

GREENWOOD COMMON COUNCIL

ORDINANCE NO. 24-35

AN ORDINANCE AMENDING THE 2024 SALARY ORDINANCE, COMMON COUNCIL ORDINANCE NO. 23-33, TO ADD AN ADDITIONAL ADMINISTRATIVE ASSISTANT POSITION IN THE FIRE DEPARTMENT FOR TRAINING PURPOSES

WHEREAS, the Greenwood Common Council passed Ordinance 23-33, "An Ordinance Fixing Salaries of Appointed Officers and Employees of the City of Greenwood, Indiana and City Utilities for the Year 2024" (the "2024 Salary Ordinance"), setting 2024 salaries for all employees and stating whether each position is exempt or non-exempt;

WHEREAS, there are currently two (2) full-time Administrative Assistant positions in the Fire Department and at the end of the year one of the Administrative Assistants in the Fire Department is leaving her position;

WHEREAS, the Fire Chief requests the addition of one full-time Administrative Assistant position in the Fire Department for the remainder of 2024 to provide the opportunity to train the successor Administrative Assistant and promote a smooth transition;

WHEREAS, on January 1, 2025 following the departure of one of the Administrative Assistants, staffing will return to two (2) Administrative Assistant positions in the Fire Department;

WHEREAS, the 2024 Salary Ordinance requires amendment to increase the number of Administrative Assistant positions in the Fire Department from two (2) to three (3);

WHEREAS, there exist unobligated funds currently in the Fire Department salary budget to compensate the additional Administrative Assistant position, and no additional appropriation is necessary to fund the amendment;

WHEREAS, the Assistant Administrative Assistant position is a non-exempt position eligible for overtime compensation under the Municipal Code,

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF GREENWOOD, INDIANA, AS FOLLOWS:

Section 1. The 2024 Salary Ordinance, Common Council Ordinance No. 23-33, Section 2, Fire, is hereby amended to increase the number of Administrative Assistant positions in the Fire Department from two (2) to three (3), as follows:

Fire

| Position | Class | #of POSNs | Bi-Weekly Salary | Fund F |
|--------------------------|-------|-----------|----------------------------|--------|
| Administrative Assistant | NE | 3 | \$1,835.76 - \$2,211.15 | 100% |

Section 2. This Ordinance shall have no effect upon any other provisions of Ordinance No. 23-33 except as herein provided, and all other sections of Ordinance No. 23-33 not inconsistent herewith shall remain the same.

Section 3. The sections, paragraphs, sentences, clauses, phrases and words of this Ordinance are separable, and if any word, phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional, invalid or unenforceable by the valid judgment or decree of a Court of competent jurisdiction, such unconstitutionality, invalidity or unenforceability shall not affect any of the remaining words, phrases, clauses, sentences, paragraphs and sections of this Ordinance.

Section 4. This Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

Passed by the Common Council of the City of Greenwood, Indiana, this 21st day of October, 2024.

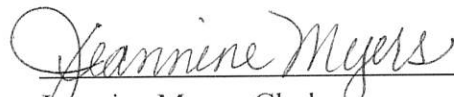

Michael Campbell, President

ATTEST:

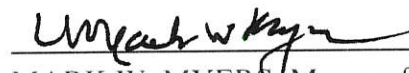
I hereby certify that the foregoing within and attached ordinance was duly passed by the Common Council of the City of Greenwood, Indiana, at a meeting thereof held on the 21st day of October, 2024, by the following vote:

| | AYE: | NAY: |
|------------------|-------------------------------------|--------------------------|
| Erin Betron | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Michael Campbell | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Linda S. Gibson | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Ezra J. Hill | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| J. David Hopper | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| David Lekse | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Teri Manship | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Steve Moan | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Michael Williams | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

The foregoing within and attached ordinance passed by the Common Council of the City of Greenwood, Indiana, on the 21st day of October, 2024, is presented by me this 22nd day of October, 2024, at 8:00 o'clock A.m., to the Mayor of the City of Greenwood, Indiana.


Jeannine Myers, Clerk

The foregoing within and attached ordinance passed by the Common Council of the City of Greenwood, Indiana, on the 21st day of October, 2024, is approved by me this 23rd day of October, 2024, at 8:00 o'clock A.m.


MARK W. MYERS, Mayor of
the City of Greenwood, Indiana