility owner/operator should implement all reasonable measures to promote, enable, and encourage social distancing between patrons from different households. **Under no circumstances should lifeguards be required to enforce social distancing expectations, because this could distract them from their life-saving surveillance duties.**

The normally acceptable 'bather load' as calculated from the table in 410 IAC 6-2.1-7.5 is not adequate to promote a 6' minimum spacing between patrons on the pool deck. Governor Holcomb's "Back on Track Indiana" plan addresses this by requiring establishments such as public and semi-public pools to operate at no greater than at 50% their usual capacity.

This 50% bather load reduction should be maintained throughout stages 3 and 4 of the Governor's plan at pools, spas, and similar venues. Major water parks opening during stage 4 must also operate at 50% the usual bather loads.

The established bather load determines how many people can be allowed inside of a given pool or aquatic venues enclosure (fenced area when outdoors; room when indoors) at one time. Bather load accounts for all of the people in the water as well as on the pool deck. The **normal** acceptable bather load can be calculated from the table below.

	Shallow or wading areas (A)	Deep areas, not including diving areas (B)	Diving areas (per board) (C)
If the deck is less than the surface area of the pool	15 sq. ft. of pool surface area per bather	20 sq. ft. of pool surface per bather	300 sq. ft. of pool surface area per bather
If the deck is equal to or larger than the surface area of the pool	12 sq. ft. of pool surface area per bather	15 sq. ft. of pool surface per bather	300 sq. ft. of pool surface per bather
If the deck is twice the surface area of the pool	8 sq. ft. of pool surface per bather	10 sq. ft. of pool surface per bather	300 sq. ft. of pool surface area per bather

A+B+C= Maximum bather load. If the diving board(s) is closed, an additional 10 bathers are permitted.

State code mandates that this normal bather load be posted on a sign with 1" letters. During stages 3 and 4 of Governor Holcomb's plan, this sign should be replaced or covered by a temporary sign stating the new, 50% bather load.

Suggested measures that *could be* utilized to help limit the bather load at 50% while encouraging 6' social distancing are listed below. Facility owners/operators should implement the combination of measures most appropriate for their unique operation.

- Access to the facility (gate/door) could be controlled by management or an attendant.
- The total number of deck chairs/seats should be reduced to one half the usual number, not to exceed 50% the usual bather load.
- Tables, benches, and deck chairs could be removed and/or appropriately spaced 6' or more apart.
- Deck chairs could be signed out to patrons with disinfection occurring between users.
- A method to allow access for a limited block of time (i.e. 1.5 or 2 hours) may be implemented to allow more patrons access per day with the reduced bather load.
- A system to reserve blocks of time could be implemented.

Face coverings

Facility employees must wear face coverings when working near patrons or in areas accessible to patrons. Patrons should be encouraged or even required to wear face coverings when they are not actively swimming or in the water. This would apply to employees and patrons in deck areas, sanitary facilities, as well as other common use areas outside of the water. The CDC has recommended the use of face coverings to prevent the spread of respiratory droplets by patrons who are infected but not showing symptoms. Facility owners/operators could enforce this expectation via a variety of means including signage, a waiver/handout, or direct supervision by staff who are not actively serving as lifeguards.

Under no circumstances should lifeguards be taxed with additional surveillance/enforcement duties related to enforcing face covering expectations.

Swimming with a face covering could present a drowning hazard and should be prohibited.

Signage, handouts, and/or waivers

Specific COVID-19 relevant warnings could be presented to patrons in the form of signs, handouts, verbal instructions, or possibly even as a component of a waiver. Recommended statements that may be included in such a sign, handout, or waiver include, but are not limited to, the following:

- DO NOT enter this facility if you have a cough, fever, or other symptoms of illness.
- Maintain at least six (6) feet between you and any other people who are not part of your immediate household.
- Wear a face covering when you are not actively swimming or in the pool/spa water.
- NEVER wear a face covering while actively swimming, or allow children to do so.
- NEVER dive or enter a water slide with a face covering in place.
- The danger of contracting COVID-19 exists if you choose to enter this aquatic facility.
- You are responsible for washing your hands as well as any object/s you bring into this facility.

Additional Resources and Information

For more information on preventing the spread of COVID-19 at public/semi-public aquatic facilities, please visit:

- The Center for Disease Control's Coronavirus Webpage:
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- Pool and Hot Tub Alliance (PHTA)'s COVID-19 webpage:
<https://www.phta.org/corona-test#1>
- Indiana State Department of Health's Public Swimming Pool and Spa Program:
www.pools.isdh.in.gov
- Governor Holcomb's "Back on Track Indiana" plan website:
<https://www.backontrack.in.gov/>
- The Pool Management Group's "Pools Can Open Safely – COVID-19" webpage:
http://www.poolmanagementgroup.com/research/detail/pools_can_open_safely



E&A LIFEGUARD TRAINING GUIDANCE DURING COVID-19:

A Template for Securing Approval of Advance Lifeguard, Health & Safety Training during Stay-At-Home Orders and Physical Distancing

The following guidance is provided to E&A Clients in consideration of producing formal plans, or request for approval of plans, to begin Lifeguard and/or Health & Safety Training prior to the expiration of state or local stay-at-home orders and while physical distancing is required. Suggested copy, talking points, images and artwork may be utilized by E&A clients at their discretion.

Virtually all public aquatic facilities in the country have been closed for a period of time by State Executive Orders due to COVID-19. A number of states and local jurisdictions have or are in the process of issuing directives easing stay at home restrictions. While the CDC has stated that properly treated pool water is not considered a vehicle for transmission of the COVID-19 virus, the risk of transmission remains present at any place of work, and any recreation facility.

Ellis & Associates wants to emphasize that no measure or combination of measures provide a guarantee against COVID-19 transmission, or the potential liability that may arise as a result. By considering the information below as well as provided by the above sources, however, facilities can provide added levels of protection, mitigate the risk, while providing valuable recreational and educational services to their membership and community.

The COVID-19 related information provided in this document is based on what is currently available on the virus by the CDC, the US Environmental Protection Agency (EPA), the US Food and Drug Administration (FDA) and various state and local authorities and their respective Orders. All of these are expected to change over time as more is learned. While E&A may update its information periodically, it is impossible for any one organization to keep track of all of these sources and E&A makes no assurance that any information posted on its site is up to the minute or day.

E&A is not a governmental or public agency. Any directives or guidance from the CDC regarding pool operation would take precedence over any E&A recommendations.



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Talking Points

- The ability to exercise and enjoy quality time with loved ones is critical to our region's health.
- The aquatics industry has grown and thrived due to the unrelenting pursuit of best practices in aquatics safety.
- Our knowledge and ongoing research in regard to COVID-19 drives our commitment to providing the safest possible environment for guests and staff.
- The aquatics industry is working together, every day, to raise the bar in terms of technology, innovation and safety.
- According to the CDC, there is no evidence that COVID-19 can spread through water used in pools, hot tubs or water playgrounds. <https://www.cdc.gov/healthywater/swimming/index.html>
- In order to be prepared for a return to living, working and playing during the time of COVID-19, professional lifeguard, health and safety training must begin now.
- Lifeguards, like other public safety workers, want to protect themselves, their family and co-workers, and the public. Because of this, OSHA adopted universal precautions for medical aid providers in regard to bloodborne pathogens that are part of standard lifeguard training.
- In April, the CDC released a study noting that hospitalization rates for confirmed COVID-19 cases were just 0.1 per 100,000 population in persons aged 5-17 years and 2.5 per 100,000 on those aged 18-49. Most lifeguards fall into the 16-49-year age range, which suggests a risk of serious illness is limited. With prudent precautions, despite increased exposure in the line of duty, lifeguard risk can be limited.
- Thousands of hours have gone into preparing and adjusting training standards all over the world, allowing any facility to follow the protocols outlined below to deliver safe and effective training using a combination of online and on-site learning.



Considerations

- It is advised that you obtain consent from local authorities prior to conducting in-water skills practice and/or practical assessment of lifeguards.
- Each state has or will develop their Opening Plan for business. Some states will follow the Federal phased plan while other plans may have more stages.
- Swimming Pools & Water Parks may be specifically identified in your state's Opening Plan while in other states the direction may not be clear. Your facility will either be presenting your Opening Plan for approval, or you may be in a jurisdiction where you are provided with an Opening Guidelines from the state/county. Either way, developing a clear plan to share with your local health officials will speed the process and confidence in the given plan.
- E&A suggests you work to establish communication with the authority that will oversee/direct the opening approval for your facility and the local official body that regulates lifeguard and health & safety training. <https://www.naccho.org/membership/lhd-directory>
- In your communications with the proper authority you should inquire about your ability to start training for lifeguards and others who will need CPR/FA/AED training in an attempt to be provided with some clear direction.

While it is unclear when physical distancing restriction will ease, it is important to clearly communicate to your local authority that in order to operate you will need to conduct training and some portions of that training will not be able to be completed while fully complying with physical distancing restrictions. However, such training can safely take place by following the guidelines outlined below.

- In some states the group gathering restrictions will be increasing to 10 or more (depending on your state), which may provide local authorities with the confidence to allow you to train lifeguards in groups that comply with the gathering restrictions.
- Lifeguard Training could be completed effectively with 5 persons - 1 Instructor and 4 lifeguard candidates, and a physically distanced Lifeguard on Duty - as an alternative to a larger group if local authorities were not comfortable with a larger group size and/or if your state has a lower group gathering restriction.
- Providing your local authority with the information contained in this guidance document, which includes some form of health screening and/or temperature screening and best practices for minimizing person to person contact, may help give them the confidence that a one-day training with a group of 10 Lifeguards will mitigate exposure concerns.



Aquatics Facility Opening Plan: Lifeguard Training During COVID-19

Prepared By:

Date:

Introduction:



The aquatics industry exists solely for the purpose of providing health and recreation to the public.

As lifeguards, our team members are called upon to deliver the highest level of vigilance, care and caution while maintaining stringent standards for patient care. Of course, lifeguards do not replace parent or guardian supervision but their presence, and professional training is crucial.

Lifeguards provide an additional layer of accident prevention that allows our citizens and guests to enjoy exercise and recreation in a controlled and monitored environment.

With the support of the global aquatics industry, and our professional training and certification partners, we have developed updated training protocols that will allow for maximum physical distancing and safe interaction during required on-site lifeguard training, while still achieving the necessary training objectives relating to skill competency.

The aquatics industry, following guidance from the CDC and with additional consultation from the medical profession, has updated protocols for improved protection of both guests and rescuers in the aquatic environment during the COVID-19 timeframe.

*It will be impossible to maintain physical distancing, however; with the implementation of CDC and Model Aquatic Health Code standards, properly trained lifeguards will be able to continue to offer the elevated layer of protection our patrons need and expect.

*The next several pages provide an outline of **Lifeguard Training Best Practices** that will allow us to safely begin training lifeguards in preparation for a phased re-opening of public recreational aquatic venues.*



Health Screening - With Temperature Check

Health Screening Protocols – Staff

All Lifeguard candidates and Lifeguard Instructors will participate in a Health Screening and Temperature Check program outlined below.

Temperature

Evaluation Process:

- Candidate should check temperature at home and confirm temperature is less than 100.4 degrees
- Check temperature to confirm temperature of each individual is below 100.4 prior to entering training

COVID-19 Employee Screening Questionnaire													
E&A provides this template to clients to assist in the cumulative collection of Employee COVID-19 Employee Screening Data. If an employee has a temperature of 100.4 degrees or higher they are not to report for work. If an employee answers YES to any of the symptoms below (or any 2 from question 3), do not report for work. The designated COVID-19 Point of Contact should be notified and the employee is directed to self-isolate at home.													
Organization				Facility				Date					
The following questions are to be used to screen employees prior to beginning work. Answer Yes or No to each of the following questions in the appropriate columns below.													
Question 1: Have you been in contact with anyone with COVID-19 in the past 14 days? Question 2: In the past 24 hours, have you experienced a persistent cough or shortness of breath? Question 3: In the past 24 hours, have you had any of the following symptoms (2 or more symptoms precludes employee from working) a. New loss of taste/smell, b. Body aches, c. Sore throat, d. Fever, e. Chills, f. Diarrhea, g. Repeated shaking with chills, h. Muscle pain, i. Headache													
Employee	Time	Temp.	Q1	Q2	Q3a	Q3b	Q3c	Q3d	Q3e	Q3f	Q3g	Q3h	Q3i

© Jeff Ellis & Associates, Inc. | Client Template



Training – Personal Protective Equipment and Disinfection Protocols:

Personal Protective Equipment (PPE) During Class

Each attendee will be provided his or her own exam gloves, protective face covering, protective eyewear (goggles or face shield), and resuscitation mask for use with select skills. These items are not to be shared during training. Additional items that must be available are soap and water stations, hand sanitizer, and disinfectant wipes/solutions.

Equipment Preparation

All equipment should be cleaned and disinfected before, during, and after class use according to the manufacturer's instructions. Diluted household bleach solutions, alcohol solutions with at least 60% alcohol, and specific product and/or ingredients approved by the EPA as shown on the *List N: Disinfectants for use against SARS-CoVp2*.

