

GREENWOOD COMMON COUNCIL

ORDINANCE NO. 24-41

AN ORDINANCE AMENDING THE 2025 SALARY ORDINANCE, COMMON COUNCIL ORDINANCE NO. 24-27, TO ADJUST THE PAY RATE OF THE GREENWOOD CLERK ADMINISTRATIVE ASSISTANT

WHEREAS, the Greenwood Common Council passed Ordinance 24-27, "An Ordinance Fixing Salaries of Appointed Officers and Employees of the City of Greenwood, Indiana and City Utilities for the Year 2025" (the "2025 Salary Ordinance"), setting 2025 salaries for all employees and stating whether each position is exempt or non-exempt;

WHEREAS, the Greenwood Clerk Administrative Assistant currently is a position with a 37.5 work week;

WHEREAS, Common Council of the City of Greenwood has approved increasing the hours of the Administrative Assistant to a 40-hour work week, to start in 2025;

WHEREAS, the 2025 Salary Ordinance requires amendment to adjust the bi-weekly pay rate of the Administrative Assistant to account for the 40-hour work week;

WHEREAS, no additional appropriation is necessary to fund the amendment;

WHEREAS, the Administrative Assistant position is an exempt position not eligible for overtime compensation under the Municipal Code,

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF GREENWOOD, INDIANA, AS FOLLOWS:

Section 1. The 2025 Salary Ordinance, Common Council Ordinance No. 24-27, Section 2, Clerks Office, is hereby amended to adjust the pay rate to account for the 40-hour work week of the Greenwood Clerk's Office Administrative Assistant as follows:

Clerk's Office

| Position | Class | #of POSNs | MAXIMUM Bi-Weekly Salary | Fund GF | Fund CR |
|--------------------------|--------------|------------------|---------------------------------|----------------|----------------|
| Administrative Assistant | E | 1 | \$2,613.71 | 88% | 12% |

Section 2. This Ordinance shall have no effect upon any other provisions of Ordinance No. 24-27 except as herein provided, and all other sections of Ordinance No. 24-27 not inconsistent herewith shall remain the same.

Section 3. The sections, paragraphs, sentences, clauses, phrases and words of this Ordinance are separable, and if any word, phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional, invalid or unenforceable by the valid judgment or decree of a Court of competent jurisdiction, such unconstitutionality, invalidity or unenforceability shall not affect any of the remaining words, phrases, clauses, sentences, paragraphs and sections of this Ordinance.

Section 4. This Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

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Passed by the Common Council of the City of Greenwood, Indiana, this 2nd day of December, 2024.

Michael Campbell
Michael Campbell, President

ATTEST:

I hereby certify that the foregoing within and attached ordinance was duly passed by the Common Council of the City of Greenwood, Indiana, at a meeting thereof held on the 2nd day of December, 2024, by the following vote:

| | AYE: | NAY: |
|---------------------------|-------------------------------------|--------------------------|
| Erin Betron <u>Absent</u> | <input type="checkbox"/> | <input type="checkbox"/> |
| Michael Campbell | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Linda S. Gibson | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Ezra J. Hill | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| J. David Hopper | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| David Lekse | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Teri Manship | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Steve Moan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Michael Williams | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

The foregoing within and attached ordinance passed by the Common Council of the City of Greenwood, Indiana, on the 2nd day of December, 2024, is presented by me this 3rd day of December, 2024, at 11:15 o'clock A.m., to the Mayor of the City of Greenwood, Indiana.

Jeannine Myers
Jeannine Myers, Clerk

The foregoing within and attached ordinance passed by the Common Council of the City of Greenwood, Indiana, on the 2nd day of December, 2024, is approved by me this 3rd day of December, 2024, at 11:00 o'clock A.m.

Mark W. Myers
MARK W. MYERS, Mayor of
the City of Greenwood, Indiana