This process includes:

- *Before Class* – Instructors must ensure that equipment has been cleaned and disinfected before use.
- *During Class* – Attendees should use a disinfectant (e.g. alcohol, disinfecting wipes) after each use. Particular attention should be given to the face and chest of manikins and resuscitation devices (Masks, BVM, V-vac and NRB).
- *After Class* – Instructors must thoroughly clean and disinfect all contacted equipment immediately after class.

Additional Guidance for Minimizing Exposure Risk During Lifeguarding and Safety & Health Classes

The following guidelines are designed to minimize the chance of disease transmission during training.

- No one (instructor or participants) with a fever and other symptoms of COVID-19 should participate in any classes. <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- At the beginning of class, students will receive instruction on COVID-9 safety protocols that will be followed during class.
- Participants and instructors should wash their hands at the start of a class, during class, at each break, and at the conclusion of class.
- Participants will be provided with exam gloves, protective face covering, resuscitation mask, and protective eyewear at the start of class. Disinfectant wipes will be provided during class along with hand sanitizer or hand washing breaks to facilitate soap and water handwashing. Replacement items will be made available as needed.
- A minimum of 6 feet / 2 m of separation between participants and between participants and instructors will be maintained whenever possible.
- When land based or classroom training topics require interaction of students within 6 feet / 2 m of one another or with an instructor, gloves and protective face covering will be worn.
- There will be no person-to-person contact involving simulations for choking/airway obstruction, rescue breathing, CPR, or bleeding control (direct pressure and bandaging). CPR/Rescue Breathing/Airway Obstruction related skills will be performed only on manikins, including Heimlich maneuver.
- Participants will use their own resuscitation masks when practicing on a manikin. The manikin and mask/valve should be disinfected following each use.
- For layperson training classes, CPR will be instructed using the Compression Only (Hands Only) guidelines, thereby eliminating the need for any rescue breathing in any manikins.



Lifeguard Skills Training Considerations During COVID-19

General Guidance for Best Practices:

- New Lifeguard Training will be completed in One-Day with implementation of all Blended Learning resources.
- During skill practice, physical distancing will be maintained whenever possible.
- In situations where physical distancing is not possible (e.g. practicing water rescues), students will be paired with the same partner(s) for the duration of the skills to limit exposure.
- Whenever practical, exam gloves and protective face coverings will be used during skill practice.
- All equipment is cleaned before, during, and after skills practice.
- During contact by students, shared equipment will be minimized with all equipment sanitized between uses.
- Face coverings will not be worn during in-water practice time.

The tables on the next several pages discuss individual and team skills for both Land Based (out of water) and Water Based (in water) skills, that are a necessary part of assessments required for certification of lifeguards. Every effort is made to incorporate physical distancing into the training practices, however; not all required skills can be practiced/evaluated without some physical contact. The Practice Considerations provide detail on the precautions that will be taken during training to minimize exposure risks associated to COVID-19.



Lifeguard Skills Training Considerations During COVID-19

Land Based Skills

Non-Aquatic Skills	Practice Considerations
Bleeding Control	<p>During practice: Physical distancing of 6 ft / 2 m maintained. Each student provided own gauze and bandage. Students bandage their own leg. If tourniquet practiced – sanitize hands; use on own leg.</p> <p>After all students practice: Discard disposable items; clean/disinfect non-disposable items.</p>
1 Person CPR / Rescue Breathing / Unresponsive Airway Obstruction	<p>During practice: Physical distancing of 6 ft / 2m maintained. Students work individually with manikin. Students wear gloves and protective masks. Students lower their protective masks and use their own resuscitation masks on the manikins. Simulate any finger sweep. Not in manikin mouth. Disinfect manikin chest / face after each use. Minimize number of students rotating through each manikin.</p> <p>Practice Traditional CPR Compressions as normal. Use resuscitation mask for rescue breathing on manikin.</p> <p>Practice Compression-Only CPR Verbalize placing medical mask on guest (manikin). Do compression only CPR.</p> <p>After all students practice: Disinfect resuscitation masks. Disinfect manikins and replace manikin lungs. Wash or sanitize hands.</p>
Supplemental O2 Simulations	<p>During practice: Physical distancing of 6 ft / 2 m maintained. Sanitize hands. Students wear gloves and protective masks. Rotate through one at a time to practice. Apply NRB to face of manikin. Apply a medical mask over the NRB.</p> <p>After all students practice: Disinfect O2 equipment. Wash or sanitize hands.</p>



Lifeguard Skills Training Considerations During COVID-19

Land Based Skills

Non-Aquatic Skills	Practice Considerations
Team CPR	<p>During practice: Physical distancing will not be able to be maintained, so additional precautions are used: Limit to 3 responders using a manikin. Minimize number of students rotating through each manikin. Students wear gloves and protective face masks.</p> <p>Team responsibilities: Responder 1 – initial Assessment; set up O2/BVM; mask seal Responder 2 – Compressions Responder 3 – AED; squeeze BVM; V-vac Can rotate positions as needed.</p> <p>After all students practice: Disinfect AED trainer, BVM, O2, and V-vac. Disinfect manikins and replace manikin lungs. Wash or sanitize hands.</p>
Epinephrine (EpiPen Trainer)	<p>During practice: Physical distancing of 6 ft / 2m maintained. Students wear gloves and protective masks. Students use practice injector trainer on self.</p> <p>After all students practice: Discard disposable items. Disinfect epi pen training devices. Wash or sanitize hands.</p>
Responsive Airway Obstruction	<p>During practice: Physical distancing of 6 ft / 2 m maintained. Students wear gloves and protective masks. Use half manikins as patient to simulate skill.</p> <p>After all students practice: Disinfect manikins. Discard disposable items. Wash or sanitize hands.</p>
Scanning	<p>During practice: Physical distancing of 6 ft / 2 m maintained. Students wear protective masks.</p>



Lifeguard Skills Training Considerations During COVID-19

Water Based Skills

Aquatic Skills	Practice Considerations
Swim Test	During practice: Physical distancing of 6 ft / 2 m while waiting and spaced in lane. After all students practice: Disinfect diving bricks.
Compact Jump & Approach Stroke w/ Rescue Tube	During practice: Physical distancing of 6 ft / 2 m while practicing. Students are provided their own rescue tube for practice. Students work individually.
Front Dive	During practice: *Physical distancing of 6 ft / 2 m cannot be maintained. Rescue tube extension provides 3.5-4 ft distance. Limit practice exposure.
Rear Hug - Responsive	During practice: *Physical distancing of 6 ft / 2 m cannot be maintained. Limit practice exposure.
Rear Hug - Unresponsive	During practice: *Physical distancing of 6 ft / 2 m cannot be maintained. Limit practice exposure.
Duck Pluck (Responsive or Unresponsive)	During practice: *Physical distancing of 6 ft / 2 m cannot be maintained. Limit practice exposure.
Deep Water Rescue (Responsive or Unresponsive)	During practice: *Physical distancing of 6 ft / 2 m cannot be maintained. Rescue tube extension provides 3.5-4ft distance.
Rescue Breathing In-Water	During practice: No rescue breathing. Bring submerged manikin or GiD to the surface; place on the rescue-tube; simulate open airway; tow to extrication point.



Lifeguard Skills Training Considerations During COVID-19

Water Based Skills

Aquatic Skills	Practice Considerations
Rapid Extrication	<p>During practice: If manikin is used as GiD, 6 ft / 2 m physical distancing while practicing with 2 rescuers can be maintained. Student on deck wears gloves and protective mask.</p> <p>After all students practice: Disinfect backboard equipment. Discard disposable items. Disinfect manikin(s) if used.</p>
Spinal Motion Restriction - Vise Grip	<p>During practice: None of the vise grip techniques allow for 6 ft / 2 m Physical distancing. Limit exposure or use VAT manikin.</p>
SMR - Seated or Standing Guest	<p>During practice: Physical distancing of 6 ft / 2 m cannot be maintained. Rescuer can also wear gloves.</p> <p>After all students practice: Discard disposable items. Wash or sanitize hands.</p>
2-Person Back-boarding	<p>During practice: If manikin is used as GiD, 6 ft / 2 m Physical distancing while practicing with 2 rescuers can be maintained. If manikin is not used physical distancing of 6 ft cannot be maintained.</p> <p>After all students practice: Disinfect backboard and head immobilizer and straps. Disinfect manikin.</p>
Team Back-boarding In- Water or In Slide Run Out	<p>During practice: *Even if manikin is used as GiD, 6 ft / 2 m Physical distancing cannot be maintained. Additional precautions can be used.</p> <p>After all students practice: Disinfect backboard and head immobilizer and straps. Disinfect manikin.</p>



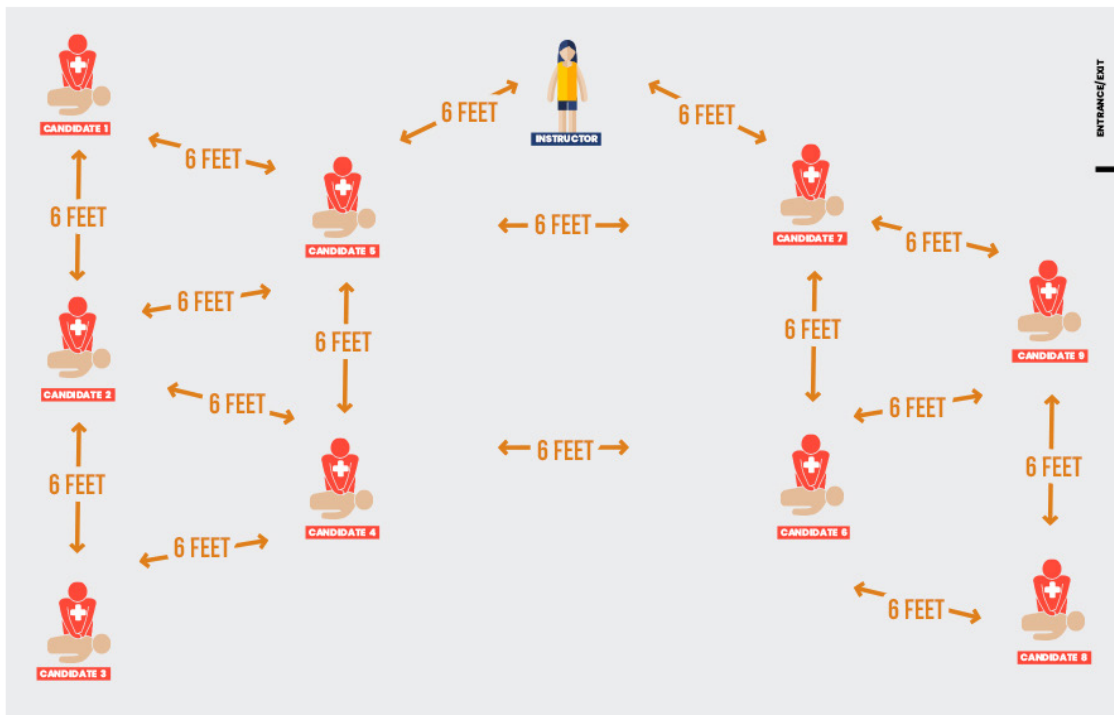
Practical Assessment Class Layout

Maximizing Physical Distancing while meeting the Skill Competency Objectives

10 PERSON CLASS SET-UP: LAND BASED BLS SKILLS (INDIVIDUAL):

To maximize distancing efforts when assessing individual BLS skills the Instructor should ensure a 1:1 student to manikin ratio and should arrange candidates in a manner that allows for a minimum of 6 ft / 2 m between students. Instructors should also position themselves at least 6 ft / 2 m away from the nearest Student and Entrance/Exit should be left clear. Proper cleaning/disinfection of equipment before, during, and after the training is essential.

10 PERSON CLASS SET-UP: LAND BASED SKILLS (INDIVIDUAL)





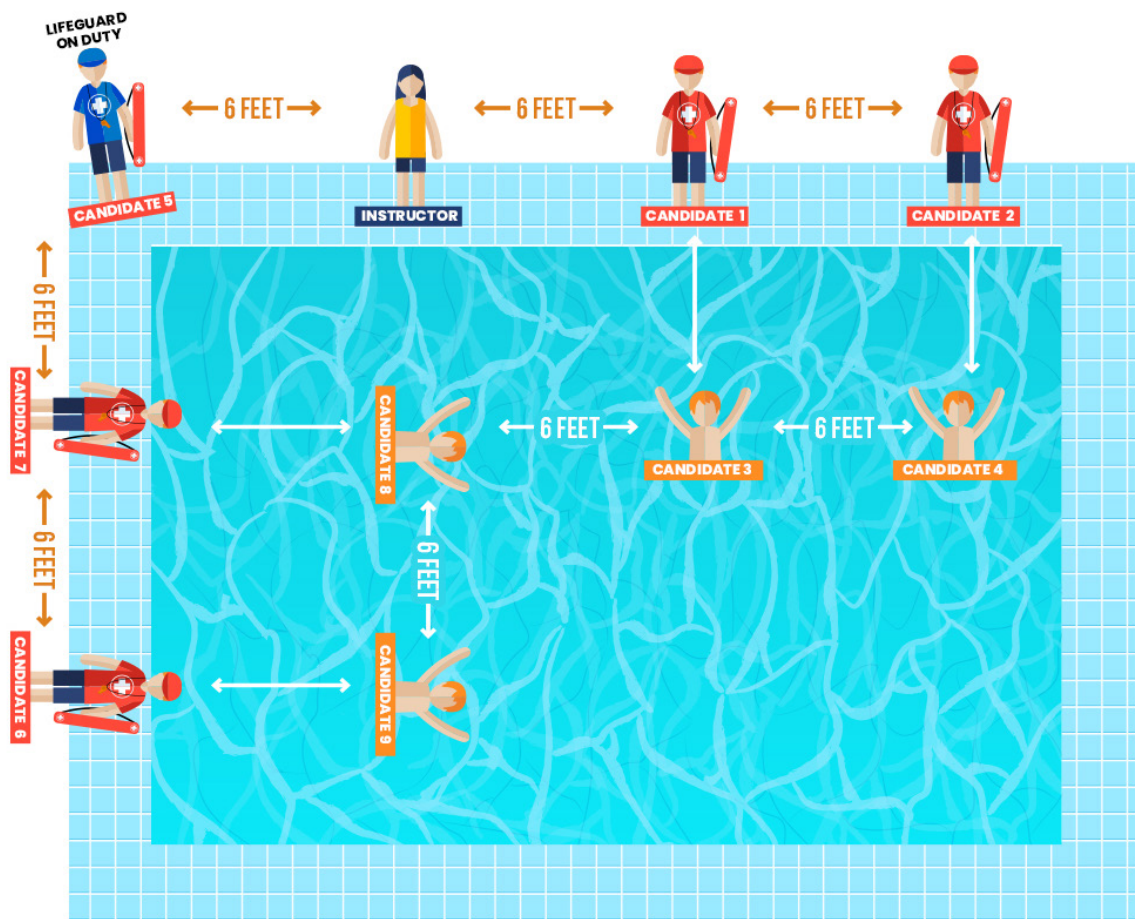
Practical Assessment Class Layout

Maximizing Physical Distancing while meeting the Skill Competency Objectives

5/10 PERSON CLASS SET-UP: INDIVIDUAL IN-WATER SKILLS

Rectangular Pool – Lifeguard Candidate 5 as Lifeguard on Duty positioned on deck in the corner of the pool, Instructor positioned to the left of the Lifeguard on Duty and 6 ft / 2 m away; rescuing Lifeguards (Candidates 1 & 2) are both to the left side of the instructor and all are separated by 6 ft / 2 m ; 2 Guests in Distress in the water 6 ft / 2 m apart and in front of the on-deck rescuer (Candidates 3 & 4). This can also be done with 10 Lifeguards and 1 Instructor, same as above but with the addition of 2 pairs of Lifeguards positioned to the right of the Lifeguard on Duty and maintaining 6 ft / 2 m of separation as presented in the drawing.

5/10 PERSON CLASS SET-UP: INDIVIDUAL IN-WATER SKILLS





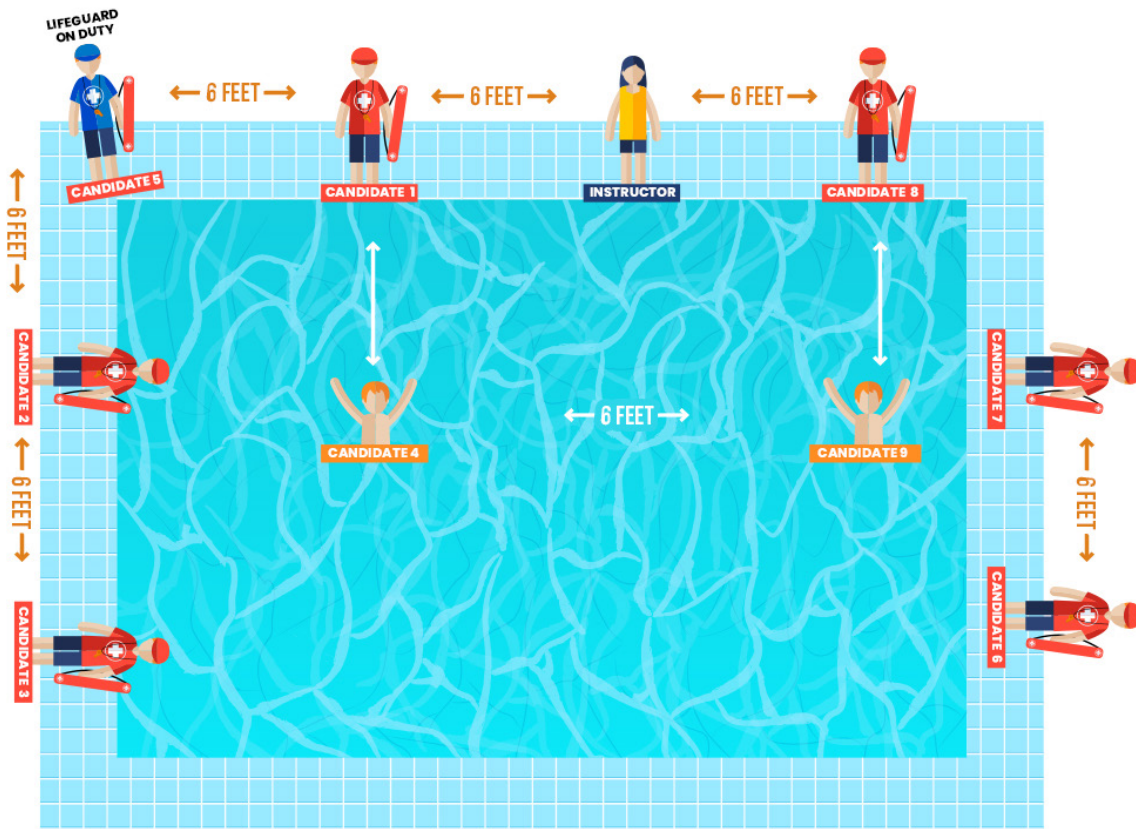
Practical Assessment Class Layout

Maximizing Physical Distancing while meeting the Skill Competency Objectives

5/10 PERSON CLASS SET-UP: IN-WATER TEAM SKILLS (Part 1)

Lifeguard on Duty (Candidate 5) positioned on deck in the corner of the pool; rescuing Lifeguard (Candidate 1) positioned to the left side of the Lifeguard on Duty, 6 ft / 2 m away, and along the long side of the pool; Instructor positioned to the left side of the rescuing Lifeguard (Candidate 1), 6 ft / 2 m away, also along the long side of the pool; two additional rescuing Lifeguards (Candidate 2 & 3) positioned to the right side of the Lifeguard on Duty with 6 ft / 2 m between all; Guest in Distress (Candidate 4) positioned in the water in front of the on-deck rescuers. This can also be done with 9 Lifeguards and Instructor, same as above but working in 2 “teams” on opposite sides of the pool as presented in the drawing below.

5/ 10 PERSON CLASS SET-UP: IN-WATER TEAM SKILLS (PART 1)





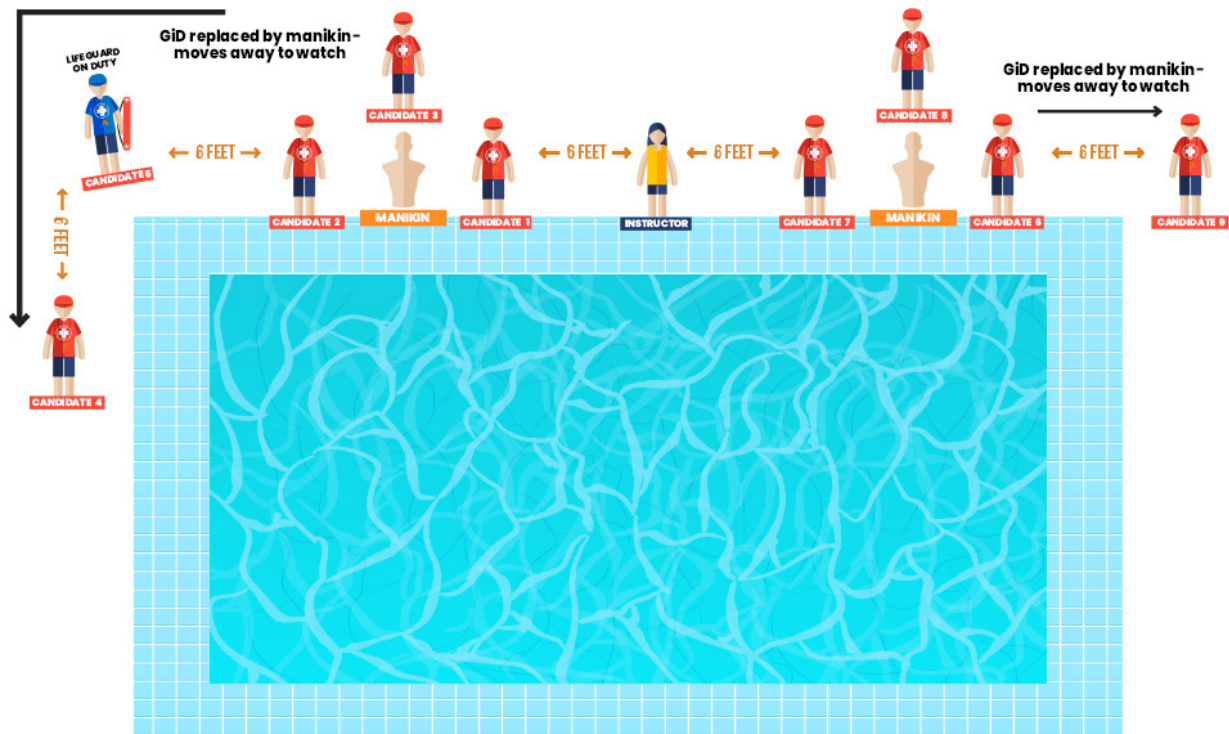
Practical Assessment Class Layout

Maximizing Physical Distancing while meeting the Skill Competency Objectives

5/10 PERSON CLASS SET-UP: POST EXTRICATION TEAM SKILLS (Part 2):

To maximize distancing efforts when assessing unresponsive Guest in Distress rescues in the water, once the team has completed rapid extrication, the Guest in Distress should be replaced by a manikin. The three rescuing Lifeguards now work as team providing the appropriate BLS care for the Guest in Distress. The Candidate that was acting as the Guest in Distress should walk to the opposite side of the pool from where the BLS care is being provided and observe the scenario from a distance of at least 6 ft / 2 m as shown in the drawing below.

5/10 PERSON CLASS SET-UP: POST EXTRICATION TEAM SKILLS (PART 2)





Safety Data Sheet

according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), and
GHS HCS 2012

Trade name: Mark E II

1 Identification of the substance/mixture and of the company/undertaking

- **1.1 Product identifier**
- **Trade name:** Mark E II ST-756, ST-757, ST-758, ST-760, ST-2145, ST-2146
- **Article number:** SL45 **EPA REG. #:** 10324-108-3640
- **1.2 Relevant identified uses of the substance or mixture and uses advised against**
No further relevant information available.
- **Application of the substance / the preparation** Disinfectant

Product dilution information: 0.5 fl. oz. (17.78 ml) per 1 gallon of water for disinfection. (10 minute contact time)
0.5 fl. oz. (17.78 ml) per 1 gallon of water for non-food contact sanitizing. (3 minute contact time)

- **1.3 Details of the supplier of the Safety Data Sheet**






Stearns Packaging Corporation
4200 Sycamore Avenue (53714)
PO Box 3216
Madison, WI 53704-0216
Phone: 800-655-5008
Email: stearns@stearnspkg.com
Website: www.stearnspkg.com

- **1.4 Emergency telephone number:**

ChemTel Inc.
(800)255-3924, +1 (813)248-0585

2 Hazards identification

- **2.1 Classification of the substance or mixture**
- **Classification according to Regulation (EC) No 1272/2008**

Product as SOLD	Product at USE DILUTION
 GHS05 corrosion Skin Corr. 1C H314 Causes severe skin burns and eye damage. Eye Dam. 1 H318 Causes serious eye damage.	No pictogram Eye Irrit. 2B, H320 Causes eye irritaion
 GHS07 Acute Tox. 4 H302 Harmful if swallowed.	Not classified. Not classified.
<ul style="list-style-type: none"> • Classification according to Directive 67/548/EEC or Directive 1999/45/EC 	
 C; Corrosive R34: Causes burns.	 Xi; Irritant R36: Causes eye irritation.
 Xn; Harmful R22: Harmful if swallowed.	

Safety Data Sheet
 according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), and
 GHS HCS 2012

Trade name: Mark E II

(Contd. from page 1)

• Information concerning particular hazards for human and environment:

The product has to be labeled due to the calculation procedure of the "General Classification guideline for preparations of the EU" in the latest valid version.

The product has to be labeled due to the calculation procedure of the "General Classification guideline for preparations of the EU" in the latest valid version.

• Classification system:

The classification is according to the latest editions of the EU-lists, and extended by company and literature data.

The classification is in accordance with the latest editions of international substances lists, and is supplemented by information from technical literature and by information provided by the company.

• 2.2 Label elements**• Labeling according to Regulation (EC) No 1272/2008****Product as SOLD**

The product is classified and labeled according to the CLP regulation.

Product at USE DILUTION

The mixture does not meet the criteria for classification.

• Hazard pictograms

GHS05 GHS07

None

• Signal word Danger

Warning

• Hazard-determining components of labelling:

Alkyl (C12,C14,C16) Dimethyl Benzyl Ammonium Chloride
 decyldimethyloctylammonium chloride
 tetrasodium ethylenediaminetetraacetate
 dimethyldioctylammonium chloride

Alkyl (C12,C14,C16) Dimethyl Benzyl Ammonium Chloride
 decyldimethyloctylammonium chloride
 tetrasodium ethylenediaminetetraacetate
 dimethyldioctylammonium chloride

• Hazard statements

H302 Harmful if swallowed.
 H314+H318 Causes severe skin burns and serious eye damage.

H320 Causes eye irritation.

• Precautionary statements

P260 Do not breathe mist/spray.
 P280 Wear protective gloves/protective clothing/eye protection/face protection.
 P264 Wash hands thoroughly after handling.
 P270 Do not eat, drink or smoke when using this product.
 P303+P361+P353+P310: IF ON SKIN (or hair): Remove/ Take off immediately all contaminated clothing. Rinse skin with water/shower. Immediately call a poison center / doctor.
 P363 Wash contaminated clothing before reuse.
 P305+P351+P338 IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.
 P310 Immediately call a POISON CENTER or doctor/ physician.
 P304+P340 IF INHALED: Remove victim to fresh air and keep at rest in a position comfortable for breathing.
 P301+P330+P331 IF SWALLOWED: Rinse mouth. Do NOT induce vomiting. Call a POISON CENTER or doctor/ physician if you feel unwell.
 P405 Store locked up.
 P501 Dispose of contents/container in accordance with local regulations.

Wash hands thoroughly after handling.
 IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses if present and easy to do. Continue rinsing. If eye irritation persists get medical attention.

(Contd. on page 3)

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Trade name: Mark E II

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3 Composition/information on ingredients

• **3.2 Mixtures**

• **Description:** Mixture of substances listed below with nonhazardous additions.

• Dangerous components:		
CAS: 68424-85-1	Alkyl (C12,C14,C16) Dimethyl Benzyl Ammonium Chloride  Flam. Liq. 3, H226  Skin Corr. 1B, H314; Eye Dam. 1, H318  Acute Tox. 4, H302	2.5-10%
CAS: 32426-11-2	decyldimethyloctylammonium chloride  Skin Corr. 1C, H314; Eye Dam. 1, H318  Acute Tox. 4, H302; Acute Tox. 4, H312; STOT SE 3, H335	2.5-10%
CAS: 64-17-5	ethanol  Flam. Liq. 2, H225	2.5-4%
CAS: 64-02-8	tetrasodium ethylenediaminetetraacetate  Eye Dam. 1, H318  Acute Tox. 4, H302	2.5-10%
CAS: 5538-94-3	dimethyldioctylammonium chloride  Flam. Liq. 3, H226  Skin Corr. 1B, H314; Eye Dam. 1, H318  Acute Tox. 4, H302	2.5-10%
CAS: 7173-51-5	didecyldimethylammonium chloride  Skin Corr. 1B, H314; Eye Dam. 1, H318  Acute Tox. 4, H302	2.5-10%
CAS: 68439-46-3	alcohols, C9-11, ethoxylated  Skin Irrit. 2, H315, Eye Irrit. 2A, H319	2.5-10%

• **Additional information:** For the wording of the listed risk phrases refer to section 16.

4 First-aid measures

• **4.1 Description of first aid measures**

Product as SOLD	Product at USE DILUTION
<p>• General information: Immediately remove any clothing soiled by the product. Symptoms of poisoning may even occur after several hours; therefore medical observation for at least 48 hours after the accident.</p>	No special measures required.

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Trade name: Mark E II

(Contd. from page 3)

Product as SOLD	Product at USE DILUTION
<ul style="list-style-type: none"> • After inhalation: Supply fresh air; consult doctor in case of complaints. Provide oxygen treatment if affected person has difficulty breathing. In case of irregular breathing or respiratory arrest provide artificial respiration. 	Remove victim to fresh air and keep comfortable for breathing.
<ul style="list-style-type: none"> • After skin contact: Immediately wash with water and soap and rinse thoroughly. If skin irritation continues, consult a doctor. Seek immediate medical help for blistering or open wounds. 	If irritation occurs, rinse skin with water. If irritation persists get medical attention.
<ul style="list-style-type: none"> • After eye contact: Remove contact lenses if worn. Rinse opened eye for several minutes under running water. If symptoms persist, consult a doctor. 	Rinse cautiously with water for several minutes. Remove contact lenses if present and easy to do. Continue rinsing. If eye irritation persists get medical attention.
<ul style="list-style-type: none"> • After swallowing: Rinse out mouth and then drink plenty of water. Do not induce vomiting; call for medical help immediately. 	Rinse mouth. Do NOT induce vomiting. Call a POISON CENTER or doctor/physician if you feel unwell.
<ul style="list-style-type: none"> • 4.2 Most important symptoms and effects, both acute and delayed Strong caustic effect on skin and mucous membranes. Breathing difficulty Coughing Headache Dizziness Gastric or intestinal disorders. Nausea 	No known effects.
<ul style="list-style-type: none"> • Hazards Danger of disturbed cardiac rhythm. Danger of gastric perforation. Danger of severe eye injury. Condition may deteriorate with alcohol consumption. 	No known effects.
<ul style="list-style-type: none"> • 4.3 Indication of any immediate medical attention and special treatment needed 	
No further relevant information available.	Treat symptomatically.

5 Fire-fighting measures

- **5.1 Extinguishing media**
- **Suitable extinguishing agents:** Use fire extinguishing methods suitable to surrounding conditions.
- **For safety reasons unsuitable extinguishing agents:** None.
- **5.2 Special hazards arising from the substance or mixture**
During heating or in case of fire poisonous gases are produced.
- **5.3 Advice for firefighters**
- **Protective equipment:**
Wear self-contained respiratory protective device.
Wear fully protective suit.
- **Additional information** No further relevant information available.

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Safety Data Sheet
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Trade name: Mark E II

(Contd. from page 4)

6 Accidental release measures**• 6.1 Personal precautions, protective equipment and emergency procedures**

Product as SOLD	Product at USE DILUTION
Use respiratory protective device against the effects of fumes/dust/aerosol. Wear protective equipment. Keep unprotected persons away. Ensure adequate ventilation	Use personal protective equipment as required.

• 6.2 Environmental precautions:

Do not allow to enter sewers/ surface or ground water. Inform respective authorities in case of seepage into water course or sewage system.	Avoid contact of large amounts of spilled material and run off with soil and surface waterways.
--	---

• 6.3 Methods and material for containment and cleaning up:

Absorb with liquid-binding material (sand, diatomite, acid binders, universal binders, sawdust). Dispose contaminated material as waste according to item 13. Do not flush with water or aqueous cleansing agents Send for recovery or disposal in suitable receptacles.	Large Spills: Flush area with water. Prevent entry into waterways. Small Spills: Wipe up with absorbent material.
---	--

• 6.4 Reference to other sections

See Section 7 for information on safe handling. See Section 8 for information on personal protection equipment. See Section 13 for disposal information.	See Section 7 for information on safe handling. See Section 8 for information on personal protection equipment. See Section 13 for disposal information.
--	--

7 Handling and storage**• 7.1 Precautions for safe handling**

Product as SOLD	Product at USE DILUTION
Use only in well ventilated areas. Prevent formation of aerosols. Avoid splashes or spray in enclosed areas.	No special measures required.

• Information about fire - and explosion protection:

No special measures required.	No special measures required.
-------------------------------	-------------------------------

• 7.2 Conditions for safe storage, including any incompatibilities**• Storage:****• Requirements to be met by storerooms and receptacles:**

Provide ventilation for receptacles. Avoid storage near extreme heat, ignition sources or open flame.	Keep out of reach of children.
--	--------------------------------

• Information about storage in one common storage facility:

Store away from foodstuffs. Store away from oxidizing agents. Do not store together with acids.	No storage precautions necessary.
---	-----------------------------------

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Product as SOLD	Product at USE DILUTION
• Further information about storage conditions:	
Store in cool, dry conditions in well sealed receptacles. Protect from freezing.	No storage precautions necessary.
• 7.3 Specific end use(s) No further relevant information available.	

8 Exposure controls/personal protection

- Additional information about design of technical facilities:** No further data; see item 7.



Product as SOLD	Product at USE DILUTION														
• 8.1 Control parameters															
• Ingredients with limit values that require monitoring at the workplace:															
<table border="1"> <thead> <tr> <th colspan="2">64-17-5 ethanol</th> </tr> </thead> <tbody> <tr> <td>PEL (USA)</td> <td>Long-term value: 1900 mg/m³, 1000 ppm</td> </tr> <tr> <td>REL (USA)</td> <td>Long-term value: 1900 mg/m³, 1000 ppm</td> </tr> <tr> <td>TLV (USA)</td> <td>Short-term value: 1880 mg/m³, 1000 ppm</td> </tr> <tr> <td>EL (Canada)</td> <td>Short-term value: 1000 ppm</td> </tr> <tr> <td>EV (Canada)</td> <td>Long-term value: 1,900 mg/m³, 1,000 ppm</td> </tr> <tr> <td>LMPE (Mexico)</td> <td>Long-term value: 1900 mg/m³, 1000 ppm A4</td> </tr> </tbody> </table>	64-17-5 ethanol		PEL (USA)	Long-term value: 1900 mg/m ³ , 1000 ppm	REL (USA)	Long-term value: 1900 mg/m ³ , 1000 ppm	TLV (USA)	Short-term value: 1880 mg/m ³ , 1000 ppm	EL (Canada)	Short-term value: 1000 ppm	EV (Canada)	Long-term value: 1,900 mg/m ³ , 1,000 ppm	LMPE (Mexico)	Long-term value: 1900 mg/m ³ , 1000 ppm A4	Not applicable
64-17-5 ethanol															
PEL (USA)	Long-term value: 1900 mg/m ³ , 1000 ppm														
REL (USA)	Long-term value: 1900 mg/m ³ , 1000 ppm														
TLV (USA)	Short-term value: 1880 mg/m ³ , 1000 ppm														
EL (Canada)	Short-term value: 1000 ppm														
EV (Canada)	Long-term value: 1,900 mg/m ³ , 1,000 ppm														
LMPE (Mexico)	Long-term value: 1900 mg/m ³ , 1000 ppm A4														
<ul style="list-style-type: none"> • Additional information: The lists valid during the making were used as basis. 															
• 8.2 Exposure controls															
• Personal protective equipment:															
• General protective and hygienic measures:															
Pregnant women should strictly avoid inhalation or skin contact. The usual precautionary measures are to be adhered to when handling chemicals. Keep away from foodstuffs, beverages and feed. Immediately remove all soiled and contaminated clothing. Wash hands before breaks and at the end of work. Avoid contact with the eyes and skin.	Not required under normal conditions of use.														
• Respiratory protection:															
Not required under normal conditions of use. Use suitable respiratory protective device in case of insufficient ventilation. Use suitable respiratory protective device when aerosol or mist is formed.	A respirator is not required under normal and intended conditions of use.														

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Safety Data Sheet
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Trade name: Mark E II

(Contd. from page 6)

Product as SOLD	Product at USE DILUTION
• Protection of hands:	
 Protective gloves The glove material has to be impermeable and resistant to the product/ the substance/ the preparation. Selection of the glove material on consideration of the penetration times, rates of diffusion and the degradation.	No protective equipment is needed under normal conditions.
• Material of gloves	
The selection of the suitable gloves does not only depend on the material, but also on further marks of quality and varies from manufacturer to manufacturer. As the product is a preparation of several substances, the resistance of the glove material can not be calculated in advance and has therefore to be checked prior to the application.	No protective equipment is needed under normal conditions.
• Penetration time of glove material	
The exact break through time has to be found out by the manufacturer of the protective gloves and has to be observed.	No protective equipment is needed under normal conditions.
• Gloves made of the following materials are suitable:	
Neoprene gloves Butyl rubber, BR Nitrile rubber, NBR	No protective equipment is needed under normal conditions.
• Eye protection:	
 Safety glasses	No protective equipment is needed under normal conditions.
• Body protection:	
Not required under normal conditions of use. Protection may be required for spills.	No protective equipment is needed under normal conditions.
• Limitation and supervision of exposure into the environment	
No further relevant information available.	No further relevant information available.

9 Physical and chemical properties

	Product as SOLD	Product at USE DILUTION
• 9.1 Information on basic physical and chemical properties		
• General Information		
• Appearance:		
Form:	Liquid	Liquid
Color:	Red	Light Red
• Odor:	Pleasant	Pleasant
• Odor threshold:	Not determined.	Not determined.
• pH-value at 20 °C:	8.0 ± 0.5 for concentrate	7.0 ± 0.5

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Safety Data Sheet
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	Product as SOLD	Product at USE DILUTION
<ul style="list-style-type: none"> • Change in condition Melting point/Melting range: Boiling point/Boiling range: 	Undetermined. 212 °F / 100 °C	Not applicable. 100° C / 212° F
<ul style="list-style-type: none"> • Flash point: 	>212 °F / >100 °C	Not determined.
<ul style="list-style-type: none"> • Flammability (solid, gaseous): 	Not applicable.	Not applicable.
<ul style="list-style-type: none"> • Ignition temperature: 	Not determined.	Not applicable.
<ul style="list-style-type: none"> • Decomposition temperature: 	Not determined.	Not determined.
<ul style="list-style-type: none"> • Self-igniting: 	Product is not self-igniting.	Product is not self-igniting.
<ul style="list-style-type: none"> • Danger of explosion: 	Product is not explosive. However, formation of explosive air/vapour mixtures are possible.	Product does not present an explosion hazard.
<ul style="list-style-type: none"> • Explosion limits: Lower: Upper: 	Not determined. Not determined.	Not determined. Not determined.
<ul style="list-style-type: none"> • Vapor pressure at 20 °C: 	23 hPa	Not determined.
<ul style="list-style-type: none"> • Density at 20 °C: • Relative density • Vapor density • Evaporation rate 	0.9992 g/cm ³ (8.338 lbs/gal) Not determined. Not applicable. Not applicable.	1.00 g/cm ³ Not determined. Not applicable. Not applicable.
<ul style="list-style-type: none"> • Solubility in / Miscibility with water: 	Easily soluble.	Complete
<ul style="list-style-type: none"> • Partition coefficient (n-octanol/water): 	Not determined.	Not determined.
<ul style="list-style-type: none"> • Viscosity: Dynamic: Kinematic: 	100 mPas Not applicable.	Not determined. Not determined.
<ul style="list-style-type: none"> • 9.2 Other information 	No further relevant information available.	No further relevant information available.

10 Stability and reactivity

- **10.1 Reactivity** Not determined.
- **10.2 Chemical stability**
- **Thermal decomposition / conditions to be avoided:**
 No decomposition if used and stored according to specifications.
 Keep away from heat and direct sunlight.
- **10.3 Possibility of hazardous reactions**
 Toxic fumes may be released if heated above the decomposition point.
 Reacts with many consumer products, releasing chlorine or chlorine oxide gas.
 Exothermic reaction with acids.
 Reacts with certain metals.
 Contact with acids releases toxic gases.
 Reacts with strong oxidizing agents.
- **10.4 Conditions to avoid**
 Store away from oxidizing agents.
- **Incompatible materials:**
 Caution! Do not use in conjunction with other products. Dangerous gases (chlorine) may be given off.
 Contact with acids liberates toxic gases.
 Strong oxidizing agents.

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• **10.6 Hazardous decomposition products:**

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Hydrogen chloride (HCl)
Chlorine
Nitrogen oxides (NO_x)
Carbon monoxide and carbon dioxide

11 Toxicological information

Product as SOLD	Product at USE DILUTION		
• 11.1 Information on toxicological effects			
• Acute toxicity:			
809 mg/kg (Rat)	Non-toxic at use-dilution.		
• Primary irritant effect:			
• on the skin:			
Caustic effect on skin and mucous membranes.	Non-hazardous at use-dilution.		
• on the eye:			
Strong irritant with the danger of severe eye injury.	Non-hazardous at use-dilution.		
• Sensitization: No sensitizing effects known.			
• Additional toxicological information:			
The product shows the following dangers according to the calculation method of the General EU Classification Guidelines for Preparations as issued in the latest version:			
Harmful Corrosive Swallowing will lead to a strong caustic effect on mouth and throat and to the danger of perforation of esophagus and stomach.	Not classified No known significant effects or critical hazards.		
• Acute effects (acute toxicity, irritation and corrosivity):			
Danger through skin absorption.	Non-hazardous at use-dilution.		
• Carcinogenic categories			
<table border="1"> <tr> <td>• NTP (National Toxicology Program)</td> </tr> <tr> <td>None of the ingredients is listed.</td> </tr> </table>	• NTP (National Toxicology Program)	None of the ingredients is listed.	Not applicable.
• NTP (National Toxicology Program)			
None of the ingredients is listed.			

12 Ecological information

- **12.1 Toxicity**
- **Aquatic toxicity:** Toxic for aquatic organisms
- **12.2 Persistence and degradability** The product is partially biodegradable. Significant residuals remain.
- **12.3 Bioaccumulative potential** No further relevant information available.
- **12.4 Mobility in soil** No further relevant information available.
- **Ecotoxicological effects:**
- **Remark:**
Inhibition of the development of the biomass
Toxic for algae
- **Additional ecological information:**
- **General notes:**
Water Hazard Class (Self-classification) in the concentrate.
This statement was deduced from the properties of the single components.
Water hazard class 2 (German Regulation) (Self-assessment): hazardous for water
Do not allow product to reach ground water, water course or sewage system.
Must not reach sewage water or drainage ditch undiluted or unneutralized.
Danger to drinking water if even small quantities leak into the ground.

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Trade name: Mark E II


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- **12.5 Results of PBT and vPvB assessment**
- **PBT:** Not applicable.
- **vPvB:** Not applicable.
- **12.6 Other adverse effects** No further relevant information available.

13 Disposal considerations• **13.1 Waste treatment methods**

Product as SOLD	Product at USE DILUTION
• Recommendation	
Must not be disposed together with household garbage. Do not allow product to reach sewage system. Can be burned with household garbage after consulting with the waste disposal facility operator and the pertinent authorities and adhering to the necessary technical regulations.	Diluted product can be flushed to sanitary sewer. Discard empty container in trash.
• Uncleaned packaging:	
• Recommendation: Disposal must be made according to official regulations.	Diluted product can be flushed to sanitary sewer. Discard empty container in trash.

14 Transport information

Product as SOLD	
• 14.1 UN-Number • DOT, ADR, ADN, IMDG, IATA	UN1903
• 14.2 UN proper shipping name • DOT (ST-2145, ST-2146)	UN1903, disinfectants, liquid, corrosive, n.o.s. (quaternary ammonium compound), 8, PG III
• DOT (ST-756, ST-757, ST-758, ST-760)	UN1903, disinfectants, liquid, corrosive, n.o.s. (quaternary ammonium compound), 8, PG III, LTD. QTY.
• ADR	UN1903, disinfectants, liquid, corrosive, n.o.s. (quaternary ammonium compound), 8, PG III
• IMDG, IATA	UN1903, disinfectants, liquid, corrosive, n.o.s. (quaternary ammonium compound), 8, PG III
• 14.3 Transport hazard class(es) This product can ship as Limited Quantity if packaged in ≤1.3 gallons (5 Liter) containers (Non Hazardous)	
• DOT (ST-756, ST-757, ST-758, ST-760)	
	
• Class • Label	N/A LTD. QTY.

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Safety Data Sheet
according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), and
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Trade name: Mark E II

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• ADR (ST-2145, ST-2146)



• **Class** 8 (C9) Corrosive substances.
• **Label** 8

• IMDG, IATA (ST-2145, ST-2146)



• **Class** 8 Corrosive substances.
• **Label** 8

• **14.4 Packing group**
• **DOT, ADR, IMDG, IATA** III

• **14.5 Environmental hazards:**
• **Marine pollutant:** No

• **14.6 Special precautions for user** Warning: Corrosive Substances
• **Danger Code:** 80
• **EMS Number** F-A,S-B

• **14.7 Transport in bulk according to Annex II of MARPOL73/78 and the IBC Code** Not applicable.

• Transport/Additional information:

• ADR

• **Limited quantities (LQ)** 1L
• **Transport category** 3
• **Tunnel restriction code** E

• **UN "Model Regulation":** (ST-756, ST-757, ST-758, ST-760) UN1903, disinfectants, liquid, corrosive, n.o.s. (quaternary ammonium compound), 8, PG III, LTD. QTY.

• **UN "Model Regulation":** (ST-2145, ST-2146) UN1903, disinfectants, liquid, corrosive, n.o.s. (quaternary ammonium compound), 8, PG III

Product at USE DILUTION Not intended for transport.

15 Regulatory information

- 15.1 Safety, health and environmental regulations/legislation specific for the substance or mixture
- United States (USA)
- SARA

Product as SOLD	Product at USE DILUTION
• Section 355 (extremely hazardous substances):	
None of the ingredients is listed.	Not applicable.
• Section 313 (Specific toxic chemical listings):	
None of the ingredients is listed.	None of the ingredients is listed.

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(Contd. from page 11)

Product as SOLD		Product at USE DILUTION	
• TSCA (Toxic Substances Control Act):			
All ingredients are listed.		All ingredients are listed.	
• Proposition 65 (California):			
• Chemicals known to cause cancer:			
None of the ingredients is listed.		None of the ingredients is listed.	
• Chemicals known to cause reproductive toxicity for females:			
None of the ingredients is listed.		None of the ingredients is listed.	
• Chemicals known to cause reproductive toxicity for males:			
None of the ingredients is listed.		None of the ingredients is listed.	
• Chemicals known to cause developmental toxicity:			
Ethanol - listing refers specifically to alcoholic beverage consumption and is not applicable for product.		None of the ingredients is listed.	
64-17-5	ethanol		
• Carcinogenic Categories			
• EPA (Environmental Protection Agency)			
None of the ingredients is listed.		None of the ingredients is listed.	
• IARC (International Agency for Research on Cancer)			
64-17-5	ethanol	1	None of the ingredients is listed.
• TLV (Threshold Limit Value established by ACGIH)			
64-17-5	ethanol	A3	None of the ingredients is listed.
• NIOSH-Ca (National Institute for Occupational Safety and Health)			
None of the ingredients is listed.		None of the ingredients is listed.	
• OSHA-Ca (Occupational Safety & Health Administration)			
All ingredients are listed.		All ingredients are listed.	
• Canada			
• Canadian Domestic Substances List (DSL)			
All ingredients are listed.		All ingredients are listed.	
• Canadian Ingredient Disclosure list (limit 0.1%)			
64-17-5	ethanol		None of the ingredients is listed.
• Canadian Ingredient Disclosure list (limit 1%)			
None of the ingredients is listed.		None of the ingredients is listed.	
• 15.2 Chemical safety assessment: A Chemical Safety Assessment has not been carried out.			

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Safety Data Sheet

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Trade name: Mark E II

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16 Other information

This information is based on our present knowledge. However, this shall not constitute a guarantee for any specific product features and shall not establish a legally valid contractual relationship.

• Relevant phrases

H225	Highly flammable liquid and vapour.
H226	Flammable liquid and vapour.
H302	Harmful if swallowed.
H312	Harmful in contact with skin.
H314	Causes severe skin burns and eye damage.
H315	Causes skin irritation.
H318	Causes serious eye damage.
H335	May cause respiratory irritation.

R22	Harmful if swallowed.
R34	Causes burns.
R41	Risk of serious damage to eyes.

• SDS File Name: SL45 Mark E II SDS

• Abbreviations and acronyms:

ADR: Accord européen sur le transport des marchandises dangereuses par Route (European Agreement concerning the International Carriage of Dangerous Goods by Road)
 IMDG: International Maritime Code for Dangerous Goods
 DOT: US Department of Transportation
 IATA: International Air Transport Association
 GHS: Globally Harmonized System of Classification and Labeling of Chemicals
 ACGIH: American Conference of Governmental Industrial Hygienists
 EINECS: European Inventory of Existing Commercial Chemical Substances
 ELINCS: European List of Notified Chemical Substances
 CAS: Chemical Abstracts Service (division of the American Chemical Society)
 NFPA: National Fire Protection Association (USA)
 HMIS: Hazardous Materials Identification System (USA)
 WHMIS: Workplace Hazardous Materials Information System (Canada)
 DNEL: Derived No-Effect Level (REACH)
 PNEC: Predicted No-Effect Concentration (REACH)
 LC50: Lethal concentration, 50 percent
 LD50: Lethal dose, 50 percent

• Sources

SDS Prepared by:
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 Tampa, Florida USA 33602-2902
 Toll Free North America 1-888-255-3924 Intl. +01 813-248-0573
 Website: www.chemtelinc.com

Revision: 10/16/2017

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LEGEND

Summer

Camp

TRAFFIC FLOW



SUMMER CAMP
USE OF AREA



- PODS**
- 1- KID CITY (DOWNSTAIRS)
 - 2- SOUTH GYMNASIUM
 - 3- KID CITY (UPSTAIRS)
 - 4- CONFERENCE ROOM 1
 - 5- CONFERENCE ROOM 3



SECOND FLOOR PLAN

LEGEND

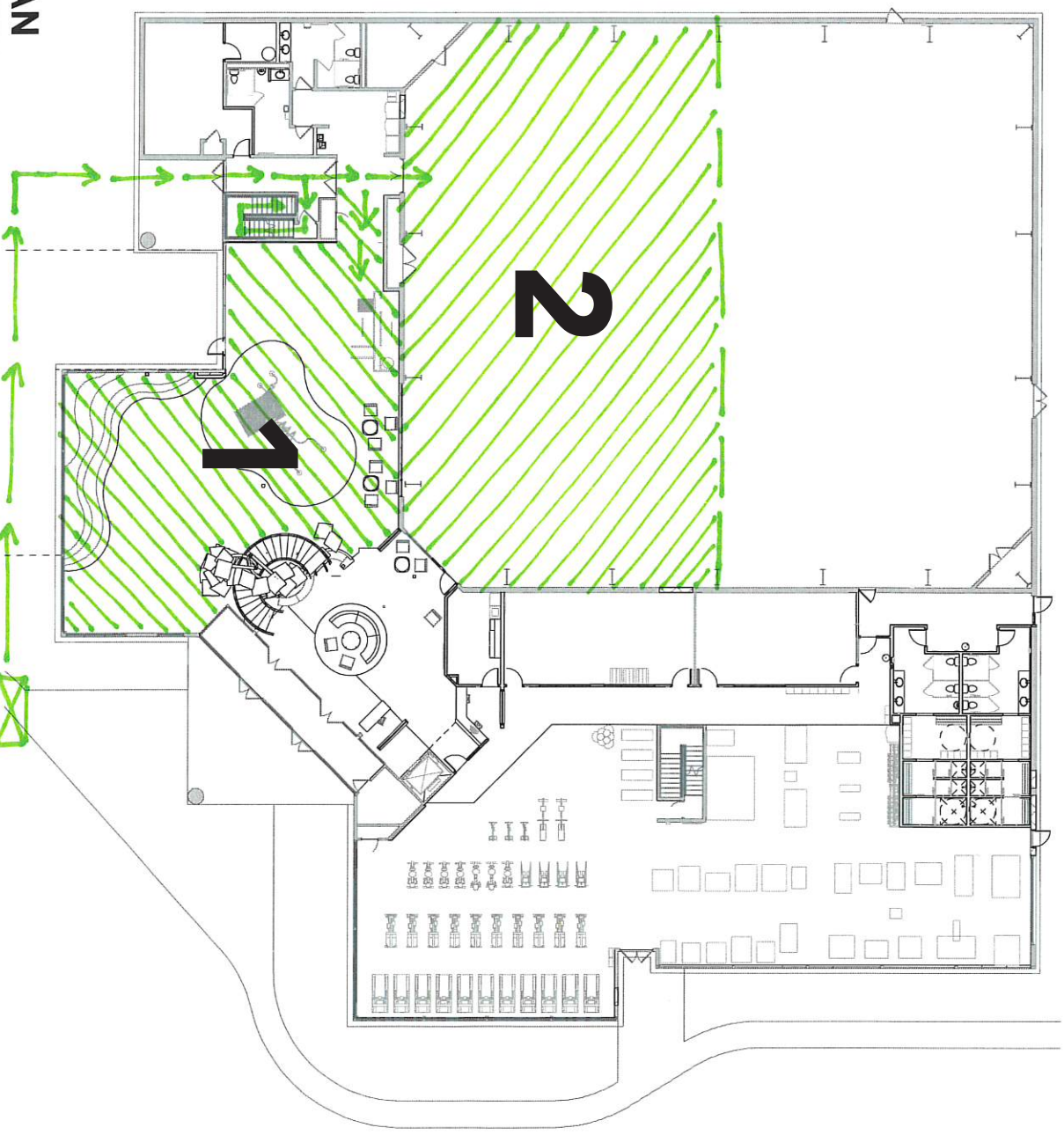
SUMMER CAMP
TRAFFIC FLOW



SUMMER CAMP
USE OF AREA



SUMMER CAMP
DROP OFF ZONE



FIRST FLOOR PLAN



SUMMER CAMP HEALTH SCREENING FORM

In an effort to reduce the risk of COVID-19 to all patrons and employees, all visitors must complete the following screening questions.

Date: _____ Time: _____
Name: _____ Phone # _____

	YES	NO
Has your child traveled outside of the United States or been in close contact with anyone who has traveled outside of the United States with in the last 14 days?		
Has your child had close contact with or cared for someone diagnosed with COVID-19 with in the last 14 days?		
Has your child experienced any cold or flu-like symptoms in the last 14 days (fever, cough, shortness of breath or other respiratory problem)?		
Has your child experienced any nausea, vomiting, body aches or chills in the last 24 hours?		

Parent/Guardian Signature _____

For internal use:		
Access to camp (circle one)	Approved	Denied
Employee name: _____	Employee initials: _____	



Centers for Disease Control and Prevention
CDC 24/7: Saving Lives, Protecting People™

Coronavirus Disease 2019 (COVID-19)

Discontinuation of Isolation for Persons with COVID-19 Not in Healthcare Settings

Interim Guidance

Related Pages

[Ending Home Isolation for Immunocompromised Patients](#)

[Criteria for Return to Work for Healthcare Personnel with Confirmed or Suspected COVID-19 \(Interim Guidance\)](#)

[Symptom-Based Strategy to Discontinue Isolation for Persons with COVID-19](#)

CDC guidance for COVID-19 may be adapted by state and local health departments to respond to rapidly changing local circumstances.

Summary Page

Who this is for:

Healthcare providers and public health officials managing persons with coronavirus disease 2019 (COVID-19) under isolation who are not in healthcare settings. This includes, but is not limited to, at home, in a hotel or dormitory room, or in a group isolation facility.

For Hospitalized Patients, see ([Discontinuation of Transmission-Based Precautions and Disposition of Patients with COVID-19 in Healthcare Settings \(Interim Guidance\)](#)).

Summary of Recent Changes

Updates as of May 3, 2020

- Changed the name of the 'non-test-based strategy' to the 'symptom-based strategy' for those with symptoms. Added a 'time-based strategy' and named the 'test-based strategy' for asymptomatic persons with laboratory-confirmed COVID-19. Extended the home isolation period from 7 to 10 days *since symptoms first appeared* for the symptom-based strategy in persons with COVID-19 who have symptoms and from 7 to 10 days after the date of their first positive test for the time-based strategy in asymptomatic persons with laboratory-confirmed COVID-19. This update was made based on evidence suggesting a longer duration of viral shedding and will be revised as additional evidence becomes available. This time period will capture a greater proportion of contagious patients; however, it will not capture everyone.

- Removed specifying use of nasopharyngeal swab collection for the test-based strategy and linked to the [Interim Guidelines for Collecting, Handling, and Testing Clinical Specimens for 2019 Novel Coronavirus \(2019-nCoV\)](#), so that the most current specimen collection strategies are recommended.

Updates as of April 4, 2020

- Revised title to include isolation in all settings other than health settings, not just home.

Limited information is available to characterize the spectrum of clinical illness, transmission efficiency, and the duration of viral shedding for persons with novel coronavirus disease (COVID-19). [This guidance is based on available information about COVID-19](#) and subject to change as additional information becomes available.

For Persons with COVID-19 Under Isolation:

The decision to discontinue home isolation for persons with confirmed or suspected COVID-19 should be made in the context of local circumstances. Options include a symptom-based (i.e., time-since-illness-onset and time-since-recovery strategy) or a test-based strategy. Of note, there have been reports of prolonged detection of RNA without direct correlation to viral culture.

1). Symptom-based strategy

Persons with COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

- At least 3 days (72 hours) have passed *since recovery* defined as resolution of fever without the use of fever-reducing medications **and** improvement in respiratory symptoms (e.g., cough, shortness of breath); **and**,
- At least 10 days have passed *since symptoms first appeared*.

2). Test-based strategy Previous recommendations for a test-based strategy remain applicable; however, a test-based strategy is contingent on the availability of ample testing supplies and laboratory capacity as well as convenient access to testing.

Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

- Resolution of fever **without** the use of fever-reducing medications **and**
- Improvement in respiratory symptoms (e.g., cough, shortness of breath), **and**
- Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens)*. See [Interim Guidelines for Collecting, Handling, and Testing Clinical Specimens from Persons for Coronavirus Disease 2019 \(COVID-19\)](#). Of note, there have been reports of prolonged detection of RNA without direct correlation to viral culture.

For Persons Who have NOT had COVID-19 Symptoms but Tested Positive and are Under Isolation:

Options now include both a 1) time-based strategy, and 2) test-based strategy.

1). Time-based strategy

Persons with laboratory-confirmed COVID-19 who have not had **any** symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

- At least 10 days have passed since the date of their first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since their positive test. If they develop symptoms, then the symptom-based or test-based strategy should be used. Note, because symptoms cannot be used to gauge where these individuals are in the course of their illness, it is possible that the duration of viral shedding could be longer or shorter than 10 days after their first positive test.

2). Test-based strategy

Persons with laboratory-confirmed COVID-19 who have not had **any** symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

- Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens)*. See [Interim Guidelines for Collecting, Handling, and Testing Clinical Specimens from Persons for Coronavirus Disease 2019 \(COVID-19\)](#). Note, because of the absence of symptoms, it is not possible to gauge where these individuals are in the course of their illness. There have been reports of prolonged detection of RNA without direct correlation to viral culture.

The symptom-based, time-based, and test-based strategies may result in different timeframes for discontinuation of isolation post-recovery. For all scenarios outlined above, the decision to discontinue isolation should be made in the context of local circumstances.

Note that recommendations for discontinuing isolation in persons known to be infected with COVID-19 could, in some circumstances, appear to conflict with recommendations on when to discontinue quarantine for persons known to have been **exposed** to COVID-19. CDC recommends 14 days of quarantine **after exposure** based on the time it takes to develop illness if infected. Thus, it is possible that a person *known* to be infected could leave isolation earlier than a person who is quarantined because of the *possibility* they are infected.

This recommendation will prevent most, but cannot prevent all, instances of secondary spread. The risk of transmission after recovery is likely substantially less than that during illness; recovered persons will not be shedding large amounts of virus by this point, if they are shedding at all. Employers and local public health authorities can choose to apply more stringent criteria for certain persons where a higher threshold to prevent transmission is warranted.

For certain populations, a longer timeframe after recovery may be desired to minimize the chance of prolonged shedding of replication-competent virus. Such persons include 1) [healthcare personnel](#) in close contact with vulnerable persons at high-risk for illness and death if those persons get COVID-19 and 2) persons who have conditions that might weaken their immune system which could prolong viral shedding after recovery. Such persons should consult with their healthcare provider; this might include additional PCR testing. Prolonged viral shedding has been demonstrated without direct correlation with replication competent virus.

Footnotes

*All test results should be final before isolation is ended. Testing guidance is based upon limited information and is subject to change as more information becomes available. In persons with a persistent productive cough, SARS-CoV-2-RNA might be detected for longer periods in sputum specimens than in respiratory specimens.

Additional Resources

NOTE: Specific guidance for return to work for healthcare facilities for healthcare personnel can be found at: [Return to Work for Healthcare Personnel with Confirmed or Suspected COVID-19](#)

- [Interim Guidelines for Collecting, Handling, and Testing Clinical Specimens from Persons for Coronavirus Disease 2019 \(COVID-19\)](#)
- [Ending Home Isolation for Immunocompromised Persons with COVID-19](#)
- [Interim Guidance for Implementing Home Care of People Not Requiring Hospitalization for Coronavirus Disease 2019 \(COVID-19\)](#)

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Content source: [National Center for Immunization and Respiratory Diseases \(NCIRD\), Division of Viral Diseases](#)



Coronavirus Disease 2019 (COVID-19)

Cleaning and Disinfection for Community Facilities

Interim Recommendations for U.S. Community Facilities with Suspected/Confirmed Coronavirus Disease 2019 (COVID-19)

Summary of Recent Changes

Revisions made on 4/1/2020:

- Added guidance on the timing of disinfection after a suspected/confirmed COVID-19 case

Revisions made on 3/26/2020:

- Updated guidance for cleaning and disinfection of soft (porous) surfaces
- Updated links to EPA-registered disinfectant list
- Added guidance for disinfection of electronics
- Updated core disinfection/cleaning guidance

Background

There is much to learn about the novel coronavirus (SARS-CoV-2) that causes [coronavirus disease 2019 \(COVID-19\)](#). Based on what is currently known about the virus and about similar coronaviruses that cause SARS and MERS, spread from person-to-person happens most frequently among close contacts (within about 6 feet). This type of transmission occurs via respiratory droplets, but disease transmission via infectious aerosols is currently uncertain. Transmission of SARS-CoV-2 to persons from surfaces contaminated with the virus has not been documented. Transmission of coronavirus in general occurs much more commonly through respiratory droplets than through fomites. Current evidence suggests that SARS-CoV-2 may remain viable for hours to days on surfaces made from a variety of materials. Cleaning of visibly dirty surfaces followed by disinfection is a best practice measure for prevention of COVID-19 and other viral respiratory illnesses in community settings.

It is unknown how long the air inside a room occupied by someone with confirmed COVID-19 remains potentially infectious. Facilities will need to consider factors such as the size of the room and the ventilation system design (including flowrate [air changes per hour] and location of supply and exhaust vents) when deciding how long to close off rooms or areas used by ill persons before beginning disinfection. Taking measures to improve ventilation in an area or room where someone was ill or suspected to be ill with COVID-19 will help shorten the time it takes respiratory droplets to be removed from the air.

Purpose

This guidance provides recommendations on the cleaning and disinfection of rooms or areas occupied by those with suspected or with confirmed COVID-19. It is aimed at limiting the survival of SARS-CoV-2 in key environments. These recommendations will be updated if additional information becomes available.

These guidelines are focused on community, non-healthcare facilities such as schools, institutions of higher education, offices, daycare centers, businesses, and community centers that do, and do not, house persons overnight. These guidelines are not meant for [cleaning staff in healthcare facilities](#) or repatriation sites, [households](#), or for others for whom specific guidance already exists.

Definitions

- *Community facilities* such as schools, daycare centers, and businesses comprise most non-healthcare settings that are visited by the general public outside of a household.
- *Cleaning* refers to the removal of dirt and impurities, including germs, from surfaces. Cleaning alone does not kill germs. But by removing the germs, it decreases their number and therefore any risk of spreading infection.
- *Disinfecting* works by using chemicals, for example EPA-registered disinfectants, to kill germs on surfaces. This process does not necessarily clean dirty surfaces or remove germs. But killing germs remaining on a surface after cleaning further reduces any risk of spreading infection.

Cleaning and Disinfection After Persons Suspected/Confirmed to Have COVID-19 Have Been in the Facility



Timing and location of cleaning and disinfection of surfaces

- At a school, daycare center, office, or other facility that **does not house people overnight**:
 - Close off areas visited by the ill persons. Open outside doors and windows and use ventilating fans to increase air circulation in the area. Wait 24 hours or as long as practical before beginning cleaning and disinfection.
 - **Cleaning staff should clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment (like tablets, touch screens, keyboards, remote controls, and ATM machines) used by the ill persons**, focusing especially on frequently touched surfaces.
- At a facility that **does house people overnight**:
 - Follow Interim Guidance for [US Institutions of Higher Education](#) on working with state and local health officials to isolate ill persons and provide temporary housing as needed.
 - Close off areas visited by the ill persons. Open outside doors and windows and use ventilating fans to increase air circulation in the area. Wait 24 hours or as long as practical before beginning cleaning and disinfection.
 - In areas where ill persons are being housed in isolation, follow [Interim Guidance for Environmental Cleaning and Disinfection for U.S. Households with Suspected or Confirmed Coronavirus Disease 2019](#). This includes **focusing on cleaning and disinfecting common areas where staff/others providing services may come into contact with ill persons but reducing cleaning and disinfection of bedrooms/bathrooms used by ill persons to as-needed**.
 - In areas where ill persons have visited or used, continue routine cleaning and disinfection as in this guidance.
- If it has been more than 7 days since the person with suspected/confirmed COVID-19 visited or used the facility, additional cleaning and disinfection is not necessary.



How to Clean and Disinfect

Hard (Non-porous) Surfaces

- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.
- For disinfection, most common EPA-registered household disinfectants should be effective.

- A list of products that are EPA-approved for use against the virus that causes COVID-19 is available [here](#)   . Follow the manufacturer's instructions for all cleaning and disinfection products for concentration, application method and contact time, etc.
- Additionally, diluted household bleach solutions (at least 1000ppm sodium hypochlorite) can be used if appropriate for the surface. Follow manufacturer's instructions for application, ensuring a contact time of at least 1 minute, and allowing proper ventilation during and after application. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser. Unexpired household bleach will be effective against coronaviruses when properly diluted. Bleach solutions will be effective for disinfection up to 24 hours.
 - Prepare a bleach solution by mixing:
 - 5 tablespoons (1/3 cup) bleach per gallon of water or
 - 4 teaspoons bleach per quart of water

Soft (Porous) Surfaces

- For soft (porous) surfaces such as carpeted floor, rugs, and drapes, remove visible contamination if present and clean with appropriate cleaners indicated for use on these surfaces. After cleaning:
 - If the items can be laundered, launder items in accordance with the manufacturer's instructions using the warmest appropriate water setting for the items and then dry items completely.
 - Otherwise, use products [that are EPA-approved for use against the virus that causes COVID-19](#)   and that are suitable for porous surfaces

Electronics

- For electronics such as tablets, touch screens, keyboards, remote controls, and ATM machines, remove visible contamination if present.
 - Follow the manufacturer's instructions for all cleaning and disinfection products.
 - Consider use of wipeable covers for electronics.
 - If no manufacturer guidance is available, consider the use of alcohol-based wipes or sprays containing at least 70% alcohol to disinfect touch screens. Dry surfaces thoroughly to avoid pooling of liquids.

Linens, Clothing, and Other Items That Go in the Laundry

- In order to minimize the possibility of dispersing virus through the air, do not shake dirty laundry.
- Wash items as appropriate in accordance with the manufacturer's instructions. If possible, launder items using the warmest appropriate water setting for the items and dry items completely. Dirty laundry that has been in contact with an ill person can be washed with other people's items.
- Clean and disinfect hampers or other carts for transporting laundry according to guidance above for hard or soft surfaces.

Personal Protective Equipment (PPE) and Hand Hygiene

- **The risk of exposure to cleaning staff is inherently low. Cleaning staff should wear disposable gloves and gowns for all tasks in the cleaning process, including handling trash.**
 - Gloves and gowns should be compatible with the disinfectant products being used.
 - Additional PPE might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.
 - Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area. Be sure to **clean hands** after removing gloves.

- If gowns are not available, coveralls, aprons or work uniforms can be worn during cleaning and disinfecting. Reusable (washable) clothing should be laundered afterwards. Clean hands after handling dirty laundry.
- Gloves should be removed after cleaning a room or area occupied by ill persons. [Clean hands](#) immediately after gloves are removed.
- Cleaning staff should immediately report breaches in PPE such as a tear in gloves or any other potential exposures to their supervisor.
- **Cleaning staff and others should [clean hands often](#)**, including immediately after removing gloves and after contact with an ill person, by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.
- Follow normal preventive actions while at work and home, including cleaning hands and avoiding touching eyes, nose, or mouth with unwashed hands.
 - Additional key times to clean hands include:
 - After blowing one's nose, coughing, or sneezing.
 - After using the restroom.
 - Before eating or preparing food.
 - After contact with animals or pets.
 - Before and after providing routine care for another person who needs assistance such as a child.

Additional Considerations for Employers

- Employers should work with their local and state health departments to ensure appropriate local protocols and guidelines, such as updated/additional guidance for cleaning and disinfection, are followed, including for identification of new potential cases of COVID-19.
- Employers should educate staff and workers performing cleaning, laundry, and trash pick-up activities to recognize the symptoms of COVID-19 and provide instructions on what to do if they develop [symptoms](#) within 14 days after their last possible exposure to the virus. At a minimum, any staff should immediately notify their supervisor and the local health department if they develop symptoms of COVID-19. The health department will provide guidance on what actions need to be taken.
- Employers should develop policies for worker protection and provide training to all cleaning staff on site prior to providing cleaning tasks. Training should include when to use PPE, what PPE is necessary, how to properly don (put on), use, and doff (take off) PPE, and how to properly dispose of PPE.
- Employers must ensure workers are trained on the hazards of the cleaning chemicals used in the workplace in accordance with OSHA's Hazard Communication standard ([29 CFR 1910.1200](#) [↗](#)).
- Employers must comply with OSHA's standards on Bloodborne Pathogens ([29 CFR 1910.1030](#) [↗](#)), including proper disposal of regulated waste, and PPE ([29 CFR 1910.132](#) [↗](#)).

Additional Resources

- [OSHA COVID-19 Website](#) [↗](#)
- [CDC Home Care Guidance](#)
- [CDC COVID-19 Environmental Cleaning and Disinfection Guidance for Households](#)
- [CDC Home Care Guidance for People with Pets](#)
- [Find Answers to Common Cleaning and Disinfection Questions](#)
- [EPA's 6 Steps for Safe and Effective Disinfectant Use](#) [↗](#)



Coronavirus Disease 2019 (COVID-19)

Public Health Recommendations for Community-Related Exposure

The following updates CDC guidance for definitions and management of contacts of persons with COVID-19 contained in [“Public Health Recommendations after Travel from Areas with Potential Risk of Exposure to Coronavirus Disease 2019 \(COVID-19\).”](#) Separate guidance is available for [travelers](#) and [health care workers](#). See also [Guidance for essential workers](#) [↗](#).

Public health recommendations have been updated to accommodate new scientific evidence, evolving epidemiology and the need to simplify risk stratification. New recommendations are based on:

- Growing evidence of transmission risk from infected persons without symptoms or before the onset of recognized symptoms;
- Increased community transmission in many parts of the country;
- A need to communicate effectively to the general public and to simplify implementation for public health authorities;
- Limitations in access to COVID-19 testing and increasing number of cases diagnosed clinically
- Continued focus on reducing transmission through social distancing of individuals in affected areas

Summary of Changes:

- Changed risk strata descriptions – levels of risk have been reduced to simplify communications and implementation
- Changed period of exposure risk from “onset of symptoms” to “48 hours before symptom onset”
- Added the definition of a contact to include exposure to a laboratory confirmed case as well as a clinically compatible case in regions with widespread ongoing transmission
- Removed “no risk” category and replaced with unknown risk to acknowledge that all persons in the United States are at some risk of COVID-19 given the increases in community spread throughout the United States.

Current guidance based on community exposure, for asymptomatic persons exposed to persons with known or suspected COVID-19 or possible COVID-19

[Travelers](#), [health care workers](#) and critical infrastructure workers should follow guidance that include special consideration for these groups. CDC’s recommendations for community-related exposures are provided below. Individuals should always follow guidance of the state and local authorities.

Person	Exposure to	Recommended Precautions for the Public
<div style="text-align: right; padding-right: 5px;"> ^ ▼ </div> <div style="text-align: left; padding-left: 5px;"> < > </div>		

<ul style="list-style-type: none"> • Household member • Intimate partner • Individual providing care in a household without using recommended infection control precautions • Individual who has had close contact (< 6 feet)** for a prolonged period of time *** 	<ul style="list-style-type: none"> • Person with symptomatic COVID-19 during period from 48 hours before symptoms onset until meets criteria for discontinuing home isolation (can be a laboratory-confirmed disease or a clinically compatible illness in a state or territory with widespread community transmission) 	<ul style="list-style-type: none"> • Stay home until 14 days after last exposure and maintain social distance (at least 6 feet) from others at all times • Self-monitor for symptoms <ul style="list-style-type: none"> ◦ Check temperature twice a day ◦ Watch for fever*, cough, or shortness of breath • Avoid contact with people at higher risk for severe illness (unless they live in the same home and had same exposure) • Follow CDC guidance if symptoms develop
<p>All U.S. residents, other than those with a known risk exposure</p>	<ul style="list-style-type: none"> • Possible unrecognized COVID-19 exposures in U.S. communities 	<ul style="list-style-type: none"> • Be alert for symptoms <ul style="list-style-type: none"> ◦ Watch for fever*, cough, or shortness of breath ◦ Take temperature if symptoms develop • Practice social distancing <ul style="list-style-type: none"> ◦ Maintain 6 feet of distance from others ◦ Stay out of crowded places • Follow CDC guidance if symptoms develop

*For the purpose of this guidance, fever is defined as subjective fever (feeling feverish) or a measured temperature of 100.4oF (38oC) or higher. Note that fever may be intermittent or may not be present in some people, such as those who are elderly, immunosuppressed, or taking certain medications (e.g., NSAIDs).

** Data are limited to define of close contact. Factors to consider when defining close contact include proximity, the duration of exposure (e.g., longer exposure time likely increases exposure risk), whether the individual has symptoms (e.g., coughing likely increases exposure risk) and whether the individual was wearing a facemask (which can efficiently block respiratory secretions from contaminating others and the environment).

***Data are insufficient to precisely define the duration of time that constitutes a prolonged exposure. Recommendations vary on the length of time of exposure from 10 minutes or more to 30 minutes or more. In healthcare settings, it is reasonable to define a prolonged exposure as any exposure greater than a few minutes because the contact is someone who is ill. Brief interactions are less likely to result in transmission; however, symptoms and the type of interaction (e.g., did the person cough directly into the face of the individual) remain important.

Integration of these definitions and actions into communications and actions of public health authorities can be guided by CDC's ["Implementation of Mitigation Strategies for Communities with Local COVID-19 Transmission"](#)

Page last reviewed: March 30, 2020

Content source: [National Center for Immunization and Respiratory Diseases \(NCIRD\), Division of Viral Diseases](#)



Coronavirus Disease 2019 (COVID-19)

Cleaning and Disinfecting Your Facility

Everyday Steps, Steps When Someone is Sick, and Considerations for Employers

How to clean and disinfect



Clean

- **Wear disposable gloves** to clean and disinfect.
- **Clean surfaces using soap and water, then use disinfectant.**
- Cleaning with soap and water **reduces number of germs, dirt and impurities** on the surface. **Disinfecting kills germs** on surfaces.
- **Practice routine cleaning** of frequently touched surfaces.
 - More frequent cleaning and disinfection may be required based on level of use.
 - Surfaces and objects in public places, such as shopping carts and point of sale keypads should be cleaned and disinfected before each use.
- **High touch surfaces include:**
 - Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc.



Disinfect

- **Recommend use of EPA-registered household disinfectant** [↗](#) .
Follow the instructions on the label to ensure safe and effective use of the product.
Many products recommend:
 - Keeping surface wet for a period of time (see product label).
 - Precautions such as wearing gloves and making sure you have good ventilation during use of the product.
- **Diluted household bleach solutions may also be used** if appropriate for the surface.
 - Check the label to see if your bleach is intended for disinfection, and ensure the product is not past its expiration date. Some bleaches, such as those designed for safe use on colored clothing or for whitening may not be suitable for disinfection.
 - Unexpired household bleach will be effective against coronaviruses when properly diluted.
Follow manufacturer's instructions for application and proper ventilation. Never mix household bleach with ammonia or any other cleanser.
Leave solution on the surface for **at least 1 minute**.

To make a bleach solution, mix:

- 5 tablespoons (1/3rd cup) bleach per gallon of water
OR
 - 4 teaspoons bleach per quart of water
- Bleach solutions will be effective for disinfection up to 24 hours.
 - **Alcohol solutions with at least 70% alcohol may also be used.**




Soft surfaces

For soft surfaces such as carpeted floor, rugs, and drapes

- **Clean the surface using soap and water** or with cleaners appropriate for use on these surfaces.
- **Launder items** (if possible) according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely.

OR

- **Disinfect with an EPA-registered household disinfectant.** [These disinfectants](#)  meet EPA's criteria for use against COVID-19.
- **Vacuum as usual.**



Electronics

For electronics, such as tablets, touch screens, keyboards, remote controls, and ATM machines

- Consider putting a **wipeable cover** on electronics.
- **Follow manufacturer's instruction** for cleaning and disinfecting.
 - If no guidance, **use alcohol-based wipes or sprays containing at least 70% alcohol.** Dry surface thoroughly.



Laundry

For clothing, towels, linens and other items

- Launder items according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely.
- **Wear disposable gloves** when handling dirty laundry from a person who is sick.
- Dirty laundry from a person who is sick can be washed with other people's items.
- **Do not shake** dirty laundry.
- Clean and **disinfect clothes hampers** according to guidance above for surfaces.
- Remove gloves, and wash hands right away.



Cleaning and disinfecting your building or facility if someone is sick

- **Close off areas** used by the person who is sick.
 - Companies do not necessarily need to close operations, if they can close off affected areas.
- **Open outside doors and windows** to increase air circulation in the area.
- **Wait 24 hours** before you clean or disinfect. If 24 hours is not feasible, wait as long as possible.
- Clean and disinfect **all areas used by the person who is sick**, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, remote controls, and ATM machines.
- **Vacuum the space if needed.** Use vacuum equipped with high-efficiency particular air (HEPA) filter, if available.
 - Do not vacuum a room or space that has people in it. Wait until the room or space is empty to vacuum, such as at night, for common spaces, or during the day for private rooms.
 - Consider temporarily turning off room fans and the central HVAC system that services the room or space, so that particles that escape from vacuuming will not circulate throughout the facility.
- Once area has been **appropriately disinfected, it can be opened for use.**
 - **Workers without close contact** with the person who is sick can return to work immediately after disinfection.
- If **more than 7 days** since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
 - Continue routine cleaning and disinfection. This includes everyday practices that businesses and communities normally use to maintain a healthy environment.



Cleaning and disinfecting outdoor areas

- Outdoor areas, like **playgrounds in schools and parks** generally require **normal routine cleaning**, but **do not require disinfection.**
 - Do not spray disinfectant on outdoor playgrounds- it is not an efficient use of supplies and is not proven to reduce risk of COVID-19 to the public.
 - High touch surfaces made of plastic or metal, such as grab bars and railings should be cleaned routinely.
 - Cleaning and disinfection of wooden surfaces (play structures, benches, tables) or groundcovers (mulch, sand) is not recommended.
- **Sidewalks and roads should not be disinfected.**
 - Spread of COVID-19 from these surfaces is very low and disinfection is not effective.



When cleaning

- **Regular cleaning staff** can clean and disinfect community spaces.
 - Ensure they are trained on appropriate use of cleaning and disinfection chemicals.
- **Wear disposable gloves and gowns for all tasks in the cleaning process, including handling trash.**
 - Additional personal protective equipment (PPE) might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.

- Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area.
- **Wash your hands often** with soap and water for 20 seconds.
 - Always wash immediately after removing gloves and after contact with a person who is sick.
 - Hand sanitizer: If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.
- **Additional key times to wash hands** include:
 - After blowing one's nose, coughing, or sneezing.
 - After using the restroom.
 - Before eating or preparing food.
 - After contact with animals or pets.
 - Before and after providing routine care for another person who needs assistance (e.g., a child).



Additional considerations for employers

- **Educate workers** performing cleaning, laundry, and trash pick-up to recognize the symptoms of COVID-19.
- Provide instructions on what to do if they develop [symptoms](#) within 14 days after their last possible exposure to the virus.
- **Develop policies for worker protection and provide training** to all cleaning staff on site prior to providing cleaning tasks.
 - Training should include when to use PPE, what PPE is necessary, how to properly don (put on), use, and doff (take off) PPE, and how to properly dispose of PPE.
- Ensure workers are trained on the hazards of the cleaning chemicals used in the workplace in accordance with OSHA's Hazard Communication standard ([29 CFR 1910.1200](#) [↗](#)).
- **Comply with OSHA's standards** on Bloodborne Pathogens ([29 CFR 1910.1030](#) [↗](#)), including proper disposal of regulated waste, and PPE ([29 CFR 1910.132](#) [↗](#)).



Alternative disinfection methods

- The efficacy of alternative disinfection methods, such as ultrasonic waves, high intensity UV radiation, and LED blue light against COVID-19 virus is not known.
 - EPA does not routinely review the safety or efficacy of pesticidal devices, such as UV lights, LED lights, or ultrasonic devices. Therefore, EPA cannot confirm whether, or under what circumstances, such products might be effective against the spread of COVID-19.
- CDC does not recommend the use of sanitizing tunnels. There is no evidence that they are effective in reducing the spread of COVID-19. Chemicals used in sanitizing tunnels could cause skin, eye, or respiratory irritation or damage.
- CDC only recommends use of the [surface disinfectants identified on List N](#) [↗](#) against the virus that causes COVID-19.



For facilities that house people overnight

- Follow CDC's guidance for [colleges and universities](#). Work with state and local health officials to determine the best way to isolate people who are sick and if temporary housing is needed.
- For guidance on cleaning and disinfecting the bedroom/bathroom for someone who is sick, review CDC's guidance on [disinfecting your home if someone is sick](#).

More details: [Detailed Disinfection Guidance for Community Facilities](#)

More information

[Transport Vehicles](#)

Page last reviewed: April 14, 2020

Content source: [National Center for Immunization and Respiratory Diseases \(NCIRD\), Division of Viral Diseases](#)

Greenwood Community School Corporation



Social Distancing Roadmap

FOR RE-OPENING SCHOOLS FOR THE 2020-21 SCHOOL YEAR

Health & Safety.....pages 2-3

School Environment...pages 4-6

School Buses.....page 7

Food Service.....page 8

COVID-19 HEALTH AND SAFETY RE-ENTRY ROADMAP

SCREENING and EXCLUSION

The Greenwood Community School Corporation is requiring all employees, students and their families to self-monitor daily for the following symptoms of COVID-19. Any student or staff member should not come to school if they are sick or experiencing one or more of the following symptoms:

Symptoms may appear **2-14 days after exposure to the virus**. People with these symptoms may have COVID-19:

- Fever (100.4)
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches/chills
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

EXCLUSION FROM SCHOOL

Students and Employees should be excluded from school:

- If they test positive for COVID-19, **OR**
- Exhibit one or more of the following symptoms listed above for COVID-19

RETURN TO SCHOOL AFTER EXCLUSION

- **Untested - Symptomatic (has symptoms):** may return when meets all 3
 - Fever free for at least 24hrs (w/o meds), AND
 - Other symptoms are improved, AND
 - At least 10 days since symptoms first appeared
- **Tested Positive - Symptomatic:** may return when
 - Meets all criteria above

Even without symptoms, if a student or employee has

- Had recent contact with a person with suspected or confirmed COVID-19
- A household contact being tested, OR
- Recent travel to a “hot spot”, designated by the CDC

The district/school may exclude them and recommend that they self-quarantine for up to 14 days.

COVID-19 ON SCHOOL PROPERTY

When there is confirmation that a person infected with COVID-19 was on school property, the district/school will contact the local health department immediately. The Indiana State Department of Health will be responsible for contact tracing. In the event of a confirmed case of COVID-19 in the school district, communication to our school families will be as directed by the local health department.

It is the responsibility of the local health department to:

- Contact the person confirmed with COVID-19
- Inform direct contacts of possible exposure
- Give instructions to those involved with the confirmed case, including siblings and other household members, regarding self-quarantine and exclusions.

SOCIAL DISTANCING IN THE SCHOOL ENVIRONMENT

The following are measures that have been recommended by the Department of Education based on multiple health agencies' guidelines. The Johnson County Health Department has also endorsed these recommendations. This is not intended to be an exhaustive list, but rather guidelines our schools plan to implement in order to open school on July 30, 2020, as per the current 2020-21 adopted school calendar. It is understood that any reference to social distancing refers to making the best effort possible to practice social distancing, although it is not realistic or possible to implement recommended distances in a school environment at all times. These measures are based on current guidance and are subject to change based on the evolution of COVID-19 and updated recommendations/mandates. Please understand that COVID-19 cannot be completely prevented.

- Students will be scheduled to attend in-person and, when requested, utilize extended classroom learning. There may be times when it is necessary to close school. If this occurs, all students will utilize remote learning.
- Employees/Students are strongly encouraged to wear masks and will be required to do so in specific settings. **Parents are expected to provide masks for students.**
- Cafeterias and playgrounds will be closed to the public. For school functions, we will stagger use and disinfect on a regular basis.
- P.E., choir, band, orchestra, and other large classes will be reorganized to allow for smaller groups, social distancing, and other precautions when possible.
- Water fountains will not be used. **Students will be encouraged to bring water**, and water filling directions/locations will be made available.
- Assemblies, registrations, orientations, round-ups, and other large gatherings will be eliminated or reorganized to allow for social distancing.
- Off-campus field trips are eliminated, while virtual field trips will be encouraged.

School Environment continued...

- Increase space between students during in-person instruction when possible
- Move classes outdoors whenever possible
- Rearrange desks to increase space between students
- Face desks in the same direction when possible
- Implement assigned seating in classrooms and maintain a record of seating charts
- Consider mass hallway movements and foot traffic patterns that will increase social distancing
- Eliminate or minimize whole staff gatherings/meetings
- Eliminate/Prohibit school visitors/volunteers
- Eliminate facility rental to outside groups
- Minimize use of shared high-touch materials (art supplies, equipment, toys, etc.) or allow use by one group of children at a time and disinfect between uses
- Student personal items such as blankets, toys, stuffed animals, etc. are prohibited
- To minimize the sharing of electronic devices, individual devices will be made available for rental. Students may also provide their own device as long as it meets district specifications. These devices will be for school purposes while at school and home.
- Eliminate the use of attendance awards or perfect attendance incentives for students
- Consider staggered drop-off/pick-up times and multiple entry/exit locations
- Stagger times that classes are released

School Environment continued...

- When possible, require students to stay in an assigned section of the schoolyard or playground as opposed to mingling with other classes during recess activities
- Schedule restroom breaks to avoid overcrowding
- Rearrange furniture to avoid clustering in common areas and eliminate non-essential furniture

Measures to decrease employees congregating in one location:

- Limit usage of the staff/teacher's lounge
- Encourage virtual meetings
- Make alternate plans for whole staff gatherings
- Rearrange workstations to encourage social distancing

Measures to ensure persons exposed can be more easily traced by the health department:

- Use assigned seating when possible
- Use sign-in sheets for in-person meetings to document attendees
- Keep accurate records of any person other than students and staff entering the building, their reason for entering, and the locations in the building to which they travel. As a general rule, only those visitors needing to enter school for a purpose relating to their students' educational needs will be allowed. Volunteers will not be permitted to enter buildings.

GREENWOOD COMMUNITY SCHOOL CORPORATION BUS RIDING ROADMAP

Due to the challenges presented by COVID-19 and transmittal concerns, parents are encouraged to provide transportation to and from school if that reduces concerns. Bus routes, possibly modified, will be operational and social distancing practices will be implemented to the extent possible, considering the circumstances.

- All students will be assigned a seat to assist in social distancing and tracking in the event there is a positive diagnosis of COVID-19.
- **Bus drivers, aides, and students are required to wear masks on school buses**, including transport to athletic events.
- Students must remain seated in their assigned seats at all times while riding to or from school.
- Buses will be sanitized between routes. This may result in earlier than normal pick up times and later than normal drop off times.
- Parents/Guardians may be at a specified bus stop for their student but are not permitted to board the bus.

GREENWOOD COMMUNITY SCHOOL CORPORATION FOOD SERVICE ROADMAP

- Training for COVID-19 will include additional cleaning and sanitizing procedures.
- Staff will use social distancing when possible.
- Staff will use recommended face coverings, either masks, shields, or both.
- Employees will wash hands often and use hand sanitizers.
- Employees will wear gloves when handling food.
- Food will be served in covered disposal containers with disposal silverware and napkins.
- Cash transactions will only occur in the morning. Staff handling cash will follow hand washing procedures.
- Serving procedures will be staggered as effectively as possible.
- Serving areas and dining locations will be sanitized regularly.
- We will work with the local and state health department officials to comply with requirements and recommendations.